Montana Workers Compensation Classification Review Committee

Meeting Agenda

Agenda Tracking No.: MT-01-2021    Prepared by Michael Craddock, NCCI, Inc.
Date of Meeting: March 10, 2021    Schedule Release Date: February 26, 2021

Meeting information: The Montana Workers Compensation Classification and Review Committee (Committee) will conduct its next meeting at 1:00 p.m. Mountain Standard Time, on March 10, 2021. The meeting will be conducted via WebEx/teleconference only.

The meeting will begin at 1:00 PM, Mountain Standard Time and will be conducted via WebEx and teleconference only. WebEx meeting: [https://ncci.webex.com/join/michael_craddock](https://ncci.webex.com/join/michael_craddock) To participate by telephone, dial 1-415-655-0003 and enter Conference ID 737 288 699.

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Voting?</th>
<th>Present?</th>
<th>Substitute</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shaunna Berglund</td>
<td>Montana State Fund</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Greg Roadifer - Chair</td>
<td>Associated Employers</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Linsey Lockner</td>
<td>Employers Insurance</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brenda Miller</td>
<td>Liberty Mutual</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
<tr>
<td>David Seitz</td>
<td>Seitz Insurance</td>
<td>Y</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Agenda

<table>
<thead>
<tr>
<th>Time</th>
<th>Issue</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 p.m.</td>
<td>Election of Vice Chair. The former Vice Chair was the representative from the Montana State Fund who has since been replaced.</td>
<td></td>
</tr>
<tr>
<td>1:15 p.m.</td>
<td>Approval of the Draft Minutes for the Montana Workers Compensation Classification and Review Committee meeting held on April 28, 2020.</td>
<td></td>
</tr>
<tr>
<td>1:30 p.m.</td>
<td>Approval of the Draft Minutes for the Montana Workers Compensation Classification and Review Committee meeting held on September 10, 2020.</td>
<td></td>
</tr>
<tr>
<td>1:40 p.m.</td>
<td>Approval of the Draft Minutes for the Montana Workers Compensation Classification and Review Committee meeting held on November 18, 2020.</td>
<td></td>
</tr>
<tr>
<td>1:45 p.m.</td>
<td>Authorize rule - making to amend 6.6.8301 to reflect the correct name of the Basic Manual with an effective date of November 1, 2021.</td>
<td></td>
</tr>
<tr>
<td>1:50 p.m.</td>
<td>Presentation of the Classification Section of Item B-1444—NCCI’s Basic Manual for Workers Compensation and Employers Liability Insurance. Administrative Rules- Rulemaking- Proposed supplements to NCCI’s <em>Basic Manual for Workers Compensation and Employers Liability Insurance</em> incorporated by reference in ARM 6.6.8301 Establishment of Classification for Compensation Plan No. 2 and Plan No. 3</td>
<td></td>
</tr>
</tbody>
</table>
  a. Public Comment  
  b. Committee Action/Vote |             |
2:30 p.m.  New Business, if any

3:00 p.m.  Public Comments

Distribution:
Committee Members
Montana Classification Review Committee Interested Parties
NCCI
Office of the Montana State Auditor, Commissioner of Securities and Insurance
Montana Workers Compensation Classification Review Committee

Draft Meeting Minutes

Agenda Tracking No.: MT-01-2020  Preapred by Michael Craddock, NCCI,Inc.

Date of Meeting: April 28, 2020

Meeting information: The Montana Workers Compensation Classification Review Committee (Committee) conducted a meeting at 1:00 p.m. Mountain Daylight Time, on April 28, 2020. The meeting was conducted via teleconference only.

Committee Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Voting? Y/N</th>
<th>Present? Y/N</th>
<th>Substitute</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Anderson – Vice Chair</td>
<td>Montana State Fund</td>
<td>Y</td>
<td>Y</td>
<td></td>
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<td>Y</td>
<td></td>
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<td>David Seitz</td>
<td>Seitz Insurance</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
</tbody>
</table>
Others in attendance

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bruce Spencer</td>
<td>Law Offices of Bruce M. Spencer, PLLC</td>
</tr>
<tr>
<td>Shauna Berglund</td>
<td>Montana State Fund</td>
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<td>Kerri Emmons</td>
<td>Independent Insurance Agents</td>
</tr>
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<td>Tara Boulanger</td>
<td>Office of the Montana State Auditor, Commissioner</td>
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<tr>
<td>Mari Kindberg</td>
<td>Office of the Montana State Auditor, Commissioner</td>
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<td>Peter Van Nice</td>
<td>Montana Department of Labor and Industry</td>
</tr>
<tr>
<td>Todd Johnson</td>
<td>National Council on Compensation Insurance</td>
</tr>
<tr>
<td>Michael Craddock</td>
<td>National Council on Compensation Insurance</td>
</tr>
<tr>
<td>Bill Dodds</td>
<td>National Council on Compensation Insurance</td>
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<tr>
<td>Linda Bello</td>
<td>National Council on Compensation Insurance</td>
</tr>
<tr>
<td>Miriam Jereda</td>
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<td>Lesley O’Brien</td>
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<td>Nicole Gordon</td>
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<tbody>
<tr>
<td>1:00 p.m.</td>
<td>Approval of the Draft Minutes for the Montana Workers Compensation Classification Review Committee meeting held on August 13, 2019.</td>
<td>The minutes were approved as presented.</td>
</tr>
<tr>
<td>1:15 p.m.</td>
<td>Approval of the Draft Minutes for the Montana Workers Compensation Classification Review Committee meeting held on December 11, 2019.</td>
<td>The minutes were approved as presented.</td>
</tr>
<tr>
<td>1:30 p.m.</td>
<td>Presentation of NCCI Item B-1438—Revisions to Basic Manual Classifications for Oil and Gas Field Operations with a proposed effective date of July 1, 2021.</td>
<td>A motion was made, seconded and passed by an unanimous vote and it was, RESOLVED, that Item B-1438 is accepted by the Committee as presented by NCCI and further the Committee approves proceeding to rulemaking.</td>
</tr>
</tbody>
</table>

Establishment of Classification for Compensation Plan No. 2 and Plan No. 3.

NCCI presented this proposed item filing for the Committee’s review and action. This item addresses the classification treatment for oil and gas field operations in the NCCI Basic Manual for Workers Compensation and Employers Liability Insurance.

a. Public Comment - None
2:15 p.m.

Presentation of NCCI Item B-1439—Revisions to Basic Manual Classifications and Appendix E including Construction Salespersons and Estimators with a proposed effective date of July 1, 2021.


NCCI presented this proposed item filing for the Committee’s review and action. This item addresses two issues in the NCCI *Basic Manual for Workers Compensation and Employers Liability Insurance*:

- The elimination of national and state special classifications with low credibility.
- The establishment of a classification treatment for construction job site salespersons and estimators.

A question was posed regarding the procedure if the public has suggested changes to the wording. The rulemaking process allows for public comments and for the submission of written comments.

    a. Public Comment - None

A motion was made, seconded and passed by an unanimous vote and it was, **RESOLVED**, that Item B-1439 is accepted by the Committee as presented by NCCI and further the Committee approves proceeding to rulemaking.

3:00 p.m.

Presentation of NCCI Item B-1440—Revisions to Basic Manual, Reformatting, The Preface, and Appendix G.


NCCI presented this proposed item filing for the Committee’s review and action. This item addresses the classification reformatting in the NCCI *Basic Manual for Workers Compensation and Employers Liability Insurance*.

    a. Public Comment - None

A motion was made, seconded and passed by an unanimous vote and it was, **RESOLVED**, that Item B-1440 is accepted by the Committee as presented by NCCI and further the Committee approves proceeding to rulemaking.
| 3:15 p.m. | **Presentation of NCCI Item 01-MT-2020—Revisions to Basic Manual Classifications for Irrigation Pipe Installation in Montana.**


NCCI presented this proposed item filing for the Committee’s review and action. This item revises the classification treatment for above-ground agricultural irrigation pipe installation in the Montana Special Classifications section of for NCCI’s *Basic Manual for Workers Compensation and Employers Liability Insurance*

a. Public Comment - None |
<p>| A motion was made, seconded and passed by an unanimous vote and it was, <strong>RESOLVED,</strong> that Item 01-MT-2020 is accepted by the Committee as presented by NCCI and further the Committee approves proceeding to rulemaking. |</p>
<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
<th>Description</th>
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<tbody>
<tr>
<td>3:45 p.m.</td>
<td>New Business, if any</td>
<td>No new business was presented.</td>
</tr>
<tr>
<td>4:00 p.m.</td>
<td>Public Comments</td>
<td>None</td>
</tr>
</tbody>
</table>
Montana Workers Compensation Classification Review Committee

Draft Meeting Minutes

Agenda Tracking No.: MT-02-2020

Meeting Date: September 10, 2020

Prepared by Michael Craddock

Meeting information: The Montana Workers Compensation Classification Review Committee met at 1:00 p.m., Mountain Daylight Time, on Wednesday, September 10, 2020. The meeting was held via teleconference.

Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Representing</th>
<th>Voting?</th>
<th>Present?</th>
<th>Substitute</th>
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<tbody>
<tr>
<td>William Anderson, Vice Chair</td>
<td>Montana State Fund</td>
<td>Y</td>
<td>Y</td>
<td></td>
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<td>Greg Roadifer, Chair</td>
<td>Associated Employers</td>
<td>Y</td>
<td>Y</td>
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<tr>
<td>Linsey Lockner</td>
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<td>Brenda Miller</td>
<td>Liberty Mutual</td>
<td>Y</td>
<td>Y</td>
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<td>David Seitz</td>
<td>Seitz Insurance</td>
<td>Y</td>
<td>N</td>
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Others in attendance

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<tr>
<td>Todd Johnson</td>
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<td>Shaunna Berglund</td>
<td>Montana State Fund</td>
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<td>Mari Kindberg</td>
<td>Office of the Montana State Auditor, Commissioner of Securities and Insurance</td>
</tr>
<tr>
<td>Ramona Biden</td>
<td>Office of the Montana State Auditor, Commissioner of Securities and Insurance</td>
</tr>
<tr>
<td>Time</td>
<td>Issue</td>
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</table>
| 1:00 p.m.| Proposed Adoption of Amendments to the below Administrative Rules of Montana, as set forth in MAR Notice No. 6-262, published on July 8, 2020, at page 1014 of the 2020 Montana Administrative Register, Issue Number 11.  

**ARM 6.6.8301 - Establishment of Classification for Compensation Plan No. 2 and Plan No. 3.**

The Notice of Public Hearing on Proposed Amendment, MAR Notice 6-262, published on July 8, 2020, at page 1014 of the 2020 Montana Administrative Register, Issue Number 11, the Notice of Amendment, published on September 25, 2020 at page 1734 of the Montana Administrative Register, Issue No. 18 and the Adoption Order dated September 15, 2020 are attached and incorporated in these minutes by reference.

a. Public Comment: None

| | | A motion was made, seconded and passed by unanimous vote, and it was **RESOLVED**, that the Committee approved supplementing the **Basic Manual** with Item B-1438-Revisions to Basic Manual Classifications for Oil and Gas Field Operations with an effective date of July 1, 2021.  

A motion was made, seconded and passed by unanimous vote, and it was **RESOLVED**, that the Committee approved supplementing the **Basic Manual** with Item B-1439 Revisions to the Basic Manual Classifications and Appendix E including Construction Salespersons and Estimators with a proposed effective date of July 1, 2021.

A motion was made, seconded and passed by unanimous vote, and it was **RESOLVED**, that the Committee approved supplementing the **Basic Manual** with Item Filing B-1440 Revisions to the Basic Manual Reformatting, The Preface, and Appendix G with a proposed effective date of October 1, 2020.

A motion was made, seconded and passed by unanimous vote, and it was **RESOLVED**, |
that the Committee approved supplementing the *Basic Manual* with Item Filing 01-MT-2020 Revisions to Basic Manual Classification for Irrigation Pipe Installation in Montana with a proposed effective date of July 1, 2021.

The Committee further approves proceeding with the Notice of Amendment and the Adoption Order.

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:45 p.m.</td>
<td><strong>New Business, If Any.</strong></td>
<td>None</td>
</tr>
<tr>
<td>1:45 p.m.</td>
<td><strong>Public Comment Period.</strong></td>
<td>None</td>
</tr>
</tbody>
</table>
BEFORE THE CLASSIFICATION REVIEW COMMITTEE

In the matter of the amendment of ARM 6.6.8301 pertaining to establishment, deletion, or revision of classifications for various industries for supplementing the NCCI Basic Manual for Workers' Compensation and Employers Liability Insurance

NOTICE OF PUBLIC HEARING ON PROPOSED AMENDMENT

TO: All Concerned Persons

1. On July 8, 2020, at 10:00 a.m., the Classification Review Committee will hold a public hearing via remote conferencing to consider the proposed amendment of the above-stated rule. Because there currently exists a state of emergency in Montana due to the public health crisis caused by the novel coronavirus, there will be no in-person hearing. Interested parties may access the remote conferencing platform by telephone at 1-978-990-5402 and enter Conference ID 8288428. This conference will be recorded.

2. The Classification Review Committee will make reasonable accommodations for persons with disabilities who wish to participate in this rulemaking process or need an alternative accessible format of this notice. If you require an accommodation, contact the Classification Review Committee no later than 5:00 p.m. on June 23, 2020, to advise us of the nature of the accommodation that you need. Please contact Michael Craddock, Underwriting Dispute Consultant, NCCI, c/o Regulatory Assurance Department, 901 Peninsula Corporate Circle, Boca Raton FL 33487-1362; telephone (561) 893-3820; fax (561) 893-5365; or e-mail Michael_Craddock@NCCI.com.

3. The affected rule is shown below and no changes will be made to that rule. However, the Basic Manual for Workers' Compensation and Employers Liability Insurance (Basic Manual) incorporated by reference in this rule is supplemented by classification codes that are established, deleted, or revised in accordance with (2) of the rule and 33-16-1023(3), MCA.

6.6.8301 ESTABLISHMENT OF CLASSIFICATION FOR COMPENSATION PLAN NO.2 AND PLAN NO.3

(1) and (2) remain the same.

AUTH: 33-16-1012, MCA
IMP: 2-4-103, 33-1-115, 33-16-1012, MCA

REASON: It is necessary to supplement the NCCI Basic Manual incorporated by reference in ARM 6.6.8301 by establishing, deleting or revising classification codes in the Basic Manual that apply to various industries, through rulemaking procedures. The Classification Review Committee approved proceeding to rulemaking to supplement the Basic Manual with Item Filing B-1438 classifications for oil and gas.

MAR Notice No. 6-262 11-6/12/20
field operations; Item Filing B-1439 classifications and Appendix E including construction salespersons and estimators; Item Filing B-1440 revisions to basic manual and reformatting, preface and Appendix G; Item Filing 01-MT-2020, classifications for irrigation pipe installation, Item Filing B-1440 to be effective October 1, 2020, and the remaining filings to be effective July 1, 2021.

For additional details on classifications to be established, deleted, or revised in the filing see the Montana Workers Compensation Classification Review (CR) Committee materials, including executive summaries, at: https://csimt.gov/laws-rules/public-notices/.

4. Concerned persons may submit their data, views, or arguments either orally or in writing at the hearing. Written data, views, or arguments may also be submitted to the CR Committee attention of: Michael Craddock, Regulatory Disputes Consultant, NCCI, c/o Regulatory Operations Department, 901 Peninsula Corporate Circle, Boca Raton FL 33487-1362; telephone (561) 893-3820; fax (561) 893-5365; or e-mail Michael_Craddock@NCCI.com, and must be received no later than 5:00 p.m. MST, July 16, 2020.

5. Mary Belcher, State Auditor's Office, has been designated to preside over and conduct this hearing.

6. The Classification Review Committee maintains a list of interested persons who wish to receive notices of rulemaking actions proposed by this committee. Persons who wish to have their name added to the list shall make a written request that includes the name, e-mail, and mailing address of the person to receive notices and specifies for which program the person wishes to receive notices. Notices will be sent by e-mail unless a mailing preference is noted in the request. Such written request may be mailed or delivered to the contact person in 4 above or may be made by completing a request form at any rules hearing held by the committee.

7. The bill sponsor contact requirements of 2-4-302, MCA do not apply.

8. With regard to the requirements of 2-4-111, MCA, the Classification Review Committee has determined that the amendment of the above-referenced rules will not significantly and directly impact small businesses.

/s/ Mary Belcher  /s/ Greg Rodifer
Mary Belcher  Greg Rodifer
Rule Reviewer  Committee Chair

Certified to the Secretary of State June 2, 2020.
BEFORE THE CLASSIFICATION REVIEW COMMITTEE

In the matter of the amendment of ARM 6.6.8301 pertaining to establishment, deletion, or revision of classifications for various industries for supplementing the NCCI Basic Manual for Workers' Compensation and Employers Liability Insurance

NOTICE OF AMENDMENT

TO: All Concerned Persons

1. On June 12, 2020, the Classification Review Committee published MAR Notice No. 6-262 pertaining to the public hearing on the proposed amendment of the above-stated rule at page 1014 of the 2020 Montana Administrative Register, Issue Number 11.

2. The committee has amended the above-stated rule as proposed.

3. No comments or testimony were received.

4. The effective date of the amendment regarding Item Filing B-1440 is October 1, 2020, and the remaining filings will be effective July 1, 2021.

/s/ Mary Belcher          /s/ Greg Roadifer
Mary Belcher              Greg Roadifer
Rule Reviewer             Committee Chair

Certified to the Secretary of State September 15, 2020.
BEFORE THE CLASSIFICATION REVIEW COMMITTEE
OF THE STATE OF MONTANA

(1) I, GREG ROADIFER, Chair of the Classification Review Committee, by virtue of and pursuant to the authority vested in me by Mont. Code Ann. § 33-16-1012, do promulgate, and amend the annexed rules, to wit:

AMEND: 6.6.8301 ESTABLISHMENT OF CLASSIFICATION FOR COMPENSATION PLAN NO. 2 AND PLAN NO. 3

(2) The effective date regarding Item Filing B-1440 is October 1, 2020, and the remaining filings to be effective July 1, 2021.

(3) This order shall be forwarded to the Secretary of State for filing.

/s/ Greg Roadifer
Greg Roadifer
Committee Chair

Certified to the Secretary of State September 15, 2020.

MAR Notice No. 6-262
November 2020 Minutes
Meeting Minutes

Montana Classification and Review Committee

Agenda Tracking No.: MT-03-2020  Prepared by: Michael Craddock, NCCI, Inc.

Date of Meeting: November 18, 2020  Location of Meeting: WebEx:

<table>
<thead>
<tr>
<th>Committee Member</th>
<th>Representing</th>
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<td>William Anderson,</td>
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<td>Y</td>
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<td>Vice Chair</td>
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</table>

Other Interested parties:

<table>
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<tr>
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<td>Michael Craddock</td>
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<tr>
<td>Time</td>
<td>Issue</td>
</tr>
<tr>
<td>---------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>3:30 p.m.</td>
<td>Atlas Initiative – Tutorial for this filing.</td>
</tr>
</tbody>
</table>

NCCI presented a PowerPoint presentation for the Atlas Initiative. The overview outlined the changes to the *Basic Manual for Workers Compensation and Employers Liability Insurance (Basic Manual)*.

The *Basic Manual* will be re-formatted in a more user-friendly format and will be more state-specific. The content will remain the same. Changes will be made to additional NCCI manuals in the future.

The changes will be presented to the Committee in a filing in 2021.
Executive Summary and Proposed Draft Motion and Resolution
Montana Workers Compensation Classification Review Committee

Executive Summary

Authorize rulemaking to amend Montana Rule 6.6.8301 to reflect the correct name of the Basic Manual with an effective date of November 1, 2021.

This will amend the name of the Basic Manual in Montana Rule 6.6.8301.

Suggested Motion/Resolution for Agenda Item to Amend Rule 6.6.8301

Following review and discussion, upon motion duly made, seconded and unanimously approved, it is RESOLVED, that the Committee approve amending Montana Rule 6.6.8301 to reflect the correct name of the Basic Manual with an effective date of November 1, 2021.

The Committee further approves proceeding with rulemaking.

Item B-1444—NCCI’s Basic Manual for Workers Compensation and Employers Liability Insurance

This filing introduces a new edition of NCCI’s Basic Manual for Workers Compensation and Employers Liability Insurance (Basic Manual). As this is a complete modernization of the Basic Manual, it is necessary to do a one-time filing to ensure that the regulatory review and approval process will be easier in the future. Customers will benefit from a state specific and user-friendly structured format.

This structured authoring format transforms content by breaking it down into topics. We have rewritten the content to make it more usable, discoverable, and valuable for our customers. By simply breaking content into smaller blocks of easily digestible topics, it is easier to find, read, and understand.

For the Committee, the changes to consider include the relocating and structured authoring of the classification section which will now be located at the end of the Basic Manual, since it contains the largest volume of content in the manual, at more than 300 pages. This section provides a list of all class codes, phraseologies, and notes for the state. There have been no changes or eliminations to any class codes or phraseologies. The notes, for the class codes that have notes, have been rewritten in the structured authoring style. Additionally, applicable classification codes now have the operation type symbol and associated description included. Once approved, this information will be updated in the new transformed Scopes® Manual and NCCI’s Class Look-Up tool.
Suggested Motion/Resolution for Agenda Item B-1444:

Following review and discussion, upon motion duly made, seconded and unanimously approved, it is RESOLVED, that the Classification Section of Item B-1444 is accepted by the Committee as presented by NCCI and the Committee approved supplementing the *Basic Manual* with Item Filing B-1444 - Basic Manual for Workers Compensation and Employers Liability Insurance with an effective date of November 1, 2021.

The Committee further approves proceeding with rulemaking.
Item B-1444—NCCI’s Basic Manual for Workers Compensation and Employers Liability Insurance
Basic Manual

FOR WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE

Montana

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# Classification codes

This rule provides information regarding classification codes.

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**Phraseologies Abr-Agr**
Abrasive Wheel Mfg. & Drivers

Code 1748
Phrase ID: BM-1748-ABR2A
Effective Date: November 1, 2021

Artificial abrasive manufacturing and ore milling are to be separately rated.

Acetylene Gas Mfg. & Drivers.

Code 4635
Phrase ID: BM-4635-ABRFA
Effective Date: November 1, 2021

This phraseology includes tank charging.

Acid Mfg.

Code 4829
Phrase ID: BM-4829-ABR06
Effective Date: November 1, 2021

Additive Manufacturing NOC—No Assembly

Code 3629
Phrase ID: BM-3629-ABR84
Effective Date: November 1, 2021

This phraseology applies to employers that manufacture single-piece parts for others using 3D printers or similar equipment. This phraseology also applies to finished products with multiple parts when the products are manufactured by 3D printers or similar equipment and require no additional assembly.

Eligibility conditions

The employer’s operations must meet all of the following conditions:

1. The employer’s operations are not described by another classification.
2. The parts or finished products manufactured by the employer are not described by another classification.

3. The employer does not perform assembly operations. Assembly operations include the attachment of ball bearings, gears, springs, or other parts or components to any other part or component by

- fastening
- inserting
- joining
- pressing, or
- welding.

4. The employer does not perform

- casting
- fabrication
- forging
- forming, or
- stamping.

**Addressing or Mailing Co. & Clerical**

**Code 8800**

**Phrase ID: BM-8800-ABR6C**

**Effective Date: November 1, 2021**

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8800 are conducted as a separate and distinct business.

**Adult Congregate Living Facilities—All Other Employees**

**Code 8826**

**Phrase ID: BM-8826-ABR4C**

**Effective Date: November 1, 2021**

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

**Included employees**

This phraseology applies to employees who provide

- food service
- maintenance, and
- operation of these facilities.

**Types of facilities**

This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
Healthcare employees
All healthcare employees are to be separately rated to Code 8824.

Adult Congregate Living Facilities—Healthcare Employees
Code 8824
Phrase ID: BM-8824-ABR40
Effective Date: November 1, 2021
This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Types of facilities
This phraseology includes facilities such as
- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Employees providing medical, nursing, or personal care to residents
This phraseology applies to all employees providing medical, nursing, or personal care to residents such as
- aides
- dietitians
- nurses
- orderlies
- pharmacists
- physicians
- technicians, and
- therapists.

Administrative healthcare personnel
This phraseology applies to administrative healthcare personnel who do not qualify for assignment to Code 8810.

Hospital operations
This phraseology does not apply to hospital operations.

Food service and all other nonhealthcare employees
Food service employees and all other employees performing nonhealthcare activities are to be separately rated to Code 8826.

Advertising Display Installation Service
Code 9521
Phrase ID: BM-9521-ABR64
Effective Date: November 1, 2021
This phraseology applies to the installation of advertising displays from floors or stepladders in stores or other locations.

Shop operations
Shop operations are to be separately rated.
Advertising display work on the employer's premises
Code 9521 must not be assigned to employees who perform advertising display work on the employer's premises. Such payroll must be assigned to the governing classification.

Advertising Display Service
Code 9521
Phrase ID: BM-9521-ABR46
Effective Date: November 1, 2021
This phraseology applies to the installation of advertising displays in stores or other locations.

Advertising display work on the employer's premises
Code 9521 must not be assigned to employees who perform advertising display work on the employer's premises. Such payroll must be assigned to the governing classification.

Agate or Enamel Ware Mfg.
Code 3224
Phrase ID: BM-3224-ABR67
Effective Date: November 1, 2021

Agricultural or Construction Machinery Mfg.
Code 3507
Phrase ID: BM-3507-ABR90
Effective Date: November 1, 2021

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Air Conditioning Systems—Automobile—Installation, Service or Repair & Drivers
Code 8380
Phrase ID: BM-8380-AIR4A
Effective Date: November 1, 2021
Towing for others and roadside assistance are to be separately rated.
Air Conditioning Systems—Portable Units—Installation, Service or Repair & Drivers  
Code 9519  
Phrase ID: BM-9519-AIRB9  
Effective Date: November 1, 2021

Aircraft Avionics and Instrumentation Installation, Service, or Repair—Shop and Outside & Drivers  
Code 9516  
Phrase ID: BM-9516-AIR27  
Effective Date: November 1, 2021  
This phraseology includes the installation, repair, or service of aircraft avionics and instrumentation on all types of fixed-wing and rotary-wing aircraft. These operations may be performed at a plant or shop facility away from an airport or within a hangar or similar structure at an airport.  
Fixed-base operators and independent service contractors  
Assign fixed-base operators and independent service contractors to Code 9516.  
Ground support services  
Refer to Code 7403 for ground support services performed at airports.

Aircraft Engine Mfg.  
Code 3826  
Phrase ID: BM-3826-AIRD1  
Effective Date: November 1, 2021  
This phraseology applies to aircraft engine repair work including rebuilding when performed by a contractor, fixed-base operator, or manufacturer at an airport or an off-site facility away from airport flight line or ramp areas.  
Ground support services performed at airports  
Refer to Code 7403 for ground support services performed at airports.

Airplane Mfg.  
Code 3830  
Phrase ID: BM-3830-AIR9F  
Effective Date: November 1, 2021  
This phraseology includes airplane maintenance, modification, or repair work performed by a contractor, fixed-base operator, or manufacturer. These operations may be performed at an airport or an off-site facility away from airport flight line or ramp areas.  
Ground support services performed at airports  
Refer to Code 7403 for ground support services performed at airports.

Airplane Subassemblies Mfg.—Metal  
Code 3076  
Phrase ID: BM-3076-AIR43  
Effective Date: November 1, 2021  
This phraseology includes the manufacture of (a) ailerons, (b) cowling, (c) tabs, and (d) wing components.  
Assignment of Code 3076 and Code 3830  
Code 3076 and Code 3830 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.
Airport Construction—Grading & Drivers
Code 6217 • Construction
Phrase ID: BM-6217-AIR34
Effective Date: November 1, 2021

Airport Construction—Paving & Drivers
Code 5506 • Construction
Phrase ID: BM-5506-AIRDE
Effective Date: November 1, 2021

Air Pressure or Steam Gauge Mfg.
Code 3574
Phrase ID: BM-3574-AIRA2
Effective Date: November 1, 2021

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**Code 2130**  
Phrase ID: BM-2130-ALABE  
*Effective Date: November 1, 2021*

Alcohol Mfg.—Wood & Drivers  
**Code 1472**  
Phrase ID: BM-1472-ALAD9  
*Effective Date: November 1, 2021*

Ale or Beer Dealer—Wholesale & Drivers.  
**Code 7390**  
Phrase ID: BM-7390-ALA06  
*Effective Date: November 1, 2021*

Code 7390 and Code 2121 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Aluminum Ware Mfg.  
**Code 3227**  
Phrase ID: BM-3227-ALA15  
*Effective Date: November 1, 2021*

This phraseology applies to products manufactured from sheet aluminum.  
**Separately rated operations**  
Rolling mills or smelting are to be separately rated.

Ambulance Service Companies—Garage Employees  
**Code 8385**  
Phrase ID: BM-8385-ALA87  
*Effective Date: November 1, 2021*

This phraseology includes the garage employees of volunteer ambulance service and EMS providers.

Ammonia Mfg.  
**Code 4829**  
Phrase ID: BM-4829-ALA2A  
*Effective Date: November 1, 2021*

Ammonium Nitrate Mfg.  
**Code 4829**  
Phrase ID: BM-4829-ALAD5  
*Effective Date: November 1, 2021*

The phraseology includes dehydration and graining.
Amusement Device Operation NOC Not Traveling & Drivers

Code 9180

Phrase ID: BM-9180-ALA06

Effective Date: November 1, 2021

This phraseology includes ticket collectors or sellers.

Amusement device maintenance and operation

This phraseology applies to the maintenance and operation of

- merry-go-rounds
- roller coasters
- swings, and
- similar amusement devices not otherwise classified.

Amusement Device Operator, Carnival, or Circus Traveling—All Employees & Drivers

Code 9186

Phrase ID: BM-9186-ALA08

Effective Date: November 1, 2021

Amusement Park or Exhibition Operation & Drivers

Code 9016

Phrase ID: BM-9016-ALA11

Effective Date: November 1, 2021

This phraseology applies to lessees or owners and includes box office employees and musicians.

Amusement device maintenance or operation

The maintenance or operation of amusement devices is to be separately rated.

Separately classified operations

This phraseology does not apply to amusements, exhibitions, or other operations that are separately classified in this manual, whether operated by the lessee or owner of the exhibition or amusement park or through independent concession.

Examples include

- bathhouses
- billiard halls
- boat rentals
- bowling lanes
- garages
- restaurants
- retail stores, and
- theaters.

Analytical Laboratories or Assaying—including Laboratory, Outside Employees, Collectors of Samples, & Drivers

Code 4511

Phrase ID: BM-4511-ALA86

Effective Date: November 1, 2021

This phraseology applies to operations that must be conducted as a separate and distinct business and not in support of an entity's principal business.
Operations in support of an entity's principal business
Operations in support of an entity's principal business, such as pharmaceutical research, must be separately rated with the principal business.

Assaying
Assaying is the qualitative and quantitative analysis of a substance such as a drug or an ore.

Collection and testing of samples
This phraseology includes the

- collection of samples away from the lab, and
- the testing of samples at any location.

Important Operations beyond the collection or testing of samples and preparation of a report must be assigned to Code 8601.

Independent medical testing labs
Assign independent medical testing labs that analyze medical specimens to Code 4511.

Testing labs that are not independent
Testing labs that are not independent, but part of a hospital, medical facility, or physician’s office, must be classified to the codes applicable to these employers.

Antitoxin, Serum, or Virus Mfg. & Drivers
Code 5951
Phrase ID: BM-5951-ALAE6
Effective Date: November 1, 2021

Phraseologies App-Aud

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Architectural or Engineering Firm—including Salespersons & Drivers

**Code 8601**

**Phrase ID:** BM-8601-APP74  
**Effective Date:** November 1, 2021

This phraseology applies to employers in the architectural or engineering profession that operate as a separate and distinct business and not in support of an entity’s principal business.

**Architectural and engineering personnel in support of an entity’s principal business**
Architectural and engineering personnel in support of an entity’s principal business must be separately rated to the governing classification of that business. Examples of these businesses include

- chemical manufacturers
- power and light companies
- vehicle manufacturers, and
- similar businesses.

**Employers that perform actual construction**
This phraseology does not apply to employers that perform actual construction.

**Drafting performed by licensed or unlicensed architects and engineers**
Drafting performed by licensed or unlicensed architects and engineers is considered incidental to the overall job function when performed in conjunction with other duties outside the office.

**Employees who only perform drafting and clerical work**
Refer to Code 8810 for employees who only perform drafting and clerical work exclusively in an office setting.

**Differentiation between Code 8601 and Code 4511**
Code 8601 is differentiated from Code 4511 because Code 8601 includes operations beyond the

- collection or testing of samples, and
- preparation of a report.

**Arms Mfg. NOC**

**Code 3548**

**Phrase ID:** BM-3548-APPD9  
**Effective Date:** November 1, 2021

The following operations are to be separately rated: (a) forging, (b) shell loading, (c) shell manufacturing, or (d) steelmaking.

**Arms Mfg.—Small**

**Code 3574**

**Phrase ID:** BM-3574-APPFB  
**Effective Date:** November 1, 2021

This phraseology applies to employers that manufacture .50 caliber arms or under.
Cartridge loading or manufacturing
Cartridge loading and manufacturing are to be separately rated. See explosives phraseologies.

Artificial Insemination of Cattle—All Other Employees & Drivers
Code 0006 ■ Farm
Phrase ID: BM-0006-APP4E
Effective Date: November 1, 2021
Assign professional employees of employers that perform artificial insemination of cattle to Code 8831.

Artificial Insemination of Cattle—Professional Employees
Code 8831
Phrase ID: BM-8831-APP4C
Effective Date: November 1, 2021

Asbestos Removal Operations—Contractor—NOC & Drivers
Code 5473 ● Construction
Phrase ID: BM-5473-APPEA
Effective Date: November 1, 2021
This phraseology applies to employers that perform asbestos (a) encapsulation, (b) enclosure, (c) removal, (d) repair, or (e) replacement.

Asbestos Removal Operations—Contractor—Pipe and Boiler Work Exclusively & Drivers
Code 5472 ● Construction
Phrase ID: BM-5472-APP00
Effective Date: November 1, 2021
This phraseology applies to employers that perform asbestos (a) encapsulation, (b) enclosure, (c) removal, (d) repair, or (e) replacement.

Ashes, Garbage, or Refuse Collection & Drivers.
Code 9403
Phrase ID: BM-9403-APP70
Effective Date: November 1, 2021
Fertilizer plants, reduction, or rendering is to be separately rated.

Asphalt or Tar Distilling or Refining & Drivers.
Code 4741
Phrase ID: BM-4741-APPFF
Effective Date: November 1, 2021
This phraseology includes the (a) manufacturing of products obtained from distilling or refining asphalt or tar, and (b) saturation of felt or paper with asphalt or tar.

Operations to be separately rated
The following operations are to be separately rated:
- chemical works
- coke burning
- dye manufacturing
- felt manufacturing
- manufacturing of products used as explosives, and
• paper manufacturing.

Asphalt Works Operated by Paving Contractors—Permanent Location & Drivers
Code 1463
Phrase ID: BM-1463-APP64
Effective Date: November 1, 2021
This phraseology includes asphalt grinding, mixing, and pulverizing.
Operations to be separately rated
Digging, mining, and quarrying are to be separately rated.

Asphalt Works Operated by Road Paving Contractors—Temporary Location & Drivers
Code 5506 • Construction
Phrase ID: BM-5506-APP1D
Effective Date: November 1, 2021
This phraseology includes grinding, mixing, or pulverizing asphalt.
Operations to be separately rated
Digging, mining, and quarrying are to be separately rated.

Asylum—All Other Employees
Code 9040
Phrase ID: BM-9040-APPEB
Effective Date: November 1, 2021

Asylum—Professional Employees
Code 8833
Phrase ID: BM-8833-APP6E
Effective Date: November 1, 2021

Athletic Sports or Park: Contact Sports.
Code 9179
Phrase ID: BM-9179-APP7B
Effective Date: November 1, 2021
This phraseology applies to (a) coaches, (b) equipment managers, (c) managers, (d) players, (e) sports officials, or (f) trainers.
Players on the employer’s salary list
This phraseology includes all players on the salary list of an employer, whether those players play regularly or not.

Contact sports
Contact sports include
• football
• hockey
• roller derby, and
• other similar contact sports.

Calculation of total payroll
The entire payroll of all employees must be included in computing premium. The payroll is subject to
• a minimum of $500 per employee, per season, and
• the maximum average weekly wage per employee shown in the loss costs or rates miscellaneous values as "Maximum Payroll".

**Amateur, recreational, or youth sports**
This phraseology does not apply to amateur, recreational, or youth sports with athletes who are generally not paid. Refer to Code 9063 for these employers.

**Athletic Sports or Park: Noncontact Sports.**

*Code 9178*

*Phrase ID: BM-9178-APPD3*

*Effective Date: November 1, 2021*

This phraseology applies to (a) coaches, (b) equipment managers, (c) managers, (d) players, (e) sports officials, or (f) trainers.

**Players on the employer’s salary list**
This phraseology includes all players on the salary list of an employer, whether those players play regularly or not.

**Noncontact sports**
Noncontact sports include

• baseball
• basketball
• soccer, and
• other similar noncontact sports.

**Calculation of total payroll**
The entire payroll of all employees must be included in computing premium. The payroll is subject to

• a minimum of $500 per employee, per season, and
• the maximum average weekly wage per employee shown in the loss costs or rates miscellaneous values as "Maximum Payroll".

**Amateur, recreational, or youth sports**
This phraseology does not apply to amateur, recreational, or youth sports with athletes who are generally not paid. Refer to Code 9063 for these employers.

**Athletic Sports or Park: Operations & Drivers.**

*Code 9182*

*Phrase ID: BM-9182-APP7F*

*Effective Date: November 1, 2021*

This phraseology applies to all employees except (a) coaches, (b) equipment managers, (c) managers, (d) players, (e) sports officials, or (f) trainers.

**Atomic Energy—Project Work**

*Code 9984*

*Phrase ID: BM-9984-APP29*

*Effective Date: November 1, 2021*

All work, either construction or operation, performed for or under the direction of the Nuclear Regulatory Commission or any government agency may be rated on an individual employer basis. The rate must be agreed upon by the (a) carrier, (b) contractor, and (c) Nuclear Regulatory Commission or government agency.
Atomic Energy—Radiation Exposure NOC
Code 9985
Phrase ID: BM-9985-APPA9
Effective Date: November 1, 2021
A supplemental rate may be applied to operations not performed for or under the direction of the Nuclear Regulatory Commission or any government agency where the operations involve radioactive material (a) exposure, (b) handling, (c) manufacturing, (d) research, (e) transportation, or (f) use.
Radiation hazard exception
Where the radiation hazard involved arises from a reactor or is equivalent to the radiation hazard of a reactor, the rating provisions of Code 9984 will apply.

Attorney—All Employees & Clerical, Messengers, Drivers.
Code 8820
Phrase ID: BM-8820-APPE2
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8820 are conducted as a separate and distinct business.

Auctioneers.
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-APPB3
Effective Date: November 1, 2021
This phraseology includes appraisers, inside salespersons, and solicitors.

Livestock sales stables
This phraseology does not apply to livestock sales stables.

Auditor, Accountant, or Computer System Designer or Programmer—Traveling
Code 8803
Phrase ID: BM-8803-APP97
Effective Date: November 1, 2021
This phraseology applies to traveling clerical-type employees who augment the staff of employers that provide the following services to their clients: (a) accounting, (b) auditing, (c) computer programming, or (d) related clerical services.
Assignment of Code 8803
Assign Code 8803 to employees who perform clerical work when they arrive at a client’s location instead of the available clerical classifications since these employees have the combined exposure of traveling and clerical work. Once at the client’s location, their work must be of a clerical nature and must be physically separated from the main operation of the site visited.
Important Employees not meeting these criteria must be separately rated.

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**Automatic Screw Machine Products Mfg.**

**Code 3145**

**Phrase ID: BM-3145-AUT37**

**Effective Date: November 1, 2021**

This phraseology must not be assigned to an employer that performs operations described by another classification unless the operations subject to Code 3145 are conducted as a separate and distinct business.
Automatic Sprinkler Head Mfg.
Code 3634
Phrase ID: BM-3634-AUT6E
Effective Date: November 1, 2021

Automatic Sprinkler Installation & Drivers
Code 5188  •  Construction
Phrase ID: BM-5188-AUT2B
Effective Date: November 1, 2021
This phraseology applies to automatic sprinklers intended for fire extinguishing purposes.

Lawn sprinkler installation
Lawn sprinkler installation is to be separately rated to Code 5183.

Automobile—Body Repair & Drivers
Code 8393
Phrase ID: BM-8393-AUT00
Effective Date: November 1, 2021
This phraseology applies to the repair of automobile bodies and includes upholstering and painting. This phraseology includes estimators.

Automobile body materials
Automobile bodies may be made of

- carbon fiber
- fiberglass
- metal, or
- plastic.

Automobile mechanical repair and service work
Automobile mechanical repair and service work are to be separately rated to Code 8380.

Assignment of Code 8393, Code 3808, Code 3822, and Code 3824
Code 8393, Code 3808, Code 3822, and Code 3824 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Towing for others and roadside assistance
Towing for others and roadside assistance are to be separately rated.

Automobile, Bus, Truck or Trailer Body Mfg.—Die Pressed Steel
Code 3822
Phrase ID: BM-3822-AUT5D
Effective Date: November 1, 2021
This phraseology includes the repair or service of bus, truck, or trailer bodies.

Assignment of Code 3822 and Code 3808
Code 3822 and Code 3808 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.
Automobile, Bus, Truck or Trailer Body Mfg. NOC
Code 3824
Phrase ID: BM-3824-AUT85
Effective Date: November 1, 2021
This phraseology includes bus, truck, or trailer body repair or service.
Assignment of Code 3824 and Code 3808
Code 3824 and Code 3808 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Automobile, Bus, Truck or Trailer Body Mfg.—Painting
Code 9505
Phrase ID: BM-9505-AUT6F
Effective Date: November 1, 2021

Automobile, Bus, Truck or Trailer Body Mfg.—Upholstering
Code 9522
Phrase ID: BM-9522-AUT80
Effective Date: November 1, 2021

Automobile—Car Wash & Drivers
Code 8380
Phrase ID: BM-8380-AUT3A
Effective Date: November 1, 2021
This phraseology includes incidental greasing, polishing, and servicing.
Assignment of Code 8380 and Code 8392
Code 8380 and Code 8392 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Towing for others and roadside assistance
Towing for others and roadside assistance are to be separately rated.
Automobile—Engine Mfg.
Code 3827
Phrase ID: BM-3827-AUT20
Effective Date: November 1, 2021

Automobile—Haulaway or Driveaway—All Employees & Drivers
Code 7219
Phrase ID: BM-7219-AUT6F
Effective Date: November 1, 2021

Automobile—Haulaway or Driveaway—Driving Autos On or Off Vessels & Drivers
Code 7317F
Phrase ID: BM-7317-AUT92
Effective Date: November 1, 2021

Automobile—Leasing Company—Long-Term—All Other Employees & Drivers
Code 8380
Phrase ID: BM-8380-AUTCA
Effective Date: November 1, 2021

Towing for others and roadside assistance are to be separately rated.

Automobile—Leasing Company—Long-Term—Salespersons
Code 8748
Phrase ID: BM-8748-AUT69
Effective Date: November 1, 2021

Automobile—Mfg. or Assembly
Code 3808
Phrase ID: BM-3808-AUT69
Effective Date: November 1, 2021

Automobile—Muffler—Installation or Repair & Drivers
Code 8380
Phrase ID: BM-8380-AUT44
Effective Date: November 1, 2021

Towing for others and roadside assistance are to be separately rated.

Automobile—Parts and Accessories NOC & Drivers
Code 8046 ◆ Mercantile
Phrase ID: BM-8046-AUTF3
Effective Date: November 1, 2021

This phraseology applies to retail or wholesale stores.
Automobile—Radiator Mfg.
Code 3807
Phrase ID: BM-3807-AUT6F
Effective Date: November 1, 2021
This phraseology must not be assigned to an employer that performs operations described by another classification unless the operations subject to Code 3807 are conducted as a separate and distinct business.

Automobile—Recycling
Code 8046 ◆ Mercantile
Phrase ID: BM-8046-AUTA3
Effective Date: November 1, 2021
This phraseology applies to store employees who (a) do not perform other operations, and (b) have no yard exposure.

Automobile—Recycling & Drivers
Code 3821
Phrase ID: BM-3821-AUT93
Effective Date: November 1, 2021
This phraseology includes dismantling, junking, or salvaging of parts.

Store employees
Assign Code 8046 to store employees who
- do not perform other operations, and
- have no yard exposure.

Automobile—Rental Co.—All Other Employees & Counter Personnel, Drivers
Code 8002 ◆ Mercantile
Phrase ID: BM-8002-AUTC3
Effective Date: November 1, 2021

Automobile—Rental Co.—Garage Employees
Code 8385
Phrase ID: BM-8385-AUT02
Effective Date: November 1, 2021
This phraseology includes employees who (a) check or change batteries, fluids, or tires, and (b) clean or otherwise service automobile or garage equipment.

Automobile—Sales or Service Agency & Parts Department Employees, Drivers
Code 8380
Phrase ID: BM-8380-AUT84
Effective Date: November 1, 2021
Automobile salespersons are to be separately rated to Code 8748.

Automobile body repair
Automobile body repair is to be separately rated to Code 8393.

Towing for others and roadside assistance
Towing for others and roadside assistance are to be separately rated.
Automobile—Salespersons
Code 8748
Phrase ID: BM-8748-AUT63
Effective Date: November 1, 2021
This phraseology is subject to the Standard exception classifications rule, except in respect to delivery of automobiles.

Automobile—Service or Repair Center & Drivers
Code 8380
Phrase ID: BM-8380-AUT5E
Effective Date: November 1, 2021
This phraseology includes parts department employees and service writers.

Automobile salespersons
Automobile salespersons are to be separately rated to Code 8748.

Assignment of Code 8380 and Code 8392
Code 8380 and Code 8392 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Automobile body repair
Automobile body repair is to be separately rated to Code 8393.

Towing for others and roadside assistance
Towing for others and roadside assistance are to be separately rated.

Automobile—Stamped Parts Mfg.
Code 3400
Phrase ID: BM-3400-AUTE4
Effective Date: November 1, 2021

Automobile Storage Garage, Parking Lot or Parking Station, Valet Service, Cashiers or Counter Personnel & Drivers
Code 8392
Phrase ID: BM-8392-AUT3A
Effective Date: November 1, 2021

Automobile Towing & Drivers
Code 7225
Phrase ID: BM-7225-AUTAA
Effective Date: November 1, 2021
This phraseology includes (a) automobile recovery or repossession companies, (b) freeway patrol companies, (c) road rangers, and (d) towing or wrecker companies.

Services provided
Employers included in this phraseology provide services such as

- automobile recovery or repossession
- repair
- roadside service, or
- towing.

Included operations
This phraseology includes mechanics and the operation of impound lots by a towing company.
Automobile—Wheel Mfg.—Metal—Not Cast
Code 3803
Phrase ID: BM-3803-AUTBB
Effective Date: November 1, 2021

Automotive—Lighting, Ignition, or Starting Apparatus Mfg. NOC
Code 3648
Phrase ID: BM-3648-AUT02
Effective Date: November 1, 2021

Automotive—Machine Shop
Code 3632
Phrase ID: BM-3632-AUTD6
Effective Date: November 1, 2021

This phraseology applies to operations that involve the repair of engines or parts that have been removed from the vehicle by others.

Shop operations
This phraseology applies only to shop operations performed on the premises of the employer.

Work on vehicles
This phraseology does not apply to work on vehicles.

Operations described by another classification
This phraseology must not be assigned to an employer that performs operations described by another classification unless the operations subject to Code 3632 are conducted as a separate and distinct business.

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### Aviation—Aerial Application, Seeding, Herding, or Scintillometer Surveying—Flying Crew

**Code 7420**

**Phrase ID:** BM-7420-AUXC0  
**Effective Date:** November 1, 2021

Helicopter flying crews are to be separately rated to Code 7425. All other employees and drivers are to be separately rated.

### Aviation—Aerial Firefighting—Flying Crew

**Code 7420**

**Phrase ID:** BM-7420-AUX1A  
**Effective Date:** November 1, 2021

Firefighting conducted by helicopter is to be separately rated to Code 7425.

### Aviation—Air Carrier—Scheduled, Commuter, or Supplemental—Flying Crew

**Code 7405**

**Phrase ID:** BM-7405-AUX8F  
**Effective Date:** November 1, 2021

This phraseology applies to commercial, commuter, or scheduled air carriers, including cargo carriers, that conduct operations with fixed-wing aircraft under Part 121 of the Federal Aviation Regulations.

**Information clerks or ticket sellers away from airport locations**

Information clerks or ticket sellers away from airport locations are to be separately rated to Code 8810.

**All other employees and drivers**

All other employees and drivers are to be separately rated.

**Nonratable catastrophe loading**

Assign Code 7445 in conjunction with Code 7405 to reflect nonratable catastrophe loading. Premium generated by Code 7445 is not subject to experience rating or retrospective rating.

### Aviation—Air Charter or Air Taxi—Flying Crew

**Code 7431**

**Phrase ID:** BM-7431-AUX2F  
**Effective Date:** November 1, 2021

This phraseology applies to air charter, air taxi, and similar operations using fixed-wing aircraft that conduct operations outside of Part 121 of the Federal Aviation Regulations.

**Information clerks or ticket sellers away from airport locations**

Information clerks or ticket sellers away from airport locations are to be separately rated to Code 8810.

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All other employees and drivers
All other employees and drivers are to be separately rated.

Nonratable catastrophe loading
Assign Code 7453 in conjunction with Code 7431 to reflect nonratable catastrophe loading. Premium generated by Code 7453 is not subject to experience rating or retrospective rating.

Aviation—Airport or Heliport Operator—All Employees & Drivers
Code 7403
Phrase ID: BM-7403-AUX31
Effective Date: November 1, 2021
This phraseology applies to ground personnel such as (a) information clerks, (b) maintenance and service personnel, and (c) security personnel.

Information clerks or ticket sellers away from airport locations
Information clerks or ticket sellers away from airport locations are to be separately rated to Code 8810.

Flying crew members
Members of flying crews are to be separately rated to the appropriate aviation classification.

Aviation—Air Traffic Controllers Under Contract With the FAA
Code 7402
Phrase ID: BM-7402-AUX2C
Effective Date: November 1, 2021
This phraseology applies to air traffic controllers under contract with the Federal Aviation Administration.

Aviation—All Other Employees & Drivers
Code 7403
Phrase ID: BM-7403-AUX43
Effective Date: November 1, 2021
This phraseology applies to ground personnel such as (a) baggage and cargo handlers, (b) information clerks or ticket sellers at airports, (c) maintenance and service personnel, and (d) security personnel.

Employers of ground personnel
Ground personnel may be employed by

- commuter air carriers
- scheduled air carriers
- supplemental air carriers, or
- any other commercial aviation operators, including helicopter services.

Information clerks or ticket sellers away from airport locations
Information clerks or ticket sellers away from airport locations are to be separately rated to Code 8810.

Flying crew members
Members of flying crews are to be separately rated to the appropriate aviation classification.

Aviation—Flight Testing—Flying Crew
Code 7422
Phrase ID: BM-7422-AUX08
Effective Date: November 1, 2021
This phraseology applies to flight test operations of aircraft other than helicopters.
Assignment to Code 7425
All helicopter operations are assigned to Code 7425.

Experimental or prototype aircraft
Assign experimental or prototype aircraft to the one aviation classification that best describes the nature of the aircraft being tested.

All other employees and drivers
All other employees and drivers are to be separately rated.

Aviation—Helicopters—Flying Crew
Code 7425
Phrase ID: BM-7425-AUX13
Effective Date: November 1, 2021
This phraseology applies to all helicopter operations including those normally conducted by fixed-wing aircraft.

All other employees and drivers
All other employees and drivers are to be separately rated.

Aviation—NOC—Other Than Helicopters—Flying Crew
Code 7422
Phrase ID: BM-7422-AUXEB
Effective Date: November 1, 2021
All other employees and drivers are to be separately rated.

Aviation—Patrol, Photography, Mapping, or Survey Work—All Other Employees & Drivers
Code 7403
Phrase ID: BM-7403-AUXBD
Effective Date: November 1, 2021
Assign the payroll of ground laboratory employees for aerial photography, mapping, or survey work to Code 4361.

Flying crew
Separately rate the flying crew.

Aviation—Patrol, Photography, Mapping, or Survey Work—Flying Crew
Code 7422
Phrase ID: BM-7422-AUXF9
Effective Date: November 1, 2021
Helicopter flying crews are to be separately rated to Code 7425.

All other employees and drivers
All other employees and drivers are to be separately rated.

Aviation—Ramp Operations & Drivers
Code 7403
Phrase ID: BM-7403-AUX7C
Effective Date: November 1, 2021
This phraseology applies to operations located at airports and includes all types of fixed-wing and rotary-wing aircraft.

Ramp operations
Ramp operations are defined as work performed on the aircraft at the ramp or on the flight line. Ramp operations include
- deicing
- fluid checking and filling
- interior and exterior cleaning of aircraft
- lightbulb replacement
- luggage service operations
- normal aircraft turnaround operations
- ramp fueling and de-fueling of the aircraft
- stocking of supplies, including food, in the aircraft, and
- tire changing.

**Important** Fixed-base operators and independent service contractors who perform these services are assigned to Code 7403.

**Aircraft painting**
Painting of aircraft is to be separately rated to Code 5474.

**Flying crew members**
Members of flying crews are to be separately rated to the appropriate aviation classification.

**Aviation—Sales or Service Agency or Student Instruction—Flying Crew**
*Code 7422*
Phrase ID: BM-7422-AUXDF
Effective Date: November 1, 2021

Helicopter flying crews are to be separately rated to Code 7425.

**All other employees and drivers**
All other employees and drivers are to be separately rated.

**Aviation—Stunt Flying, Racing, or Parachute Jumping—Flying Crew**
*Code 7420*
Phrase ID: BM-7420-AUXD5
Effective Date: November 1, 2021

Helicopter flying crews are to be separately rated to Code 7425.

**All other employees and drivers**
All other employees and drivers are to be separately rated.

**Aviation—Transportation of Personnel in Conduct of Employer's Business—Flying Crew**
*Code 7421*
Phrase ID: BM-7421-AUX84
Effective Date: November 1, 2021

This phraseology applies to the payroll of pilots and all members of the flying crew. This phraseology also applies to the payroll of executive officers or other employees who operate fixed-wing aircraft in the conduct of the employer's business.

**Assignment of payroll**
If the records of the employer clearly indicate the weeks in which employees perform flying, then the following conditions apply:

1. Only the payroll for each week during any part of which the employee has performed any flight duties is to be assigned to this classification. However, if the classification applicable to the employee's nonflying operations carries a higher rate, then that classification must apply.
2. The payroll for each week that the employee performs no flying is to be assigned to those classifications that would otherwise apply.

**Important** If the records of the employer do not clearly indicate the weeks in which flying is performed by these employees, the entire payroll for these employees must be assigned to this classification. However, if the classification applicable to the employee's nonflying operations carries a higher rate, then that classification must apply.
Employees not members of the flying crew who are transported as passengers
Employees who are transported as passengers and who are not members of the flying crew are to have their payroll and losses assigned to their standard occupational classification.

Commercial aircraft operations
Commercial aircraft operations are to be separately rated.

All other employees and drivers
All other employees and drivers are to be separately rated.

Aviation—Transportation of Personnel in Conduct of Employer’s Business—Ground Crew & Drivers
Code 7403
Phrase ID: BM-7403-AUX38
Effective Date: November 1, 2021
Refer to Code 7421 for flying crew.

Awning Erection—Metal—Erection of Metal Awnings Exclusively & Drivers
Code 5535 ● Construction
Phrase ID: BM-5535-AUX59
Effective Date: November 1, 2021
This phraseology applies to erection, installation, or repair operations.

Products manufactured at a shop
The manufacturing of products at a shop is to be separately rated.

Awning Mfg.—Metal
Code 3076
Phrase ID: BM-3076-AUXD0
Effective Date: November 1, 2021
Erection, installation, and repair operations are to be separately rated.

Awning Mfg.—Metal—Mfg. of Canvas Products or Mfg. of Metal Awnings Exclusively
Code 3076
Phrase ID: BM-3076-AUX0A
Effective Date: November 1, 2021
Erection, installation, and repair operations are to be separately rated to Code 5535.

Awning or Tent Mfg.—Shop
Code 2501
Phrase ID: BM-2501-AUX80
Effective Date: November 1, 2021
The installation, removal, or repair of awnings or tents away from shop are to be separately rated to Code 5102. Unless payroll records are accurately maintained showing the amount of payroll expended for shop work, the entire payroll must be assigned to Code 5102.

Awning, Tent, or Canvas Goods Installation, Removal, or Repair
Code 5102 ● Construction
Phrase ID: BM-5102-AUXA1
Effective Date: November 1, 2021
This phraseology applies to operations away from the shop.
Canvas-covered or vinyl-covered awnings
This phraseology includes canvas-covered or vinyl-covered awnings.

Metal-covered awnings
This phraseology includes metal-covered awnings when installed by a contractor who also installs canvas-covered or vinyl-covered awnings.

Important Metal-covered awnings installed by a contractor who does not also install canvas-covered or vinyl-covered covered awnings are assigned to Code 5535.

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Phrase ID: BM-3865-BAB0B
Effective Date: November 1, 2021

Bag Mfg.—Paper or Plastic.
Code 4273
Phrase ID: BM-4273-BABF2
Effective Date: November 1, 2021

Paper and plastic manufacturing are to be separately rated.

Bag or Sack Mfg.—Cloth.
Code 2501
Phrase ID: BM-2501-BAB3F
Effective Date: November 1, 2021

This phraseology applies to employers that manufacture (a) burlap, (b) cotton, or (c) gunny bags or sacks.

Bag Renovating
Code 2501
Phrase ID: BM-2501-BAB1F
Effective Date: November 1, 2021

This phraseology applies to the renovation or repair of burlap, cotton, or gunny bags or sacks, and includes sewing.

Bakery—Retail—All Operations
Code 2004
Phrase ID: BM-2004-BABDE
Effective Date: November 1, 2021

This phraseology applies to bakeries that are principally retail, based on gross receipts.

Retail bakeries
Retail bakeries include

- bagel shops
- cookie shops
- doughnut shops, and
- satellite stores.

Bakery—Wholesale & Drivers
Code 2003
Phrase ID: BM-2003-BAB1D
Effective Date: November 1, 2021

Ball or Roller Bearing Mfg.
Code 3638
Phrase ID: BM-3638-BAB69
Effective Date: November 1, 2021

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to
Code 3638 are conducted as a separate and distinct business.

**Banks and Trust Companies—All Employees, Salespersons, Drivers & Clerical**
**Code 8855**
**Phrase ID: BM-8855-BAB6D**
**Effective Date: November 1, 2021**

This phraseology applies to financial institutions that (a) exchange money, (b) lend money, (c) receive money, and (d) safeguard money.

**Bank and trust company services**
Services include
- certificates of deposit
- checking accounts
- mortgages, and
- savings accounts.

**Bank and trust company employees**
Employees include
- armed attendants
- bank managers
- door attendants
- loan officers
- maintenance personnel
- security personnel
- tellers
- unarmed attendants, and
- ushers.

**Internet bank operations**
This phraseology applies to Internet banks.

**Barber or Beauty Parlor Supply House**
**Code 8018**
**Phrase ID: BM-8018-BAB37**
**Effective Date: November 1, 2021**

**Barber Shop, Beauty Parlor, or Hair Styling Salon**
**Code 9586**
**Phrase ID: BM-9586-BAB2A**
**Effective Date: November 1, 2021**

**Bar, Discotheque, Lounge, Nightclub or Tavern.**
**Code 9084**
**Phrase ID: BM-9084-BABAA**
**Effective Date: November 1, 2021**

This phraseology applies to employers whose principal receipts are from the sale of alcoholic beverages such as beer, liquor, or wine.

**Entertainers and musicians**
This phraseology includes entertainers and musicians.
Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 9084 are conducted as a separate and distinct business.

Barrel Assembly—Wood.
Code 2881
Phrase ID: BM-2881-BAB50
Effective Date: November 1, 2021
Stock manufacturing is to be separately rated to Code 2735.

Barrel or Drum Mfg.—Metal.
Code 3400
Phrase ID: BM-3400-BAB9D
Effective Date: November 1, 2021
This phraseology includes reconditioning or repair.

Barrel Stock Mfg.—Wood.
Code 2735
Phrase ID: BM-2735-BABE3
Effective Date: November 1, 2021
This phraseology applies to the manufacturing of heads, hoops, or staves.

Barrel assembly
Barrel assembly is to be separately rated to Code 2881.

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Bathhouse—Beach

Code 9015

Phrase ID: BM-9015-BAT3D

Effective Date: November 1, 2021

Assign clerical and sales employees to Code 9012.

Battery Mfg. —Dry

Code 3642

Phrase ID: BM-3642-BATCA

Effective Date: November 1, 2021

Battery Mfg. —Storage

Code 3647

Phrase ID: BM-3647-BAT03

Effective Date: November 1, 2021

Bean Sorting or Handling

Code 8102  ◆  Mercantile

Phrase ID: BM-8102-BAT2A

Effective Date: November 1, 2021

Beauty Shop, Barber Shop, or Hair Styling Salon

Code 9586

Phrase ID: BM-9586-BATA8

Effective Date: November 1, 2021

Bedspring or Wire Mattress Mfg.

Code 3300

Phrase ID: BM-3300-BAT71

Effective Date: November 1, 2021

Box spring manufacturing is to be separately rated to Code 2570.
Beer or Ale Dealer—Retail
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-BATEE
Effective Date: November 1, 2021

Beer or Ale Dealer—Wholesale—Salespersons & Drivers
Code 7390
Phrase ID: BM-7390-BAT49
Effective Date: November 1, 2021
This phraseology includes outside salespersons and drivers.

Assignment of Code 7390 and Code 2121
Code 7390 and Code 2121 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Bell Installation—Tower & Drivers
Code 9534 ◆ Construction
Phrase ID: BM-9534-BATDD
Effective Date: November 1, 2021

Beverage Mfg.—Carbonated—All Operations, Route Supervisors, & Drivers
Code 2157
Phrase ID: BM-2157-BAT74
Effective Date: November 1, 2021

Bicycles—Mfg. or Assembly
Code 3865
Phrase ID: BM-3865-BATC5
Effective Date: November 1, 2021

Bicycles—Retail Sale or Rental
Code 8010 ◆ Mercantile
Phrase ID: BM-8010-BATDF
Effective Date: November 1, 2021
This phraseology includes repair operations.

Billiard—Hall
Code 9089
Phrase ID: BM-9089-BAT21
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 9089 are conducted as a separate and distinct business.

Bowling lanes
This phraseology does not apply to bowling lanes.
Blacksmith.
Code 3111
Phrase ID: BM-3111-BAT20
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 3111 are conducted as a separate and distinct business.

Blast Furnace Operation & Drivers.
Code 1438
Phrase ID: BM-1438-BAT32
Effective Date: November 1, 2021
This phraseology includes (a) operations incidental to storage or handling of materials or product, and (b) the maintenance and repair of furnaces.

Operations to be separately rated
The following operations are to be separately rated:

- coke manufacturing
- erection of furnaces
- mining
- quarrying, and
- slag excavation.

Blasting Agents—Preparation or Distribution & Drivers.
Code 4777
Phrase ID: BM-4777-BATB2
Effective Date: November 1, 2021
This phraseology includes the distribution of high explosives.

High explosives manufacturing
This phraseology does not include high explosives manufacturing.

Blasting operations
Blasting operations are to be separately rated to Code 6217.

Blasting Rock & Drivers
Code 6217 ● Construction
Phrase ID: BM-6217-BATE9
Effective Date: November 1, 2021

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**Boatbuilding or Repair & Drivers—Coverage Under State Act Only**

**Code 6834**

**Phrase ID:** BM-6834-BOA7F

**Effective Date:** November 1, 2021

This phraseology applies to the construction or repair of boats that do not exceed 150 feet in length overall, such as (a) motorboats, (b) rowboats, (c) sailboats, and (d) yachts.

**Boat materials**
Boats included in this phraseology can be made of

- fiberglass
- metal
- plastic, or
- wood.

**Shop and yard work**
This phraseology includes shop and yard work.

**Boatbuilding or Repair & Drivers—Coverage Under US Act**

**Code 6824F**

**Phrase ID:** BM-6824-BOAFA

**Effective Date:** November 1, 2021

This phraseology applies to the construction or repair of boats that do not exceed 150 feet in length overall, such as (a) motorboats, (b) rowboats, (c) sailboats, and (d) yachts.

**Boat materials**
Boats included in this phraseology can be made of
• fiberglass
• metal
• plastic, or
• wood.

**Shop and yard work**
This phraseology includes shop and yard work.

**Boatbuilding—Wood NOC & Drivers—Coverage Under State Act Only**
**Code 6811**
**Phrase ID: BM-6811-BOA72**
**Effective Date: November 1, 2021**

This phraseology includes shopwork and yard work.

**Boatbuilding—Wood NOC & Drivers—Coverage Under U.S. Act**
**Code 6801F**
**Phrase ID: BM-6801-BOAD9**
**Effective Date: November 1, 2021**

**Boat Livery—Boats Under 15 Tons—Coverage Under Admiralty Law—Program I**
**Code 7038**
**Phrase ID: BM-7038-BOA5B**
**Effective Date: November 1, 2021**

This phraseology includes the laying up or putting into commission of boats.

**Boats 15 tons or over**
Boats 15 tons or over are to be separately rated to the appropriate vessels classification.

**Boat Livery—Boats Under 15 Tons—Coverage Under Admiralty Law—Program II—State Act Benefits**
**Code 7090**
**Phrase ID: BM-7090-BOABB**
**Effective Date: November 1, 2021**

This phraseology includes laying up or putting into commission of boats.

**Boats 15 tons or over**
Boats 15 tons or over are to be separately rated to the appropriate vessels classification.

**Boat Livery—Boats Under 15 Tons—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits**
**Code 7050**
**Phrase ID: BM-7050-BOA0E**
**Effective Date: November 1, 2021**

This phraseology includes laying up or putting into commission of boats.

**Boats 15 tons or over**
Boats 15 tons or over are to be separately rated to the appropriate vessels classification.
Boiler—Installation or Repair—Steam

**Code 3726**  ●  Construction

**Phrase ID:** BM-3726-BOA36

*Effective Date: November 1, 2021*

This phraseology includes the construction or repair of foundations.

Boilermaking

**Code 3620**

**Phrase ID:** BM-3620-BOAF2

*Effective Date: November 1, 2021*

Boiler or Steam Pipe Insulating & Drivers.

**Code 5183**  ●  Construction

**Phrase ID:** BM-5183-BOA0C

*Effective Date: November 1, 2021*

This phraseology applies to the application of cork or other nonconducting materials.

**Shop operations**

This phraseology includes shop operations.

Boiler—Scaling

**Code 3726**  ●  Construction

**Phrase ID:** BM-3726-BOA75

*Effective Date: November 1, 2021*

This phraseology must not be assigned at a single job or location to employers that perform operations described by another classification.

Bolt or Nut Mfg.

**Code 3132**

**Phrase ID:** BM-3132-BOA90

*Effective Date: November 1, 2021*

Steelmaking or rolling mills are to be separately rated.
Bone or Ivory Goods Mfg.
Code 4452
Phrase ID: BM-4452-BOACC
Effective Date: November 1, 2021

Bookbinding
Code 4307
Phrase ID: BM-4307-BOA86
Effective Date: November 1, 2021

Bookbinding or Printing Machine Mfg.
Code 3548
Phrase ID: BM-3548-BOA72
Effective Date: November 1, 2021

Boot or Shoe Mfg. NOC
Code 2660
Phrase ID: BM-2660-BOAA0
Effective Date: November 1, 2021

Boot or Shoe Mfg.—Rubber
Code 4410
Phrase ID: BM-4410-BOA61
Effective Date: November 1, 2021

This phraseology includes combined fabric and rubber boots or shoes.

Borax, Potash, or Salt Producing or Refining & Drivers.
Code 4568
Phrase ID: BM-4568-BOA99
Effective Date: November 1, 2021

This phraseology includes driving of wells and pumping.

Mining operations
Mining is to be separately rated to Code 1164.

Bottle Dealer—Used & Drivers.
Code 8264 ◆ Mercantile
Phrase ID: BM-8264-BOAE9
Effective Date: November 1, 2021

This phraseology does not include the collecting or handling of scrap iron or steel.

Recycling of beverage bottles or cans
This phraseology includes the recycling of beverage bottles or cans.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8264 are conducted as a separate and distinct business.
Bottling—All Operations & Route Supervisors, Drivers

Code 2157

Phrase ID: BM-2157-BOA51

Effective Date: November 1, 2021

This phraseology includes sign erection or repair.

Operations described by another classification

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 2157 are conducted as a separate and distinct business.

Bottling spirituous liquors

Bottling spirituous liquors is assigned to Code 2131.

Bowling Lane.

Code 9093

Phrase ID: BM-9093-BOA97

Effective Date: November 1, 2021

This phraseology includes bowling lanes with billiard halls.

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Phrase ID: BM-2759-BOX8F
Effective Date: November 1, 2021

Box Mfg.—Folding Paper—NOC
Code 4243
Phrase ID: BM-4243-BOXB2
Effective Date: November 1, 2021

Paper or paperboard manufacturing is to be separately rated.

Box Mfg.—Set-Up Paper
Code 4240
Phrase ID: BM-4240-BOXE5
Effective Date: November 1, 2021

Paper or paperboard manufacturing is to be separately rated.

Box Spring or Mattress Mfg.
Code 2570
Phrase ID: BM-2570-BOX7D
Effective Date: November 1, 2021

This phraseology includes cushion, pillow, or quilt manufacturing.

**Excelsior or wire spring manufacturing**

Separately rate the manufacturing of excelsior or wire springs.

Braid or Fringe Mfg.
Code 2380
Phrase ID: BM-2380-BOX67
Effective Date: November 1, 2021

Brass or Copper Goods Mfg.
Code 3315
Phrase ID: BM-3315-BOXCF
Effective Date: November 1, 2021

Breeding Farm or Stable & Drivers.
Code 8279
Phrase ID: BM-8279-BOXCB
Effective Date: November 1, 2021

This phraseology applies to the training of horses, polo ponies, and racehorses for exhibition purposes. This phraseology includes jockeys and trainers.
Brewery & Drivers.
**Code 2121**
**Phrase ID: BM-2121-BOXSF**  
**Effective Date: November 1, 2021**
This phraseology includes distributing stations.

**Brick Mfg.—Fire or Enameled & Drivers.**
**Code 4024**
**Phrase ID: BM-4024-BOXB5**  
**Effective Date: November 1, 2021**
This phraseology applies only to the manufacturing of bricks from refractory clays with or without other refractory materials.

**Operations to be separately rated**
Clay digging, mining, and quarrying are to be separately rated.

**Brick or Clay Products Mfg. NOC & Drivers.**
**Code 4021**
**Phrase ID: BM-4021-BOX9E**  
**Effective Date: November 1, 2021**
This phraseology includes (a) clay, sand, or shale digging, and (b) the construction or reconstruction of kilns or sheds.

**Manufactured products**
This phraseology includes the manufacturing of
- glazed or unglazed drain or sewer pipes or conduits
- sand-lime bricks
- the following types of building or paving bricks:
  - common
  - face
  - pressed, or
  - re-pressed
- the following types of tiles:
  - drainage
  - fireproofing
  - roofing, or
  - structural
- wall copings, and
- similar products.

**Operations to be separately rated**
Underground mining or quarrying is to be separately rated.
Bridge or Vehicular Tunnel Operation & Drivers.
Code 9019
Phrase ID: BM-9019-BOXC0
Effective Date: November 1, 2021
This phraseology includes all employees on approaches.
Operations to be separately rated
Structural alterations or repairs and the painting of the bridge structure are to be separately rated.

Brush or Broom Assembly
Code 2835
Phrase ID: BM-2835-BOXFF
Effective Date: November 1, 2021
This phraseology applies to assembly only with no (a) molding, (b) sawing, or (c) turning of backs or handles.

Brush or Broom Handle Mfg.
Code 2841
Phrase ID: BM-2841-BOX02
Effective Date: November 1, 2021
This phraseology applies only to the (a) molding, (b) sawing, or (c) turning of backs or handles with no assembly.

Brush or Broom Mfg. NOC
Code 2836
Phrase ID: BM-2836-BOXF7
Effective Date: November 1, 2021
This phraseology includes (a) assembling and sawing, (b) molding, or (c) turning of backs and handles.

Brush or Weed Control by Contractor—Chemical & Drivers
Code 0050 • Construction
Phrase ID: BM-0050-BOXC6
Effective Date: November 1, 2021
This phraseology applies to existing right-of-ways for (a) burglar or fire alarm lines, (b) electric or power lines, and (c) telephone lines.

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Buffing or Polishing Compounds Mfg.

Code 4557

Phrase ID: BM-4557-BUFEA

Effective Date: November 1, 2021

Building Material Dealer—New Materials Only—All Other Employees & Yard, Warehouse, Drivers

Code 8232 ◆ Mercantile

Phrase ID: BM-8232-BUFB6

Effective Date: November 1, 2021

Building Material Dealer—New Materials Only—Store Employees

Code 8058 ◆ Mercantile

Phrase ID: BM-8058-BUF25

Effective Date: November 1, 2021

Building Material—Yard & Local Managers, Drivers

Code 8204 ◆ Mercantile

Phrase ID: BM-8204-BUFE1

Effective Date: November 1, 2021

This phraseology applies to dealers in used, or new and used building materials.

Salvage or wrecking operations

Salvage or wrecking operations are to be separately rated.

Building or Property Management—All Other Employees

Code 9015

Phrase ID: BM-9015-BUF55

Effective Date: November 1, 2021

This phraseology applies to the care, custody, and maintenance of facilities or premises.

Building or property management employees

This phraseology includes

- concierges
- doormen
• elevator operators
• gatekeepers, and
• security desk personnel.

**Real estate management companies and investment trusts**
This phraseology includes
• real estate investment trusts, and
• real estate management companies.

**Owner or lessee of a building**
This phraseology does not apply to an owner or lessee of a building who occupies the entire or principal portion of the premises for manufacturing or mercantile purposes.

**Operations to be separately rated**
Maintenance or repair work at any location where the owner or lessee does not also perform janitorial services is to be separately rated.

**Clerical and sales employees**
Assign Code 9012 to all clerical and sales employees, including those who operate at a separate location from the properties that are managed.

**Employees working exclusively for a country club operation**
Assign Code 9060 to employees working exclusively for a country club operation run by a
• condominium
• hotel
• resort, or
• other community association.

---

**Building or Property Management—Property Managers and Leasing Agents & Clerical, Salespersons**

**Code 9012**

**Phrase ID:** BM-9012-BUFBA

**Effective Date:** November 1, 2021

This phraseology includes (a) administrators of homeowner’s associations, (b) nonresident management of farm or ranch property for others that are not corporate farms, (c) real estate investment trusts, and (d) real estate management companies.

**Typical employments of building or property management operations**
Typical employments include
• clerical staff
• leasing agents
• model home hosts
• outside salespersons, and
• property managers.

**Important** These employees perform no actual maintenance.

**Employers described by a standard exception classification**
This phraseology does not apply to employers described by a standard exception classification.

**Owner or lessee of a building**
This phraseology does not apply to an owner or lessee of a building who occupies the entire or principal portion of the premises for manufacturing or mercantile purposes.

**Clerical and sales employees**
This phraseology applies to all clerical and sales employees including those who operate at a separate location from the properties managed.
Operations described by another classification
This phraseology must not be assigned to employees who perform operations described by another classification.

Employees working exclusively for a country club operation
Assign Code 9060 to employees working exclusively for a country club operation run by a

- condominium
- hotel
- resort, or
- other community association.

Building or Roofing Paper or Felt Preparation—No Installation.
Code 4283
Phrase ID: BM-4283-BUFFA
Effective Date: November 1, 2021
This phraseology does not apply to asphalt or tar distillation.

Paper or felt saturating
This phraseology does not apply to refining plants that include the saturating of paper or felt as part of their operations.

Paper or felt manufacturing
Paper or felt manufacturing is to be separately rated.

Building Raising or Moving
Code 5703 ● Construction
Phrase ID: BM-5703-BUFF6
Effective Date: November 1, 2021
This phraseology applies to (a) the lifting of structures onto transport devices, and (b) transporting and dropping structures at their new locations.

Assignment of building raising or moving operations
Provided that payroll separation is maintained, building raising or moving operations must be assigned to

- Code 5403 for carpentry operations on commercial structures
- Code 5645 for carpentry operations on residential structures
- Code 5213 for concrete operations on commercial sites
- Code 5221 for concrete operations on residential structures
- Code 5703 for drivers who transport the structure on trailers, dollies, bearings, and similar items
- Code 6217 for excavation operations
- Code 5057 for iron or steel operations
- Code 5022 for masonry operations
- Code 6003 for pile driving operations that underpin, raise, or stabilize a foundation
- Code 7380 for pilot car duties that do not remove or move obstacles, and
- Code 5703 for pilot car duties that remove or move obstacles.

Separation of payroll
When no separation of payroll exists, the payroll for the entire operation must be assigned to Code 5703 or the highest rated classification applicable, whichever is greater.

Burglar and Fire Alarm Installation or Repair & Drivers
Code 7605 ● Construction
Phrase ID: BM-7605-BUF1F
Effective Date: November 1, 2021
This phraseology includes the installation of security cameras.
Burial Garment Mfg. and Casket or Coffin Upholstering

Code 9522
Phrase ID: BM-9522-BUFC1
Effective Date: November 1, 2021

Bus Co.—Garage Employees

Code 8385
Phrase ID: BM-8385-BUF4E
Effective Date: November 1, 2021

Bus Company, Ambulance Service & Emergency Medical Providers—All Other Employees & Drivers

Code 7382
Phrase ID: BM-7382-BUF12
Effective Date: November 1, 2021

This phraseology applies to (a) ambulance services, (b) bus companies, (c) emergency medical providers, (d) limousine companies, and (e) street railroad operations.

All other employees and drivers
This phraseology includes drivers and all employees other than garage employees.

Garage employees
Garage employees are to be separately rated to Code 8385.

Butchering

Code 2081
Phrase ID: BM-2081-BUF69
Effective Date: November 1, 2021

This phraseology includes (a) cooking offal, (b) handling livestock, (c) packinghouse operations, (d) preparing dressed meat, (e) rendering, (f) salting hides, and (g) washing casings.

Secondary meat cutting and processing operations
Separately classify secondary meat cutting and processing operations to either Code 8021 or Code 8031, depending on the type of operation. Secondary meat cutting must be physically separated from butchering and slaughtering operations. Verifiable payroll records must be maintained for each operation.

Butter or Cheese Mfg. & Route Supervisors, Drivers

Code 2070
Phrase ID: BM-2070-BUF0C
Effective Date: November 1, 2021

Butter Substitute Mfg.

Code 4717
Phrase ID: BM-4717-BUF5B
Effective Date: November 1, 2021

Code 4717 and Code 2089 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.
Button Mfg. NOC
Code 4484
Phrase ID: BM-4484-BUFB0
Effective Date: November 1, 2021

Button or Fastener Mfg.—Metal
Code 3131
Phrase ID: BM-3131-BUF89
Effective Date: November 1, 2021

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Cable Installation & Drivers.

**Code 5190**  ●  Construction

**Phrase ID:** BM-5190-CAB74  
**Effective Date:** November 1, 2021

This phraseology applies to cable installation in conduits or subways.

**Conduit construction**

Conduit construction is to be separately rated to Code 6325.

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Cable Mfg.—Insulated Electrical.

**Code 4470**

**Phrase ID:** BM-4470-CABCA  
**Effective Date:** November 1, 2021

Wire drawing is to be separately rated to Code 1924 or Code 3241.

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Cable Mfg. or Wire Drawing—Not Iron or Steel

**Code 1924**

**Phrase ID:** BM-1924-CAB0D  
**Effective Date:** November 1, 2021

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Cable or Wire Rope Mfg.—Iron or Steel.

**Code 3240**

**Phrase ID:** BM-3240-CAB96  
**Effective Date:** November 1, 2021

This phraseology does not apply to wire drawing.

**Insulated electrical cable manufacturing**

Insulated electrical cable manufacturing is to be separately rated to Code 4470.

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Caisson Work—All Operations to Completion.

**Code 6252**  ●  Construction

**Phrase ID:** BM-6252-CAB65  
**Effective Date:** November 1, 2021

This phraseology applies to (a) all employees working under air pressure, and (b) all others working in or upon the caisson or the connected apparatus.

**Included operations**

This phraseology includes

- concrete work
- excavation
- masonry, and
• pile driving.

**Calcium Carbide Mfg. & Drivers**  
*Code 1438*  
*Phrase ID: BM-1438-CABB5*  
*Effective Date: November 1, 2021*

**Camp Operation NOC**  
*Code 9015*  
*Phrase ID: BM-9015-CABB6*  
*Effective Date: November 1, 2021*

Assign clerical and sales employees to Code 9012.

**Candle Mfg.**  
*Code 4557*  
*Phrase ID: BM-4557-CABD3*  
*Effective Date: November 1, 2021*

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 4557 are conducted as a separate and distinct business.

**Candy, Chocolate, and Confection Mfg.**  
*Code 2041*  
*Phrase ID: BM-2041-CAB28*  
*Effective Date: November 1, 2021*

This phraseology applies to products that are defined as sweet confections, rich in artificial sweeteners, sugar, or other sweeteners. The finished product may be sour, sweet, or tart.

**Cocoa manufacturing**  
This phraseology includes cocoa manufacturing from beans.

**Sweet confection products**  
Sweet confection products include

• candy bars  
• chewing gum  
• chocolate bars  
• jelly beans  
• marzipan  
• mochi, and
• taffy.

Can Mfg.
Code 3220
Phrase ID: BM-3220-CABE1
Effective Date: November 1, 2021

Cannery NOC.
Code 2111
Phrase ID: BM-2111-CABAE
Effective Date: November 1, 2021

Can manufacturing is to be separately rated to Code 3220.

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Carbonated Beverage Mfg.—All Operations & Route Supervisors, Drivers.
Code 2157
Phrase ID: BM-2157-CAR57
Effective Date: November 1, 2021

This phraseology includes sign erection or repair.
Carbonic Acid Gas Mfg. & Drivers.
Code 4635
Phrase ID: BM-4635-CAR76
Effective Date: November 1, 2021
This phraseology includes tank charging.

Carbon Paper or Typewriter Ribbon Mfg.
Code 4251
Phrase ID: BM-4251-CAR82
Effective Date: November 1, 2021
Paper manufacturing is to be separately rated to Code 4239.

Car Mfg.—Railroad & Drivers
Code 3881
Phrase ID: BM-3881-CARCF
Effective Date: November 1, 2021

Carnival, Circus, or Amusement Device Operator—Traveling—All Employees & Drivers
Code 9186
Phrase ID: BM-9186-CARE5
Effective Date: November 1, 2021

Carpentry—Construction of Residential Dwellings Exceeding Three Stories in Height or Commercial Buildings and Structures
Code 5403 ● Construction
Phrase ID: BM-5403-CARCF
Effective Date: November 1, 2021
This phraseology applies to the construction of (a) commercial buildings or structures, including mixed-use buildings, with no height restrictions, and (b) multiunit residential buildings that exceed three stories in height.

Carpentry work performed by employees of the carpentry contractor or general contractor
This phraseology includes all carpentry work when performed by employees of the same carpentry contractor or general contractor responsible for the entire dwelling construction project.

Construction of residential dwellings not exceeding three stories in height
The construction of residential dwellings not exceeding three stories in height is to be separately rated to Code 5645.

Carpentry—Construction of Residential Dwellings Not Exceeding Three Stories in Height
Code 5645 ● Construction
Phrase ID: BM-5645-CARE4
Effective Date: November 1, 2021
This phraseology includes all carpentry work in connection with the construction of residential dwellings when performed by employees of the same carpentry contractor or general contractor responsible for the entire construction project.

Carpentry work
Carpentry work includes
- all interior wood trim
- all types of roofing materials
- cabinet installation
- construction of the sill
- decking
- detached structures
- doors
- fencing
- finished flooring
- lathing
- rafters
- roof deck
- rough floor
- rough framework
- sidewall sheathing
- siding
- stairs
- wallboard installation
- windows
- wood or light-gauge steel joists, and
- wood or light-gauge steel studs.

Residential dwellings
Residential dwellings include attached multiunit, detached, and semidetached residential buildings.

Construction operations separately rated to Code 5403
The construction of the following buildings must be separately rated to Code 5403:

- commercial buildings or structures, including mixed-use buildings, with no height restriction, and
- multiunit residential buildings exceeding three stories in height.

Carpentry—Installation of Cabinet Work or Interior Trim
Code 5437 Construction
Phrase ID: BM-5437-CAR8E
Effective Date: November 1, 2021

This phraseology does not apply to contractors who perform any other carpentry operations at the same job or location. Refer to Code 5403 or Code 5645.

Countertop installation and materials
This phraseology includes the installation of countertops made from materials including

- laminated
  - particleboard
  - plastic
  - pressed wood, or
  - veneer
- nonlaminated solid wood or butcher block, and
- solid surface or high-density plastic base materials.

Granite, marble, tile, and other stone countertops
Refer to Code 5348 for the installation of countertops made from

- granite
- marble
- tile,
• other types of stone.

Carpentry—NOC
Code 5403  Construction
Phrase ID: BM-5403-CAR7B
Effective Date: November 1, 2021

Carpentry—Shop Only & Drivers
Code 2802
Phrase ID: BM-2802-CAR25
Effective Date: November 1, 2021

This phraseology includes the manufacturing or shop fabrication of the following products made from wood: (a) assembled millwork, (b) banisters, (c) doors, (d) laminated wood building beams and columns, (e) picket fences, (f) railings, (g) rails, (h) roof and building trusses, (i) sashes, (j) stairs, and (k) stair steps.

Product installation
Installation operations are to be separately rated.

Assignment of Code 2731 and Code 2802
Code 2731 and Code 2802 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Assignment of Code 8232
Where an employer deals in any building materials or lumber or in any fuel and materials in addition to performing carpentry shop operations, all yard operations, including all drivers, must be rated to Code 8232.

Carpet or Rug Mfg.—Jute or Hemp
Code 2220
Phrase ID: BM-2220-CAR57
Effective Date: November 1, 2021

Carpet or Rug Mfg. NOC
Code 2402
Phrase ID: BM-2402-CARBF
Effective Date: November 1, 2021

Carpet, Rug, or Upholstery Cleaning—Shop or Outside & Drivers
Code 2585
Phrase ID: BM-2585-CARE6
Effective Date: November 1, 2021

Carriage or Wagon Mfg. or Assembly.
Code 3808
Phrase ID: BM-3808-CAR92
Effective Date: November 1, 2021

Baby carriage manufacturing is to be separately rated to Code 3865.
Carrier System—Pneumatic—Installation or Repair & Drivers.

Code 5183 ● Construction

Phrase ID: BM-5183-CAR21

Effective Date: November 1, 2021

This phraseology applies to work inside of buildings.

Freight carrier system installation

The installation of freight carrier systems is to be rated to Code 3724.

Car Wheel Mfg.—Railroad

Code 3082

Phrase ID: BM-3082-CARD0

Effective Date: November 1, 2021

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Cash Register Mfg.

Code 3574

Phrase ID: BM-3574-CAS56

Effective Date: November 1, 2021

Casket or Coffin Mfg. or Assembly—Wood.

Code 2881

Phrase ID: BM-2881-CAS64

Effective Date: November 1, 2021

This phraseology includes the manufacturing of metal fittings.
Casket or Coffin Upholstering and Burial Garment Mfg.
Code 9522
Phrase ID: BM-9522-CAS72
Effective Date: November 1, 2021

Castings Mfg.—Metal—Lost Wax Process
Code 3336
Phrase ID: BM-3336-CAS94
Effective Date: November 1, 2021

Caterer.
Code 9082
Phrase ID: BM-9082-CAS76
Effective Date: November 1, 2021
This phraseology includes entertainers and musicians.

Restaurants operated by a hotel or motel
Restaurants operated by a hotel or motel are to be separately rated to Code 9058.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 9082 are conducted as a separate and distinct business.

Cathedral or Art Glass Window Mfg.
Code 4133
Phrase ID: BM-4133-CAS10
Effective Date: November 1, 2021
This phraseology includes glass manufacturing.

Cattle Dealer & Salespersons, Drivers.
Code 8288
Phrase ID: BM-8288-CAS36
Effective Date: November 1, 2021
This phraseology does not apply to the operation of farms or ranches.

Caves or Caverns—Operation for Exhibition Purposes & Drivers.
Code 9016
Phrase ID: BM-9016-CAS95
Effective Date: November 1, 2021
This phraseology includes (a) gate attendants, (b) guides, (c) maintenance employees, and (d) ticket sellers.

Ceiling Installation—Suspended Acoustical Grid Type.
Code 5020
Phrase ID: BM-5020-CAS08
Effective Date: November 1, 2021
Insulation work is to be separately rated.
Cement Mfg.
Code 1701
Phrase ID: BM-1701-CASC7
Effective Date: November 1, 2021

The following operations are to be separately rated: (a) digging or excavation, (b) dredging, (c) mining, and (d) quarrying.

Cemetery Operation & Drivers
Code 9220
Phrase ID: BM-9220-CASC5
Effective Date: November 1, 2021

Ceramic Tile, Indoor Stone, Marble, or Mosaic Work
Code 5348
Construction
Phrase ID: BM-5348-CASD1
Effective Date: November 1, 2021

This phraseology includes the installation of ceramic and mosaic tiles outdoors for artistic, decorative, and ornamental purposes. This phraseology also includes the installation of countertops made from (a) granite, (b) marble, (c) tile, or (d) other types of stone.

Installation of countertops made from other materials
Refer to Code 5437 for the installation of countertops made from other materials.

Fireproof tile construction
Separately classify fireproof tile construction.

Installation of resilient flooring
The installation of resilient flooring such as carpet or laminate is to be separately rated to Code 5478.

Tile work performed in connection with construction operations
Tile work performed in connection with construction operations is to be separately rated.

Cereal or Bar Mfg.
Code 2016
Phrase ID: BM-2016-CAS52
Effective Date: November 1, 2021

This phraseology includes the manufacturing of hot or ready-to-eat cereal from (a) barley, (b) corn, (c) oats, (d) rice, (e) wheat, and (f) other similar ingredients.

Bar manufacturing
This phraseology includes the manufacturing of bars, such as

- breakfast bars
- diet bars
- energy bars
- granola bars
- low carbohydrate bars
- power bars, and
- other similar bars.

Important The primary ingredients used in the manufacturing of these bars are

- grains such as those used in cereal manufacturing
- naturally or chemically mixed or blended ingredients, and
• soy-based ingredients.

**Candy or chocolate bar manufacturing**
The manufacturing of candy bars or chocolate bars is to be separately rated to Code 2041.

**Grain milling**
Businesses that exclusively perform grain milling must be separately rated to Code 2014.

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**Chain Mfg.—Forged**

**Code 3110**

Phrase ID: BM-3110-CHAFE

*Effective Date: November 1, 2021*

**Chain Mfg.—Formed or Welded**

**Code 3257**

Phrase ID: BM-3257-CHA57

*Effective Date: November 1, 2021*

This phraseology applies to employers that manufacture chains from wire.
Charcoal Mfg. & Drivers.
Code 1472
Phrase ID: BM-1472-CHAFD
Effective Date: November 1, 2021
This phraseology includes distillation.

Check Cashing Establishments—All Employees, Salespersons, Drivers & Clerical
Code 8856
Phrase ID: BM-8856-CHA95
Effective Date: November 1, 2021
This phraseology applies to employers that charge a fee for services such as (a) check cashing, (b) money orders, (c) payday loans, (d) title loans, (e) wire transfers, and (f) similar services.
Assignment of Code 8856
To qualify for Code 8856, the fees derived from financial services must be greater than or equal to 75% of gross receipts per location.

Merchandise sales
Employers that take possession and sell merchandise generating more than 25% of gross receipts are to be separately rated.

Cheese or Butter Mfg. & Route Supervisors, Drivers
Code 2070
Phrase ID: BM-2070-CHA74
Effective Date: November 1, 2021

Chemical Blending or Mixing NOC—All Operations & Drivers.
Code 4828
Phrase ID: BM-4828-CHA9A
Effective Date: November 1, 2021
The phraseology must not be assigned to employers that manufacture chemicals.

Chemical Mfg. NOC—All Operations & Drivers—Includes Blending or Mixing.
Code 4829
Phrase ID: BM-4829-CHAD0
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that exclusively perform chemical blending or mixing.
Chemical manufacturing processes
This phraseology includes chemical manufacturing processes such as

- alcoholyis
- alkylation
- amination
- calcination
- carboxylation
- compression of gases
- distillation
- esterification
- halogenation
- nitration
- oxidation
- reduction
- sulphonation, and
- other similar processes.
Child Care Center—All Employees Including Clerical, Salespersons & Drivers.

Code 8869

Phrase ID: BM-8869-CHA89

Effective Date: November 1, 2021

This phraseology includes centers serving both preschool and school-age children.

Before- and after-care programs at traditional schools

Code 8869 does not apply to traditional schools providing before- and after-care programs for school-age children.

Operations to be separately rated

Child care medical providers or orphanages are to be separately rated.

Child Day Camp—All Employees Including Clerical, Salespersons & Drivers

Code 8869

Phrase ID: BM-8869-CHAF7

Effective Date: November 1, 2021

This phraseology includes day camps serving both preschool and school-age children.

Operations to be separately rated

The following operations are to be separately rated:

- camps that provide overnight accommodations
- child care medical providers
- orphanages, and
- specialty day camps otherwise classified.

Chimney Cleaning—Residential—Includes Chimney Cleaning Above Ground Level & Drivers

Code 9170

Phrase ID: BM-9170-CHA6D

Effective Date: November 1, 2021

This phraseology applies to employers that clean chimneys by vacuum suction method above ground level.

Chimney cleaning at ground level

Chimney cleaning when performed at ground level is to be separately rated to Code 9014.

Verifiable payroll records

If verifiable records are not maintained, assign the entire payroll to the highest rated classification that applies to the job or location where the chimney cleaning is performed.

Chimney Cleaning—Residential—No Chimney Cleaning Above Ground Level & Drivers.

Code 9014

Phrase ID: BM-9014-CHA23

Effective Date: November 1, 2021

This phraseology applies to employers that clean chimneys by the vacuum suction method from ground level.

Chimney cleaning above ground

Chimney cleaning when performed above ground level is to be separately rated to Code 9170.

Verifiable payroll records

If verifiable records are not maintained, assign the entire payroll to the highest rated classification that applies to the job or location where the chimney cleaning is performed.
Chimney Construction—Not Metal.
**Code 5222 • Construction**
Phrase ID: BM-5222-CHA73
*Effective Date: November 1, 2021*

This phraseology applies to brick, concrete, or stone chimneys and includes foundation, guniting, and lining operations.

China Decorating—By Hand
**Code 4352**
Phrase ID: BM-4352-CHAB7
*Effective Date: November 1, 2021*

Christmas Tree Harvesting Exclusively & Drivers
**Code 0106**
Phrase ID: BM-0106-CHA37
*Effective Date: November 1, 2021*

Circus, Carnival, or Amusement Device Operator—Traveling—All Employees & Drivers
**Code 9186**
Phrase ID: BM-9186-CHAF5
*Effective Date: November 1, 2021*

Clam Digging.
**Code 2114**
Phrase ID: BM-2114-CHAFD
*Effective Date: November 1, 2021*

This phraseology includes (a) packing, (b) shucking, (c) sorting, and (d) washing.

Dock or shore work
This phraseology applies to dock or shore work only.

Assignment of Code 2114 and Code 2111
Code 2114 and Code 2111 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Clay Milling & Drivers.
**Code 1747**
Phrase ID: BM-1747-CHA06
*Effective Date: November 1, 2021*

Digging, mining, and quarrying are to be separately rated.

Clay or Shale Digging & Drivers.
**Code 4000**
Phrase ID: BM-4000-CHA0F
*Effective Date: November 1, 2021*

This phraseology includes (a) the construction, maintenance, or repair of all buildings, equipment, or structures, and (b) the installation of machinery.

Canal, cellar, or sewer excavation
This phraseology does not apply to canal, cellar, or sewer excavation.
Underground mining operations
This phraseology does not apply to underground mining.

Clay Products or Brick Mfg. NOC & Drivers.
Code 4021
Phrase ID: BM-4021-CHA11
Effective Date: November 1, 2021
This phraseology includes (a) clay, sand, or shale digging, and (b) the construction or reconstruction of kilns or sheds.

Manufactured products
This phraseology includes the manufacturing of

- glazed or unglazed drain or sewer pipes or conduits
- sand-lime bricks
- the following types of building or paving bricks:
  - common
  - face
  - pressed, or
  - re-pressed

- the following types of tiles:
  - drainage
  - fireproofing
  - roofing, or
  - structural
- wall copings, and
- similar products.

Operations to be separately rated
Underground mining or quarrying is to be separately rated.

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**Cleaner—Debris Removal—Construction**

**Code 5610 ● Construction**

**Phrase ID: BM-5610-CLED1**

**Effective Date: November 1, 2021**

This phraseology does not apply to the payroll for cleaners except when the payroll for cleaners, timekeepers, and watchguards is more than all other payroll of the employer that is subject to construction classifications at the same job or location.

**Construction site cleaners**

Cleaners included in this phraseology remove debris left by the construction crews after construction is completed.

**Cleaning service contractors preparing a location for its intended use**

Refer to Code 9014 for cleaning service contractors who provide clean-up crews to wash windows and sweep and mop floors in order to prepare a location for its intended use.

**Laborers who perform punch-out list work**

Refer to the appropriate construction code for laborers who perform work to complete tasks that have been identified as part of a post-construction "punch-out" list.

**Cleaning or Dyeing & Route Supervisors, Drivers.**

**Code 2586**

**Phrase ID: BM-2586-CLE40**

**Effective Date: November 1, 2021**

This phraseology includes pressing or repairing.

**Textile piece goods**

This phraseology does not include textile piece goods.

**Collecting or distributing stores**

Collecting or distributing stores with no cleaning or dyeing at the same location are to be rated to Code 8017.
Cleaning or Renovating Building Exteriors
**Code 5213** ● Construction
Phrase ID: BM-5213-CLE10
*Effective Date: November 1, 2021*

Cleaning Railroad Freight Cars—Not Tank
**Code 5610** ● Construction
Phrase ID: BM-5610-CLEB7
*Effective Date: November 1, 2021*

Cleaning Tanks or Tank Cars
**Code 3726** ● Construction
Phrase ID: BM-3726-CLEED
*Effective Date: November 1, 2021*

Clearing of Right-of-Way—Electric, Power, Telephone, Burglar, or Fire Alarm Lines Brush Clearing or Removal—New or Existing Right-of-Way & Drivers.
**Code 6217** ● Construction
Phrase ID: BM-6217-CLEA8
*Effective Date: November 1, 2021*

This phraseology applies to clearing or removing brush using mechanical equipment.

Clearing of Right-of-Way—Electric, Power, Telephone, Burglar, or Fire Alarm Lines—Tree Removal—New Right-of-Way & Drivers
**Code 2702**
Phrase ID: BM-2702-CLE3A
*Effective Date: November 1, 2021*

Clerical Office Employees NOC.
**Code 8810**
Phrase ID: BM-8810-CLE2E
*Effective Date: November 1, 2021*

This phraseology is subject to the Rules for assigning Code 8810.
Clerical Office Employees NOC—Coverage Under the Federal Employers' Liability Act (FELA)—Program I

**Code 8814**
Phrase ID: BM-8814-CLEF2
Effective Date: November 1, 2021

Clerical Office Employees NOC—Coverage Under the Federal Employers' Liability Act (FELA)—Program II—State Act Benefits

**Code 8805**
Phrase ID: BM-8805-CLE70
Effective Date: November 1, 2021

Clerical Office Employees NOC—Coverage Under the Federal Employers' Liability Act (FELA)—Program II—USL&HW Act Benefits

**Code 8815**
Phrase ID: BM-8815-CLE85
Effective Date: November 1, 2021

**Clippings Dealer.**

**Code 8103**  ◆ Mercantile
Phrase ID: BM-8103-CLE14
Effective Date: November 1, 2021

This phraseology applies to dealers of new textile fabrics only. This phraseology does not apply to rag or paper stock dealers.

**Used fabric dealers**
Assign used fabric dealers to Code 8264.

**Clock Mfg.**

**Code 3385**
Phrase ID: BM-3385-CLE19
Effective Date: November 1, 2021

**Cloth, Canvas and Related Products Mfg. NOC**

**Code 2501**
Phrase ID: BM-2501-CLED3
Effective Date: November 1, 2021

The installation, removal, or repair of awning, tents, or other canvas products away from shop must be classified to Code 5102. Unless payroll records are accurately maintained to show the amount of payroll expended for shop work, the entire payroll must be assigned to Code 5102.

**Cloth Printing**

**Code 2417**
Phrase ID: BM-2417-CLEE2
Effective Date: November 1, 2021

This phraseology does not apply to employers that perform operations described by another classification, unless the operations subject to Code 2417 are conducted as a separate and distinct business.
Cloth Printing—Silk Screen Process—Hand Printing

**Code 2501**

**Phrase ID:** BM-2501-CLEFD

*Effective Date: November 1, 2021*

This phraseology includes drying.

Cloth Printing—Silk Screen Process—Machinery Operations

**Code 2413**

**Phrase ID:** BM-2413-CLE81

*Effective Date: November 1, 2021*

This phraseology applies to operations before or after the hand-printing process.

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Club—Country, Golf, Fishing, or Yacht—All Employees & Clerical, Salespersons, Drivers
Code 9060

Phrase ID: BM-9060-CLUE0
Effective Date: November 1, 2021

This phraseology includes employees who work exclusively for a country club operated by a (a) condominium, (b) hotel, (c) resort, or (d) other community association.

Caddie payroll calculation
The actual payroll of all caddies must be included with the payroll of the regular club employees in calculating the premium for the employer. If the actual payroll is not available, the payroll for caddies must be $40.00 per club member per season subject to a

- maximum of 300 members per course of 18 holes, or
- minimum of 150 club members per course of 18 holes if the club is open to the public.

Important The payroll limit used when actual payroll is not available is adjusted pro rata for larger or smaller courses.

Club—NOC & Clerical
Code 9061

Phrase ID: BM-9061-CLU7B
Effective Date: November 1, 2021

Clubs that employ only clerical office employees must be classified to Code 8810.

Club—Riding & Drivers
Code 8279

Phrase ID: BM-8279-CLU40
Effective Date: November 1, 2021

Clubs employing only clerical office employees must be classified to Code 8810.

Club—Shooting & Drivers
Code 9180

Phrase ID: BM-9180-CLU56
Effective Date: November 1, 2021

Clubs employing only clerical office employees must be classified to Code 8810.

Coal Billet or Briquet Mfg. & Drivers
Code 1463

Phrase ID: BM-1463-CLU18
Effective Date: November 1, 2021

The manufacturing of by-products is to be separately rated.
Coal Dock Operation & Stevedoring
Code 7313F
Phrase ID: BM-7313-CLUB3
Effective Date: November 1, 2021
This phraseology applies to coal docks that use mechanical apparatus.

Contract stevedores or coal merchants operating yards
This phraseology does not apply to contract stevedores or coal merchants that operate yards.

Coal Merchant & Local Managers, Drivers
Code 8233 ◆ Mercantile
Phrase ID: BM-8233-CLU4D
Effective Date: November 1, 2021

Coal Mining—NOC & Drivers
Code 1016
Phrase ID: BM-1016-CLUDF
Effective Date: November 1, 2021
This phraseology includes (a) all operations above or below ground, (b) construction, maintenance, or repair of all buildings, equipment, or structures, and (c) installation of machinery.

Coal Mining—Surface & Drivers
Code 1005
Phrase ID: BM-1005-CLU8A
Effective Date: November 1, 2021
This phraseology includes (a) construction, maintenance, or repair of all buildings, equipment, or structures, (b) installation of machinery, and (c) stripping or other preliminary work.

Coffee Service Companies—All Operations & Salespersons, Drivers
Code 5192
Phrase ID: BM-5192-CLUD4
Effective Date: November 1, 2021
This phraseology includes storage, shop, and outside operations.

Sale and delivery of coffee and other products
This phraseology applies to the sale and delivery of

• coffee
• dehydrated soups
• hot chocolate mixes
• tea, and
• similar products.

Installation, repair, or service of coffeemakers
This phraseology applies to the installation, repair, or service of coffeemakers and similar equipment.

Catering operations
Catering operations are to be separately rated.
Coffee, Tea, or Grocer Dealer—Retail.

Code 8006  ◆  Mercantile

Phrase ID: BM-8006-CLUE9

Effective Date: November 1, 2021

This phraseology applies to the house-to-house sale of coffee, groceries, or tea.

**Incidental stores or warehouses**

This phraseology includes incidental stores or warehouses.

Cofferdam Work—Not Pneumatic—All Operations to Completion.

Code 6252  ◆  Construction

Phrase ID: BM-6252-CLUF2

Effective Date: November 1, 2021

This phraseology includes the following operations up to completion of the substructure only: (a) concrete work, (b) excavation, (c) masonry, and (d) pile driving.

Coffin and Casket Mfg. and Installation—Concrete & Drivers

Code 4034

Phrase ID: BM-4034-CLU94

Effective Date: November 1, 2021

Coffin and Casket Mfg. or Assembly—Wood

Code 2881

Phrase ID: BM-2881-CLU7A

Effective Date: November 1, 2021

This phraseology includes the manufacturing of metal fittings.

Coffin and Casket Upholstering and Burial Garment Mfg.

Code 9522

Phrase ID: BM-9522-CLUE4

Effective Date: November 1, 2021

Cold Storage Locker—Frozen Foods.

Code 8031  ◆  Mercantile

Phrase ID: BM-8031-CLUDF

Effective Date: November 1, 2021

This phraseology includes incidental preparation of meats and produce.

**Slaughtering operations**

Slaughtering is to be separately rated to Code 2081.
Collar Mfg.  
Code 2501  
Phrase ID: BM-2501-CLUCA  
Effective Date: November 1, 2021

College—All Other Employees  
Code 9101  
Phrase ID: BM-9101-CLUC7  
Effective Date: November 1, 2021

College—Professional Employees & Clerical  
Code 8868  
Phrase ID: BM-8868-CLU27  
Effective Date: November 1, 2021

Color Grinding, Blending, or Testing.  
Code 4558  
Phrase ID: BM-4558-CLU58  
Effective Date: November 1, 2021

This phraseology applies to operations involving dry materials with no handling of materials that are (a) caustic, (b) corrosive, (c) flammable, (d) oxidizing, or (e) poisonous.

Ingredient manufacturing  
This phraseology does not apply to the manufacturing of ingredients.

Operations described by another classification  
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 4558 are conducted as a separate and distinct business.

Commissary Work—All Other Employees & Salespersons, Drivers  
Code 9052  
Phrase ID: BM-9052-CLU1B  
Effective Date: November 1, 2021

Commissary Work—Restaurant Employees  
Code 9058  
Phrase ID: BM-9058-CLUAC  
Effective Date: November 1, 2021

Community Service Workers  
Code 9427  
Phrase ID: BM-9427-CLU8A  
Effective Date: November 1, 2021

This phraseology applies only to a person who is placed by a governmentally funded entity and performs community service for a nonprofit organization or government entity under a court order or an order from a hearings officer as a result of probation or parole violation.
Computer—Device Installation, Inspection, Service, or Repair  
**Code 5191**

**Phrase ID: BM-5191-CLU38**  
**Effective Date: November 1, 2021**

This phraseology includes shop operations.

**Computer manufacturing**

Computer manufacturing is to be separately rated.

Computer—System Designers or Programmers—Exclusively Office  
**Code 8810**

**Phrase ID: BM-8810-CLUB3**  
**Effective Date: November 1, 2021**

Computing, Recording, or Office Machine Mfg. NOC  
**Code 3574**

**Phrase ID: BM-3574-CLU30**  
**Effective Date: November 1, 2021**

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**Concrete Construction in Connection With Bridges or Culverts**

**Code 5222 ● Construction**

**Phrase ID: BM-5222-CON80**

**Effective Date: November 1, 2021**

This phraseology applies only when clearance is more than 10 feet at any point or entire distance between terminal abutments exceeds 20 feet. This phraseology includes the (a) making, setting up, or taking down of (i) concrete-distributing apparatus, (ii) false work, (iii) forms, or (iv) scaffolds, (b) manufacturing of concrete piles at the job location, and (c) pouring of concrete into hollow steel piles.

**Construction operations to be separately rated**

Construction operations to be separately rated include:

- excavation
- pile driving, and
- all work in

- caissons
- cofferdams
- sewers
- subways, or
Concrete Construction NOC

Code 5213 • Construction
Phrase ID: BM-5213-CON5F
Effective Date: November 1, 2021

This phraseology includes foundations or the making, setting up, or taking down of (a) concrete-distributing apparatus, (b) false work, (c) forms, or (d) scaffolds.

Assignment of Code 5222, Code 5506, and Code 5507 with Code 5213

Code 5222, Code 5506, and Code 5507 must not be assigned to the same job or location where Code 5213 applies.

Construction operations to be separately rated

Construction operations to be separately rated include

- excavation
- pile driving, and
- all work in

- caissons
- cofferdams
- sewers
- subways, or
- tunnels.

Concrete Construction—Private Residences—Monolithic

Code 5213 • Construction
Phrase ID: BM-5213-CONAC
Effective Date: November 1, 2021

Concrete Construction—Private Residences—Not Monolithic

Code 5215 • Construction
Phrase ID: BM-5215-CON88
Effective Date: November 1, 2021

Concrete Forms—Reconditioning and Leasing

Code 8227 • Construction
Phrase ID: BM-8227-CONE4
Effective Date: November 1, 2021

The erection of forms is to be separately rated.

Concrete or Cement—Distributing Towers—Installation, Repair, or Removal & Drivers

Code 5057 • Construction
Phrase ID: BM-5057-CON64
Effective Date: November 1, 2021

The erection, removal, or repair of cement or concrete distributing towers by contractors as an incidental part of their construction work must be included in the classification with which the work is associated.
Concrete or Cement Work—Floors, Driveways, Yards, or Sidewalks & Drivers

**Code 5221** • Construction

Phrase ID: BM-5221-COND3

*Effective Date: November 1, 2021*

This phraseology includes terrazzo work.

**Assignment of Code 5215 and Code 5222 with Code 5221**

Code 5215 and Code 5222 must not be assigned to the same job or location where Code 5221 applies.

**Construction operations to be separately rated**

Construction operations to be separately rated include:

- airport runways
- self-bearing floors
- streets or roads, and
- warming aprons.

Concrete Products Mfg. & Drivers

**Code 4034**

Phrase ID: BM-4034-CON86

*Effective Date: November 1, 2021*

This phraseology applies to shop or yard work only. This phraseology includes the manufacturing of concrete (a) beams, (b) blocks, (c) bricks, (d) piles, (e) poles, (f) sewer pipes, (g) tiles, and (h) similar concrete products.

**Assignment of Code 4034**

This phraseology applies only when the described operations are conducted as a commercial enterprise at a permanent location.

**Important** Do not assign this phraseology to a construction site or any plant established or operated in connection with construction work.

Concrete Pumping Services

**Code 9534** • Construction

Phrase ID: BM-9534-CON6E

*Effective Date: November 1, 2021*

This phraseology applies only to specialty contractors whose operations are limited to providing concrete pumping services to others.

Concrete Ready-Mix Dealer & Yard Employees, Drivers

**Code 8232** • Mercantile

Phrase ID: BM-8232-CON72

*Effective Date: November 1, 2021*

Delivery of concrete not owned by the employer, either in storage or while in transit, must be assigned to the appropriate trucking classification. This includes (a) all operations incidental to the loading of trucks, and (b) delivery of such concrete.
Concrete Reinforcing Rod or Bar Dealer & Drivers  
**Code 8106** ◆ Mercantile  
Phrase ID: BM-8106-CONS8  
*Effective Date: November 1, 2021*  

Concrete Work—Incidental to the Construction of Private Residence  
**Code 5215** ◆ Construction  
Phrase ID: BM-5215-CON15  
*Effective Date: November 1, 2021*  

This phraseology applies only to buildings designed primarily for dwelling occupancy by one or two families and includes garages in connection with these buildings.  

**Monolithic concrete building construction**  
This phraseology does not include monolithic concrete building construction.  

Condensed Milk Mfg.  
**Code 2065**  
Phrase ID: BM-2065-CONB9  
*Effective Date: November 1, 2021*  

Condominiums, Cooperatives or Time-Shares—All Other Employees  
**Code 9015**  
Phrase ID: BM-9015-CONDF  
*Effective Date: November 1, 2021*  

This phraseology applies to the care, custody, and maintenance of the facilities or premises.  

**Clerical and sales employees**  
Assign clerical and sales employees to Code 9012.  

Condominiums, Cooperatives or Time-Shares—Property Managers and Leasing Agents & Clerical, Salespersons  
**Code 9012**  
Phrase ID: BM-9012-CON74  
*Effective Date: November 1, 2021*  

This phraseology includes administrators of condominium associations.  

**Typical employments at condominium, cooperative, or time-share operations**  
Typical employments include  

- clerical staff  
- leasing agents  
- outside salespersons, and  
- property managers.  

**Important** These employees perform no actual maintenance.  

**Operations described by another classification**  
This phraseology must not be assigned to employees who perform operations described by another classification.
Conduit Construction—For Cables or Wires & Drivers
Code 6325
Phrase ID: BM-6325-CON6A
Effective Date: November 1, 2021

Confection Machine Mfg.
Code 3559
Phrase ID: BM-3559-CON71
Effective Date: November 1, 2021

Construction—Elevator or Hod Hoist Installation, Repair, or Removal & Drivers—Concrete or Concrete-Encased Buildings or Structures
Code 5213 ● Construction
Phrase ID: BM-5213-CON6B
Effective Date: November 1, 2021

Construction—Elevator or Hod Hoist Installation, Repair, or Removal & Drivers—Iron or Steel Buildings or Structures
Code 5057 ● Construction
Phrase ID: BM-5057-CON51
Effective Date: November 1, 2021

Construction—Elevator or Hod Hoist Installation, Repair, or Removal & Drivers—Masonry Buildings or Structures
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Phrase ID: BM-5022-CON88
Effective Date: November 1, 2021

Construction—Elevator or Hod Hoist Installation, Repair, or Removal & Drivers—Piers or Wharves
Code 6003 ● Construction
Phrase ID: BM-6003-CON7D
Effective Date: November 1, 2021

Construction—Elevator or Hod Hoist Installation, Repair, or Removal & Drivers—Wooden Buildings or Structures Including Those Designed for Dwelling Occupancy
Code 5403 ● Construction
Phrase ID: BM-5403-CON7E
Effective Date: November 1, 2021

Construction—Job Site Salespersons and Estimators
Code 8720
Phrase ID: BM-8720-CONFF
Effective Date: November 1, 2021

This phraseology applies to construction salespersons or estimators who perform measurements or inspections for a construction contractor to prepare bids for a job. This phraseology is also assigned to employees of contractors who provide sales estimates.

Measurements or inspections for bids
The salesperson or estimator may perform measurements or inspections at the job site
• in crawl spaces
• on ladders
• on roofs, or
• on the ground.

Assignment of Code 8720
Code 8720 does not apply where the estimator also performs construction duties or supervises construction workers at the same job site. In those cases, the employee’s payroll at that job site must be assigned to the appropriate construction classification.

Important A division of payroll is not permitted between Code 8720 and a construction classification at any single job site.

Construction—Machinery, Dredge, or Steam Shovel Mfg. NOC
Code 3507
Phrase ID: BM-3507-CONC3
Effective Date: November 1, 2021

Construction or Agricultural Machinery Mfg.
Code 3507
Phrase ID: BM-3507-CONF5
Effective Date: November 1, 2021

Construction or Erection Permanent Yard
Code 8227 • Construction
Phrase ID: BM-8227-COND9
Effective Date: November 1, 2021

This phraseology applies only to a permanent yard maintained by a construction or erection employer for the storage of material or the storage and maintenance of equipment. Code 8227 includes incidental pickup or delivery of parts. This phraseology is not available at a construction site.

Code 8227 and division of payroll
Code 8227 is not available for division of a single employee's payroll during a single day.

Operations not assigned to Code 8227
The following operations performed by construction site workers are incidental to the overall construction operation and must not be assigned to Code 8227:

• loading and unloading equipment, materials, and tools
• maintenance on equipment or vehicles, and
• prefabrication work.

Fabrication or mill operations
Fabrication or mill operations are to be separately rated.

Container Recycling—Bottle or Can & Drivers
Code 8264 ◆ Mercantile
Phrase ID: BM-8264-CON09
Effective Date: November 1, 2021

Continuing Care Retirement Communities—All Other Employees
Code 8826
Phrase ID: BM-8826-CON75
Effective Date: November 1, 2021

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical
or nursing care, and (b) rehabilitation services.

**Included employees**
This phraseology applies to employees who provide

- food service
- maintenance, and
- operation of these facilities.

**Types of facilities**
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

**Healthcare employees**
All healthcare employees are to be separately rated to Code 8824.

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**Continuing Care Retirement Communities—Healthcare Employees**

**Code 8824**

**Phrase ID:** BM-8824-CON7C

**Effective Date:** November 1, 2021

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

**Types of facilities**
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

**Employees providing medical, nursing, or personal care to residents**
This phraseology applies to all employees providing medical, nursing, or personal care to residents such as

- aides
- dietitians
- nurses
- orderlies
- pharmacists
- physicians
- technicians, and
- therapists.

**Administrative healthcare personnel**
This phraseology applies to administrative healthcare personnel who do not qualify for assignment to Code 8810.
Hospital operations
This phraseology does not apply to hospital operations.

Food service and all other nonhealthcare employees
Food service employees and all other employees performing nonhealthcare activities are to be separately rated to Code 8826.

Contractors Equipment Rental & Drivers
Code 8107  ◆  Mercantile
Phrase ID: BM-8107-CONE9
Effective Date: November 1, 2021
This phraseology applies to store and yard operations.

Operations away from the premises
Operations away from the premises, other than demonstration or repair, are to be separately rated.

Mobile crane leasing or rental
Mobile crane leasing or rental must be assigned to Code 9534.

Contractors—Executive Supervisor or Construction Superintendent
Code 5606  ◆  Construction
Phrase ID: BM-5606-CONA0
Effective Date: November 1, 2021
This phraseology is available only to the following persons who have administrative or managerial responsibility for construction or erection projects: (a) construction superintendents, and (b) executive owners, officers, or supervisors.

Assignment of Code 5606
When the construction superintendent, or executive officer, owner, or supervisor is directly supervising construction workers at the job site or performing actual construction activities, such persons must be assigned to the classification that specifically describes the type of construction or erection operations that such person performs or over which such person exercises direct supervisory control, provided that separate payroll records are maintained for each operation. Any such operation without separate payroll records must be assigned to the highest rated classification that applies to the job or location where the operation is performed.

Contractors Machinery Dealer & Drivers
Code 8107  ◆  Mercantile
Phrase ID: BM-8107-CON25
Effective Date: November 1, 2021
This phraseology applies to store and yard operations.

Operations away from the premises
Operations away from the premises, other than demonstration or repair, are to be separately rated.

Convalescent Homes—All Other Employees, Salespersons & Drivers
Code 8826
Phrase ID: BM-8826-CON45
Effective Date: November 1, 2021
This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Included employees
This phraseology applies to employees who provide

- food service
• maintenance, and
• operation of these facilities.

**Types of facilities**
This phraseology includes facilities such as

• adult congregate living facilities
• assisted living facilities
• continuing care retirement communities
• memory care facilities
• nursing homes, and
• retirement living centers.

**Healthcare employees**
All healthcare employees are to be separately rated to Code 8824.

---

**Convalescent Homes—Healthcare Employees**
**Code 8824**

**Phrase ID: BM-8824-CON34**
**Effective Date: November 1, 2021**

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

**Types of facilities**
This phraseology includes facilities such as

• adult congregate living facilities
• assisted living facilities
• continuing care retirement communities
• memory care facilities
• nursing homes, and
• retirement living centers.

**Employees providing medical, nursing, or personal care to residents**
This phraseology applies to all employees providing medical, nursing, or personal care to residents such as

• aides
• dietitians
• nurses
• orderlies
• pharmacists
• physicians
• technicians, and
• therapists.

**Administrative healthcare personnel**
This phraseology applies to administrative healthcare personnel who do not qualify for assignment to Code 8810.

**Hospital operations**
This phraseology does not apply to hospital operations.

**Food service and all other nonhealthcare employees**
Food service employees and all other employees performing nonhealthcare activities are to be separately rated to Code 8826.
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**Cooperage Assembly**

**Code 2881**

Phrase ID: BM-2881-COOF8  
*Effective Date: November 1, 2021*

Stock manufacturing is to be separately rated to Code 2735.

**Cooperage Stock Mfg.**

**Code 2735**

Phrase ID: BM-2735-COOC3  
*Effective Date: November 1, 2021*

This phraseology applies to the manufacturing of heads, hoops, or staves.
Cooperage assembly
Cooperage assembly is to be separately rated to Code 2881.

Copper or Brass Goods Mfg.
Code 3315
Phrase ID: BM-3315-COO50
Effective Date: November 1, 2021

Coppersmith—Shop
Code 3076
Phrase ID: BM-3076-COO20
Effective Date: November 1, 2021

Cordage, Rope, or Twine Mfg. NOC
Code 2220
Phrase ID: BM-2220-COO51
Effective Date: November 1, 2021

Cord or Twine Mfg.—Cotton
Code 2220
Phrase ID: BM-2220-COO63
Effective Date: November 1, 2021

Cork Products Mfg. NOC
Code 2841
Phrase ID: BM-2841-COOC2
Effective Date: November 1, 2021

Corn Products Mfg.
Code 4703
Phrase ID: BM-4703-COOC2
Effective Date: November 1, 2021

Corrugated or Fiberboard Container Mfg.
Code 4244
Phrase ID: BM-4244-COO89
Effective Date: November 1, 2021
This phraseology includes corrugating or laminating of paper.

Paper or paperboard manufacturing
Paper or paperboard manufacturing is to be separately rated.
Cosmetics Mfg.
Code 4611
Phrase ID: BM-4611-COOA9
Effective Date: November 1, 2021
The manufacturing of the ingredients in cosmetics is to be separately rated.

Cotton Batting, Wadding, or Waste Mfg.
Code 2211
Phrase ID: BM-2211-COO08
Effective Date: November 1, 2021

Cotton Gin Machine Mfg.
Code 3507
Phrase ID: BM-3507-COO1B
Effective Date: November 1, 2021

Cotton Gin Operation & Local Managers, Drivers
Code 0401
Phrase ID: BM-0401-COO72
Effective Date: November 1, 2021
This phraseology includes fuel or seed haulers, weighers, and yard workers.
Seasonal work
This phraseology applies during both ginning and dormant seasons.
Equipment installation or repair
This phraseology includes installation or repair of equipment.

Cotton Merchant
Code 8103 • Mercantile
Phrase ID: BM-8103-COO60
Effective Date: November 1, 2021
This phraseology includes warehouse or yard employees.

Cottonseed Oil Mfg.—Mechanical
Code 4683
Phrase ID: BM-4683-COO35
Effective Date: November 1, 2021
This phraseology includes weighers and yard workers. This phraseology also includes the installation or repair of equipment.
Seasonal applicability
This phraseology applies during both the active and dormant seasons.

Cottonseed Oil Mfg.—Solvent
Code 4683
Phrase ID: BM-4683-COO04
Effective Date: November 1, 2021
This phraseology includes weighers and yard workers. This phraseology also includes the installation or repair of equipment.


**Seasonal applicability**

This phraseology applies during both the active and dormant seasons.

**Cottonseed Oil Refining**

*Code 4683*

Phrase ID: BM-4683-COODB  
*Effective Date: November 1, 2021*

**Cotton Spinning and Weaving**

*Code 2220*

Phrase ID: BM-2220-COO9D  
*Effective Date: November 1, 2021*

**Cotton Storage**

*Code 8103 ➜ Mercantile*

Phrase ID: BM-8103-COO50  
*Effective Date: November 1, 2021*  
This phraseology applies to baled cotton and includes warehouse or yard employees.

**Creamery or Dairy & Route Supervisors, Drivers**

*Code 2070 ➜ Farm*

Phrase ID: BM-2070-COU45  
*Effective Date: November 1, 2021*  
This phraseology includes (a) the manufacturing of butter or cheese, and (b) the processing of raw milk received from others.

**Raw milk production**

The production of raw milk is to be separately rated to Code 0006.

**Ice-cream manufacturing**

Ice-cream manufacturing is to be separately rated to Code 2039.

**Crematory Operation & Drivers**

*Code 9620*

Phrase ID: BM-9620-COU70  
*Effective Date: November 1, 2021*

**Creosote Mfg. & Drivers.**

*Code 1472*

Phrase ID: BM-1472-COU92  
*Effective Date: November 1, 2021*  
This phraseology applies to creosote manufacturing from wood tar.

**Cushion, Pillow, or Quilt Mfg.**

*Code 2501*

Phrase ID: BM-2501-COU87  
*Effective Date: November 1, 2021*  
This phraseology does not apply to box spring or mattress manufacturing.
Cutlery Mfg. NOC
Code 3122
Phrase ID: BM-3122-COU86
Effective Date: November 1, 2021

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Dam or Lock Construction—Concrete Work—All Operations
Code 5213 • Construction
Phrase ID: BM-5213-DAIID2
Effective Date: November 1, 2021

This phraseology includes work on foundations or the making, setting up, or taking down of (a) concrete-distributing apparatus, (b) false work, (c) forms, or (d) scaffolds.

Operations to be separately rated
The following operations are to be separately rated:

- caisson work
• cofferdam work
• excavation
• pile driving
• shaft sinking, and
• tunneling.

**Nonpneumatic caisson or cofferdam operations**
For nonpneumatic caisson or cofferdam operations, the appropriate caisson or cofferdam classification applies only to the construction, maintenance, or removal of the caisson or cofferdam.

**Dam or Lock Construction—Earth Moving or Placing—All Operations & Drivers**
**Code 6018** ● Construction
**Phrase ID:** BM-6018-DAI0
**Effective Date:** November 1, 2021
This phraseology includes excavation, burrowing, filling, backfilling, and grading.

**Nonpneumatic caisson or cofferdam operations**
The appropriate caisson or cofferdam classification must apply to the construction, maintenance, or removal of nonpneumatic caissons or nonpneumatic cofferdams.

**Operations to be separately rated**
The following operations are to be separately rated:
• caisson or cofferdam work
• mass rock excavation
• pile driving
• shaft sinking, and
• tunneling.

**Dam or Lock Construction—Timber Cutting and Removal & Drivers**
**Code 2702**
**Phrase ID:** BM-2702-DAI83
**Effective Date:** November 1, 2021
This phraseology includes incidental brush cutting and removal.

**Day Nurseries—All Employees Including Clerical, Salespersons & Drivers**
**Code 8869**
**Phrase ID:** BM-8869-DAI76
**Effective Date:** November 1, 2021

**Decorating.**
**Code 5102** ● Construction
**Phrase ID:** BM-5102-DAI5D
**Effective Date:** November 1, 2021
This phraseology applies to exterior or interior work, including the hanging of bunting or flags for celebrations or conventions.
Dental Laboratory

**Code 4692**  
Phrase ID: BM-4692-DAI60  
**Effective Date: November 1, 2021**

Dentist & Clerical.

**Code 8832**  
Phrase ID: BM-8832-DAI19  
**Effective Date: November 1, 2021**

Employees who perform any type of service in or about premises other than those used for professional purposes are to be separately rated.

Detective or Patrol Agency & Drivers

**Code 7720**  
Phrase ID: BM-7720-DAI49  
**Effective Date: November 1, 2021**

Detinning.

**Code 3372**  
Phrase ID: BM-3372-DAI60  
**Effective Date: November 1, 2021**

This phraseology includes incidental manufacturing of tin or tin compounds.

Dextrin Mfg.

**Code 4703**  
Phrase ID: BM-4703-DAI86  
**Effective Date: November 1, 2021**

Diamond Cutting or Polishing.

**Code 8013**  
**Mercantile**  
Phrase ID: BM-8013-DAI4E  
**Effective Date: November 1, 2021**

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8013 are conducted as a separate and distinct business.

Diaper Service & Route Supervisor, Drivers.

**Code 2585**  
Phrase ID: BM-2585-DAIAD  
**Effective Date: November 1, 2021**

This phraseology also applies to infants’ apparel laundry.

Die Casting Mfg.

**Code 1925**  
Phrase ID: BM-1925-DAI01  
**Effective Date: November 1, 2021**

This phraseology must not be assigned to an employer that performs operations described by another classification unless the operations subject to Code 1925 are conducted as a separate and distinct business.
Dinner Theater NOC—All Other Employees  
**Code 9154**  
Phrase ID: BM-9154-DAI2C  
*Effective Date: November 1, 2021*  
The entire operation must be classified to the appropriate restaurant or bar classification unless the combined payroll that would otherwise be assignable to Code 9154 and Code 9156 is more than 50% of the total payroll.

Dinner Theater NOC—Players  
**Code 9156**  
Phrase ID: BM-9156-DAIFB  
*Effective Date: November 1, 2021*  
The entire operation must be classified to the appropriate restaurant or bar classification unless the combined payroll that would otherwise be assignable to Code 9154 and Code 9156 is more than 50% of the total payroll.

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**Distillation—Wood & Drivers.**  
**Code 1472**  
Phrase ID: BM-1472-DIRE5  
*Effective Date: November 1, 2021*  
This phraseology includes acetate manufacturing, alcohol distillation, and creosote manufacturing.
Distillery—Spirituous Liquor.

**Code 2130**

**Phrase ID: BM-2130-DIRB0**  
**Effective Date: November 1, 2021**

This phraseology includes grain alcohol manufacturing.

**Operations to be separately rated to Code 2131**

The following operations are to be separately rated to Code 2131:

- blending
- bottling
- rectifying, and
- warehousing.

Distributing Companies & Drivers.

**Code 7380**

**Phrase ID: BM-7380-DIR00**  
**Effective Date: November 1, 2021**

This phraseology applies to house-to-house delivery of products when employees are transported to the delivery location in vehicles. Products include (a) advertising circulars, (b) samples, (c) telephone directories, and (d) similar products.

**Classification assignment for distributing companies with no transportation**

If there is no transportation, assign the operations of the employer to the governing classification. If there is no transportation or governing classification, payroll must be assigned to Code 8017.
Diving—Marine—Coverage Under Admiralty Law—Program I  
**Code 7394**  
Phrase ID: BM-7394-DIRF9  
*Effective Date: November 1, 2021*

Diving—Marine—Coverage Under Admiralty Law—Program II—State Act Benefits  
**Code 7395**  
Phrase ID: BM-7395-DIR41  
*Effective Date: November 1, 2021*

Diving—Marine—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits  
**Code 7398**  
Phrase ID: BM-7398-DIRAB  
*Effective Date: November 1, 2021*

Dog Show—Kennel Employees & Drivers  
**Code 8279**  
Phrase ID: BM-8279-DIR78  
*Effective Date: November 1, 2021*

Dog Show—Operation by Owner or Lessee & Drivers  
**Code 9016**  
Phrase ID: BM-9016-DIR6E  
*Effective Date: November 1, 2021*

This phraseology includes box office employees and musicians.  
**Amusement device maintenance or operation**  
The maintenance or operation of amusement devices is to be separately rated to Code 9180.

Doll Clothing, Cloth Dolls, or Cloth Parts Mfg.  
**Code 2501**  
Phrase ID: BM-2501-DIR0A  
*Effective Date: November 1, 2021*

This phraseology includes the dressing of dolls.

Doll or Doll Parts Mfg. or Assembly.  
**Code 4484**  
Phrase ID: BM-4484-DIR72  
*Effective Date: November 1, 2021*

The dressing of dolls and the manufacturing of the following products are to be separately rated: (a) cloth dolls, (b) cloth, glass, or metal parts, and (c) doll clothing.

Domestic Workers—Residences—Full-Time  
**Code 0913**  
Phrase ID: BM-0913-DIR36  
*Effective Date: November 1, 2021*

This phraseology applies to full-time domestic workers employed inside or outside a private residence. They are employed directly by the (a) estate
of the owner, (b) family of the resident, or (c) resident owner.

**Full-time domestic workers**
"Full-time" applies to any domestic workers who are employed more than 20 hours per workweek.

**Au pairs or domestic workers compensated by room and board**
Au pairs or domestic workers compensated by room and board are considered full-time.

**Outside domestic workers at locations where commercial farm operations are conducted**
This phraseology does not apply to outside domestic workers at locations where commercial farm operations are conducted. Refer to the appropriate farming classification.

**Assistance in the activities of daily living or nursing care**
Refer to Code 8835 for companions or personal assistants who also provide

- physical and personal assistance in the activities of daily living, or
- nursing care.

**Domestic workers employed by a business not described by Code 0917**
Assign Code 0908 or Code 0913 to domestic workers employed by a business not described by Code 0917.

**Additional information on the treatment of domestic workers**
Refer to NCCI's *Basic Manual* for additional information on the treatment of domestic workers.

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**Domestic Workers—Residences—Part-Time**

**Code 0908**

**Phrase ID:** BM-0908-DIRC8

**Effective Date:** November 1, 2021

This phraseology applies to part-time domestic workers employed inside or outside a private residence. They are employed directly by the (a) estate of the owner, (b) family of the resident, or (c) resident owner.

**Part-time domestic workers**
"Part-time" applies to any domestic workers who are employed 20 hours or less per workweek.

**Au pairs or domestic workers compensated by room and board**
Au pairs or domestic workers compensated by room and board are considered full-time. Refer to Code 0913.

**Outside domestic workers at locations where commercial farm operations are conducted**
This phraseology does not apply to outside domestic workers at locations where commercial farm operations are conducted. Refer to the appropriate farming classification.

**Assistance in the activities of daily living or nursing care**
Refer to Code 8835 for companions or personal assistants who also provide

- physical and personal assistance in the activities of daily living, or
- nursing care.

**Domestic workers employed by a business not described by Code 0917**
Assign Code 0908 or Code 0913 to domestic workers employed by a business not described by Code 0917.

**Additional information on the treatment of domestic workers**
Refer to NCCI's *Basic Manual* for additional information on the treatment of domestic workers.
Door and Window Installation—All Types—Residential and Commercial
Code 5102 ● Construction
Phrase ID: BM-5102-DIR92
Effective Date: November 1, 2021
This phraseology includes commercial and residential installation of all types of interior and exterior doors and windows.

Types of doors and windows
Types of doors and windows include

- aluminum
- composite
- fiberglass
- steel
- vinyl, and
- wood.

Shower door and enclosure installation
This phraseology applies to the installation of enclosures and shower doors made from materials other than glass.

Important Refer to Code 5462 for the installation of glass shower doors and enclosures.

Overhead door installation
Overhead door installation is to be separately rated to Code 3724.

Door and window installation in connection with the construction of residential dwellings or commercial buildings
The installation of doors and windows in connection with the construction of residential dwellings or commercial buildings is to be separately rated.

Door—Installation—Overhead & Drivers
Code 3724 ● Construction
Phrase ID: BM-3724-DIR86
Effective Date: November 1, 2021

Doughnut Shop—Retail.
Code 9083
Phrase ID: BM-9083-DIR2A
Effective Date: November 1, 2021
This phraseology applies to shops that prepare and sell coffee, doughnuts, or other items for consumption on or away from the premises.

Code assignment qualification
Code 9082 applies if the shop does not qualify for Code 9083.

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**Drafting Employees**

**Code 8810**

Phrase ID: BM-8810-DRA6B

*Effective Date: November 1, 2021*

**Drainage or Irrigation System Construction & Drivers.**

**Code 6229**  ●  Construction

Phrase ID: BM-6229-DRACD

*Effective Date: November 1, 2021*

The following operations are to be separately rated: (a) dam or sewer construction, (b) dredging, (c) pile driving, and (d) tunneling.
Draperies or Curtains—Installation in Public Buildings From Floor or Stepladders
Code 9521
Phrase ID: BM-9521-DRAF8
Effective Date: November 1, 2021

Draperies or Curtains—Installation in Public Buildings NOC
Code 5102 ● Construction
Phrase ID: BM-5102-DRAFC
Effective Date: November 1, 2021

Draperies or Curtains Mfg. From Cloth, Paper, or Plastic—Cutting and Sewing
Code 2501
Phrase ID: BM-2501-DRA3E
Effective Date: November 1, 2021

Dredge, Steam Shovel, or Construction Machinery Mfg. NOC
Code 3507
Phrase ID: BM-3507-DRACD
Effective Date: November 1, 2021

Dredging—All Types—Coverage Under Admiralty Law—Program I
Code 7333
Phrase ID: BM-7333-DRAFA
Effective Date: November 1, 2021
Refer to the Federal coverages rule.

Dredging—All Types—Coverage Under Admiralty Law—Program II—State Act Benefits
Code 7335
Phrase ID: BM-7335-DRA26
Effective Date: November 1, 2021
Refer to the Federal coverages rule.

Dredging—All Types—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits
Code 7337
Phrase ID: BM-7337-DRA4B
Effective Date: November 1, 2021
Refer to the Federal coverages rule.

Dredging—For Materials on Non-Navigable Waters & Drivers
Code 4000
Phrase ID: BM-4000-DRA01
Effective Date: November 1, 2021
This phraseology includes incidental shore operations.
Dress Form Mfg.
Code 4038
Phrase ID: BM-4038-DRA24
Effective Date: November 1, 2021
This phraseology applies to papier-mache or plaster forms.

Dressing or Polish Mfg.
Code 4557
Phrase ID: BM-4557-DRAC1
Effective Date: November 1, 2021
This phraseology applies to the manufacturing of dressings or polishes for (a) automobiles, (b) furniture, (c) harnesses, (d) metal, (e) shoes, or (f) stoves.

Can manufacturing
Can manufacturing is to be separately rated to Code 3220.

Dressmaking or Tailoring—Custom Exclusively.
Code 2503
Phrase ID: BM-2503-DRAF5
Effective Date: November 1, 2021
This phraseology does not apply to manufacturing operations.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 2503 are conducted as a separate and distinct business.

Dress Pattern Mfg.—Paper
Code 4279
Phrase ID: BM-4279-DRA05
Effective Date: November 1, 2021
This phraseology includes cutters, designers, and drafting employees.

Magazine printing
Magazine printing is to be separately rated to Code 4299.

Drilling NOC & Drivers
Code 6204 • Construction
Phrase ID: BM-6204-DRA3A
Effective Date: November 1, 2021
This phraseology applies to specialist contractors who perform drilling work not otherwise classified and includes all types of drilling except drilling (a) in underground mines, or (b) related to oil or gas wells.

Drilling performed by an artisan as part of their work
This phraseology does not apply to drilling performed by an artisan, such as an electrician or plumber, as part of their work.

Drilling or Redrilling of Oil or Gas Wells & Installation of Casing, Drivers
Code 6235 • Construction
Phrase ID: BM-6235-DRA6B
Effective Date: November 1, 2021
This phraseology includes flowback services when performed during drilling or redrilling operations.
Drivers, Chauffeurs, Messengers, and Their Helpers NOC—Commercial
Code 7380
Phrase ID: BM-7380-DRA66
Effective Date: November 1, 2021
This phraseology is subject to the Standard exception classifications rule.

Delivery of owned documents or goods by foot or public transportation
Messenger and courier deliveries of owned documents or goods made by foot or public transportation are assigned to the governing classification.

Drug, Medicine or Pharmaceutical Preparation—Compounding or Blending—No Mfg. of Ingredients
Code 4611
Phrase ID: BM-4611-DRAD3
Effective Date: November 1, 2021
Code 4611 and Code 4825 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Metal container manufacturing
Metal container manufacturing is to be separately rated to Code 3220.

Drug, Medicine or Pharmaceutical Preparation Mfg.—Includes Mfg. of Ingredients
Code 4825
Phrase ID: BM-4825-DRA15
Effective Date: November 1, 2021
Code 4825 and Code 4611 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Metal container manufacturing
Metal container manufacturing is to be separately rated to Code 3220.

Dry Cleaning and Laundry Store—Retail & Route Supervisors, Drivers.
Code 2589
Phrase ID: BM-2589-DRA27
Effective Date: November 1, 2021
This phraseology applies only to neighborhood type establishments that perform both dry cleaning and laundering on the premises.

Collecting or distributing stores
Collecting or distributing stores with no dry cleaning or laundering at the same location are to be rated to Code 8017.

Duplication and Replication Service of Prerecorded Audio, Video or Data
Code 4360
Phrase ID: BM-4360-DRA1E
Effective Date: November 1, 2021

Dyeing or Cleaning & Route Supervisors, Drivers.
Code 2586
Phrase ID: BM-2586-DRA8
Effective Date: November 1, 2021
This phraseology includes pressing or repairing.

Textile piece goods
This phraseology does not include textile piece goods.
Collecting or distributing stores
Collecting or distributing stores with no cleaning or dyeing at the same location are to be rated to Code 8017.

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Earthenware or Tile Mfg. NOC & Drivers.

**Code 4021**

**Phrase ID: BM-4021-EAR84**

*Effective Date: November 1, 2021*

This phraseology includes (a) clay, sand, or shale digging, and (b) the construction or reconstruction of kilns or sheds.

**Manufactured products**

This phraseology includes the manufacturing of:

- glazed or unglazed drain or sewer pipes or conduits
- sand-lime bricks
- the following types of building or paving bricks:
  - common
  - face
  - pressed, or
  - re-pressed
- the following types of tiles:
  - drainage
  - fireproofing
  - roofing, or
  - structural
- wall copings, and
- similar products.

**Operations to be separately rated**

Underground mining or quarrying is to be separately rated.

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Egg Dealer—Wholesale.

**Code 8018 ◆ Mercantile**

**Phrase ID: BM-8018-EARFD**

*Effective Date: November 1, 2021*

This phraseology includes candling, grading, and packing eggs.

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Electrical Apparatus Installation or Repair & Drivers

**Code 3724 ◆ Construction**

**Phrase ID: BM-3724-EAR1C**

*Effective Date: November 1, 2021*

Code 3724 must not be assigned to employees who perform the installation or repair of electrical apparatus on their employer’s premises. Such payroll must be included in the governing classification.

**Operations to be separately rated**

The following operations are to be separately rated to Code 7538:

- erection of poles
- installation of service transformers on poles or on the outside of buildings
- making of service connections, or
• stringing of wires.

**Electrical Apparatus Mfg. NOC**

*Code 3179*

Phrase ID: BM-3179-EAR6F

*Effective Date: November 1, 2021*

This phraseology includes electrical fixtures or appliances.

**Assignment of Code 3179 and Code 3643**

Code 3179 and Code 3643 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

**Electrical Cord Set, Radio, or Ignition Harness Assembly**

*Code 3681*

Phrase ID: BM-3681-EAR29

*Effective Date: November 1, 2021*

**Electrical Wiring—Within Buildings & Drivers.**

*Code 5190 • Construction*

Phrase ID: BM-5190-EARBA

*Effective Date: November 1, 2021*

This phraseology includes the installation or repair of appliances or fixtures.

**Auxiliary apparatus or electrical machinery installation**

The installation of auxiliary apparatus or electrical machinery is to be separately rated to Code 3724.

**Electric Bulb Mfg.**

*Code 4110*

Phrase ID: BM-4110-EAR2B

*Effective Date: November 1, 2021*

This phraseology applies to employers that manufacture electric light bulbs of all sizes, types, and wattages including (a) compact fluorescent lamps (CFLs), (b) fluorescent, halogen, and incandescent bulbs, (c) light emitting diodes (LEDs), and (d) neon tubes.

**Electric Light or Power Co. NOC—All Employees & Drivers**

*Code 7539*

Phrase ID: BM-7539-EAR14

*Effective Date: November 1, 2021*

This phraseology applies to meter readers and store employees.

**Operations to be separately rated**

The construction of buildings, dams, or reservoirs is to be separately rated.

**Electric Light or Power Cooperative—REA Project Only—All Employees & Drivers**

*Code 7540*

Phrase ID: BM-7540-EAR96

*Effective Date: November 1, 2021*

This phraseology includes meter readers and store employees.

**Operations to be separately rated**

The construction of buildings, dams, or reservoirs is to be separately rated.
Employee assignment
Easement solicitors, project coordinators, and superintendents are to be assigned to Code 8742 from the time of project initiation to the energizing of any portion of the system.

Electric Light or Power Line Construction & Drivers
Code 7538  •  Construction
Phrase ID: BM-7538-EARD8
Effective Date: November 1, 2021
Code 7539 and Code 7540 must not be assigned at the same job or location where Code 7538 applies.

Electric or Gas Lighting Fixtures Mfg.
Code 3180
Phrase ID: BM-3180-EAR3B
Effective Date: November 1, 2021
Code 3180, Code 3179, and Code 3643 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Electric Power or Transmission Equipment Mfg.
Code 3643
Phrase ID: BM-3643-EAR48
Effective Date: November 1, 2021
This phraseology includes the manufacturing or repair of (a) circuit breakers, (b) convertors, (c) generators, (d) incidental equipment, (e) motors, (f) switchboard apparatus, (g) switchboards, (h) switches, or (i) transformers.

Electronic Equipment—Installation, Service, or Repair—Shop and Outside & Drivers
Code 9516
Phrase ID: BM-9516-EARE3
Effective Date: November 1, 2021
Electronic equipment can be installed in automobiles, boats, and homes.

Electrical wiring or tower erection
Electrical wiring or tower erection is to be separately rated.

Installation, repair, or service of electronic equipment by retail store employees
This phraseology applies to the installation, repair, or service of electronic equipment by retail store employees.

Store operations
Store operations are to be separately rated.

Installation, repair, or service of commercial and household appliances
Refer to Code 9519 for the installation, repair, or service of commercial and household appliances.

Installation of sound and visual equipment for stadiums and theaters
Assign the installation of sound and visual equipment for stadiums and theaters to Code 9154.

Installation, repair, or service of office machine equipment
Refer to Code 5191 for the installation, repair, or service of office machine equipment.

Employers under contract with a telecommunications company
Refer to Code 7600 for employers under contract with a telecommunications company.

Installation or repair of intercommunication and sound systems
Refer to Code 7605 for the installation or repair of intercommunication and sound systems.
Electroplating.
**Code 3372**

**Phrase ID: BM-3372-EARD1**
**Effective Date: November 1, 2021**

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 3372 are conducted as a separate and distinct business.

Electrotyping.
**Code 4299**

**Phrase ID: BM-4299-EAR53**
**Effective Date: November 1, 2021**

Code 4299 and Code 4304 must not be assigned to the same employer unless the operations described by these classifications are performed as separate and distinct businesses.

Elevator—Erection or Repair
**Code 5160** 
**Construction**

**Phrase ID: BM-5160-EARB2**
**Effective Date: November 1, 2021**

Elevator or Escalator Mfg.
**Code 3042**

**Phrase ID: BM-3042-EAR24**
**Effective Date: November 1, 2021**

Embroidery Mfg.
**Code 2388**

**Phrase ID: BM-2388-EAR4A**
**Effective Date: November 1, 2021**

Emery Works & Drivers.
**Code 1747**

**Phrase ID: BM-1747-EAR88**
**Effective Date: November 1, 2021**

This phraseology applies to crushing or grinding.

**Operations to be separately rated**
Digging, mining, and quarrying are to be separately rated.
Enameled Ironware Mfg.

Code 3081

Phrase ID: BM-3081-EAR3B

Effective Date: November 1, 2021

Enamel or Agate Ware Mfg.

Code 3224

Phrase ID: BM-3224-EARBC

Effective Date: November 1, 2021

Engine Mfg.—Automobile

Code 3827

Phrase ID: BM-3827-EAR97

Effective Date: November 1, 2021

Engine Mfg. NOC

Code 3612

Phrase ID: BM-3612-EARD4

Effective Date: November 1, 2021

Foundry operations are to be separately rated.

Engraving

Code 4352

Phrase ID: BM-4352-EAR64

Effective Date: November 1, 2021

Escalator or Elevator Mfg.

Code 3042

Phrase ID: BM-3042-EAR2E

Effective Date: November 1, 2021

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Essential Oils Mfg. & Distillation

**Code 4825**

Phrase ID: BM-4825-ESS2D

*Effective Date: November 1, 2021*

Excavation & Drivers.

**Code 6217**  Construction

Phrase ID: BM-6217-ESS64

*Effective Date: November 1, 2021*

This phraseology includes burrowing, filling, and backfilling.

**Operations is to be separately rated**

Excavation or grading in connection with the following operations is to be separately rated:

- caisson or cofferdam work
- dam or lock construction
- pile driving
- shaft sinking
- street or road construction, and
- tunneling.

Exercise or Health Institute & Clerical

**Code 9063**

Phrase ID: BM-9063-ESS42

*Effective Date: November 1, 2021*

Explosives Distributors & Drivers.

**Code 4777**

Phrase ID: BM-4777-ESS2F

*Effective Date: November 1, 2021*

This phraseology includes preparing blasting agents and distributing high explosives.

**High explosives manufacturing**

This phraseology does not include high explosives manufacturing.

**Blasting operations**

Blasting operations are to be separately rated to Code 6217.

Explosives or Ammunition Mfg.—Cartridge Mfg. or Assembly—Small Arms

**Code 3574**

Phrase ID: BM-3574-ESSF1

*Effective Date: November 1, 2021*

This phraseology includes (a) charging, (b) loading, (c) manufacturing components other than cartridge cases, and (d) mixing fulminate.
Explosives or fulminate manufacturing
Explosives or fulminate manufacturing is to be separately rated.

Explosives or Ammunition Mfg.—Cartridge or Shell Case Mfg.—Metal
Code 3315
Phrase ID: BM-3315-ESS29
Effective Date: November 1, 2021
The following operations are to be separately rated: (a) the insertion of percussion caps or primers, (b) loading, and (c) testing with explosives.

Explosives or Ammunition Mfg. NOC & Drivers
Code 4771
Phrase ID: BM-4771-ESSBC
Effective Date: November 1, 2021
This phraseology includes the following operations, whether performed by individual enterprises or as combined multiple enterprises: (a) bag loading with propellant charges, (b) black powder manufacturing, (c) bomb, grenade, mine, or projectile loading, (d) booster, cap, detonator, fuse, or primer assembly, (e) cartridge charging or loading, (f) fireworks manufacturing, (g) high-explosives manufacturing, (h) projectile or shell manufacturing, (i) shell case loading, and (j) single-base smokeless powder manufacturing.

Nonratable catastrophe loading
Code 0771 must be assigned in conjunction with Code 4771 to reflect the nonratable catastrophe loading. Premium generated by Code 0771 is not subject to experience or retrospective rating.

Explosives or Ammunition Mfg.—Projectile or Shell Mfg.
Code 3632
Phrase ID: BM-3632-ESS4A
Effective Date: November 1, 2021
This phraseology includes incidental "nosing in".

Cartridge or shell case manufacturing
This phraseology does not apply to cartridge or shell case manufacturing.

Operations to be separately rated
The following operations are to be separately rated:

- casting or forging of shapes, or
- loading or testing with explosives.

Exterminator & Drivers
Code 9014
Phrase ID: BM-9014-ESSBA
Effective Date: November 1, 2021
This phraseology includes termite control.

Operations to be separately rated
Carpentry repair or the use of poisonous gases is to be separately rated.
Extract Mfg.
Code 4825
Phrase ID: BM-4825-ESSB0
Effective Date: November 1, 2021

This phraseology applies to manufacturing extracts including (a) dyewood, (b) flavoring, (c) licorice, (d) medicinal, (e) perfumery, and (f) tanning.

Distillation of essential oils
This phraseology includes the distillation of essential oils.

Eyelet Mfg.
Code 3270
Phrase ID: BM-3270-ESSDF
Effective Date: November 1, 2021

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Fabric Coating or Impregnating NOC.

Code 4493

Phrase ID: BM-4493-FABE3
Effective Date: November 1, 2021

This phraseology includes coating or impregnating of fabrics with (a) lacquers, (b) oils, (c) plastics, (d) rubber, or (e) varnishes.

Farm—Apiary & Drivers

Code 0034 ■ Farm

Phrase ID: BM-0034-FABDF
Effective Date: November 1, 2021

Farm—Egg or Poultry Producer & Drivers

Code 0034 ■ Farm

Phrase ID: BM-0034-FABDA
Effective Date: November 1, 2021

Farm—Florist & Drivers

Code 0035 ■ Farm

Phrase ID: BM-0035-FABC
Effective Date: November 1, 2021

This phraseology applies to all acreage or facilities devoted to the following operations: (a) growing, harvesting, and processing algae, (b) hydroponic vegetable growing, (c) mushroom farming, (d) raising and cultivating flower bulbs, fresh-cut flowers, and potted houseplants, and (e) raising and harvesting plants used in garden beds or as ground covers, such as annuals, perennials, and other bedding plants.

Wholesale or retail sales

Wholesale or retail sales conducted from the farm location are assigned to Code 0035.

Farm—Gardening—Market or Truck & Drivers

Code 0008 ■ Farm

Phrase ID: BM-0008-FABDD
Effective Date: November 1, 2021

Farm Machinery Dealer—All Operations & Drivers

Code 8116 ◆ Mercantile

Phrase ID: BM-8116-FAB49
Effective Date: November 1, 2021

This phraseology includes demonstration of farm machinery.

Farm Machinery Operation—By Contractor & Drivers

Code 0050 ◆ Construction

Phrase ID: BM-0050-FAB22
Effective Date: November 1, 2021

The manufacturing or sale of equipment, machinery, or merchandise is to be separately rated.
Farm—Nursery Employees & Drivers  
Code 0005  ■  Farm  
Phrase ID: BM-0005-FAB65  
Effective Date: November 1, 2021  
This phraseology includes incidental landscape gardening and wholesale or retail sales conducted from the nursery location.

Reforestation  
Reforestation is to be separately rated to Code 0124.

Farm or Ranch—All Employees & Drivers  
Code 0006  ■  Farm  
Phrase ID: BM-0006-FABD1  
Effective Date: November 1, 2021  
This phraseology applies to a wide variety of farm or ranch operations.

Fruit, hops, nuts, other orchard-grown crops, and vineyards  
Code 0006 applies to all acreage or facilities devoted to raising

- fruit
- hops
- nuts
- other orchard grown crops, and
- vineyards.

Farm or ranch operations  
This phraseology includes operations such as

- planting
- pruning
- spraying
- picking
- packing
- storing, and
- shipping.

Dairy farms  
Code 0006 includes dairy farms.

Creameries  
Creameries, including the processing of raw milk received from others, are to be separately rated.

Manufacture of butter, cheese, and ice cream  
The manufacture of butter, cheese, and ice cream are to be separately rated.

Field crops  
Code 0006 includes field crops.

Agricultural research stations that grow field crops  
Agricultural research stations that grow field crops for research purposes are assigned to Code 0006.

Raising livestock  
Code 0006 includes raising livestock, such as

- cattle
- goats
• horses, and
• sheep.

Livestock raising operations
Livestock raising operations are of a custodial nature and include animal

• branding
• feeding
• rounding up
• tending, and
• shipping to market.

Ranch operations
This phraseology includes the following operations performed at ranches:

• cultivating and harvesting operations for feed or for grazing to feed the ranchers' own cattle or livestock, and
• the repairing of fences.

Raising of livestock under environmentally controlled conditions
Code 0006 applies to the raising of livestock under environmentally controlled conditions. This operation can involve the use of confinement structures that are designed to stimulate livestock growth and protect the livestock from contamination and disease.

Raising of fur-bearing animals
Code 0006 applies to all acreage or facilities devoted to the raising of fur-bearing animals, such as

• chinchilla
• fox
• mink, and
• other fur-bearing animals.

Fur-bearing animal raising operations
This phraseology includes the skinning, fleshing, and drying of the skins of fur-bearing animals.

Laboratory animals
Code 0006 applies to the breeding and custodial care of laboratory animals, such as

• hamsters
• mice
• rats, and
• other similar animals

Alligator farms
This classification applies to alligator farms that raise reptiles for commercial purposes.

Fish hatcheries
Code 0006 applies to all acreage or facilities devoted to raising large and small fish. Fish raising operations usually occur outside, in and around ponds and pools that can vary considerably in depth.

Turpentine farms
Code 0006 applies to turpentine farms and includes the incidental distillation of turpentine or resin from tree gums.

Turpentine farm operations to be separately rated
Turpentine farm operations to be separately rated include

• logging
• lumbering
• removal of stumps, and
• wood distillation.

Sod growing and harvesting
Sod growing and harvesting operations are assigned to Code 0006.

Sod dealers that do not grow sod
Sod dealers that do not grow sod are classified to Code 0005.

Sod installers
Sod installers are classified to Code 0042.

Sugar beets
Code 0006 includes the following operations performed in connection with raising sugar beets:

• field preparation
• planting
• hand hoeing
• thinning
• mechanical cultivating
• harvesting, and
• hauling.

Dude ranches
Dude ranches that also operate as cattle ranches are classified to Code 0006. Dude ranches that do not also operate as cattle ranches are assigned to Code 0052.

Other farm operations
For other farm operations, refer to

• Code 0005
• Code 0008
• Code 0034
• Code 0035, and
Code 8279.

Farm—Poultry or Egg Producer & Drivers
Code 0034  Farm
Phrase ID: BM-0034-FAB25
Effective Date: November 1, 2021

Farm—Supply Dealer—All Other Employees, Yard, Warehouse & Drivers
Code 8215  Mercantile
Phrase ID: BM-8215-FABAC
Effective Date: November 1, 2021

Farm—Supply Dealer—Store Employees
Code 8058  Mercantile
Phrase ID: BM-8058-FAB64
Effective Date: November 1, 2021

Farm—Tree or Shrub & Drivers
Code 0005  Farm
Phrase ID: BM-0005-FAB20
Effective Date: November 1, 2021

Farm—Vegetable & Drivers
Code 0008  Farm
Phrase ID: BM-0008-FABD8
Effective Date: November 1, 2021

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**Fastener or Button Mfg.—Metal**

*Code 3131*

Phrase ID: BM-3131-FASFC

*Effective Date: November 1, 2021*

**Feather or Flower Mfg.—Artificial**

*Code 2501*

Phrase ID: BM-2501-FAS43

*Effective Date: November 1, 2021*

**Feather Pillow Mfg.**

*Code 2501*

Phrase ID: BM-2501-FA5E6

*Effective Date: November 1, 2021*

This phraseology does not apply to box spring or mattress manufacturing.

**Feed, Fertilizer, Hay, or Grain Dealer & Local Managers, Drivers—No Mfg.**

*Code 8215  ✦  Mercantile*

Phrase ID: BM-8215-FASBB

*Effective Date: November 1, 2021*

This phraseology includes incidental blending.

**Fertilizer application using farm equipment or machinery**

The application of fertilizer using farm equipment or machinery is to be separately rated to Code 0050.

**Fertilizer manufacturing**

Fertilizer manufacturing is to be separately rated to Code 4583.

**Feed Lots—Cattle & Salespersons, Drivers.**

*Code 8288  ✦  Mercantile*

Phrase ID: BM-8288-FAS8D

*Effective Date: November 1, 2021*

This phraseology does not apply to employers that operate farms or ranches that perform butchering or packing house operations.
Felting Mfg.
Code 2288
Phrase ID: BM-2288-FASE0
Effective Date: November 1, 2021

Felt or Building or Roofing Paper Preparation—No Installation.
Code 4283
Phrase ID: BM-4283-FAS3B
Effective Date: November 1, 2021
This phraseology does not apply to asphalt or tar distillation.

Paper or felt saturating
This phraseology does not apply to refining plants that include the saturating of paper or felt as part of their operations.

Paper or felt manufacturing
Paper or felt manufacturing is to be separately rated.

Fence Installation and Repair—Metal, Vinyl, Wood, or Prefabricated Concrete Panel Fence Installed by Hand
Code 6400
Phrase ID: BM-6400-FAS66
Effective Date: November 1, 2021
The installation and repair of permanent or temporary fences including those installed to prevent soil erosion are assigned to Code 6400.

Concrete fence panel installation or repair
The installation or repair of concrete fence panels must be separately rated to the appropriate construction code if they

• cannot be installed or repaired by hand, or
• are installed using a backhoe, crane, or hoist.

Fence Mfg.—Wire
Code 3257
Phrase ID: BM-3257-FAS2D
Effective Date: November 1, 2021

Ferries—Coverage Under Admiralty Law—Program I
Code 7016
Phrase ID: BM-7016-FAS22
Effective Date: November 1, 2021
This phraseology includes dock employees.

Ferries—Coverage Under Admiralty Law—Program II—State Act Benefits
Code 7024
Phrase ID: BM-7024-FAS9E
Effective Date: November 1, 2021
This phraseology includes dock employees.
Ferries—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits
Code 7047
Phrase ID: BM-7047-FAS01
Effective Date: November 1, 2021
This phraseology includes dock employees.

Fertilizer Dealer & Local Manager, Drivers—No Mfg.
Code 8215  ◆  Mercantile
Phrase ID: BM-8215-FAS39
Effective Date: November 1, 2021
This phraseology includes incidental blending.

Fertilizer application using farm equipment or machinery
The application of fertilizer using farm equipment or machinery is to be separately rated to Code 0050.

Fertilizer manufacturing
Fertilizer manufacturing is to be separately rated to Code 4583.

Fertilizer Mfg. & Drivers
Code 4583
Phrase ID: BM-4583-FASD1
Effective Date: November 1, 2021
This phraseology includes manufacturing plants that solely perform dry or wet mixing of fertilizers.

Garbage works or rendering
This phraseology does not apply to garbage works or rendering.

Fertilizer dealers
Fertilizer dealers are to be separately rated to Code 8215.

Assignment of Code 4583 and Code 2089
Code 4583 and Code 2089 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Fiber Goods Mfg.
Code 4263
Phrase ID: BM-4263-FAS42
Effective Date: November 1, 2021
Fiberboard manufacturing is to be separately rated to Code 4239.

Fiber Optic Cable Mfg.
Code 4110
Phrase ID: BM-4110-FAS71
Effective Date: November 1, 2021
This phraseology includes the manufacturing of fiber-optic cables or strands. The three distinct types of fiber-optic strands are graded index, multimode, and single mode.
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Firefighters & Drivers

Code 7704

Phrase ID: BM-7704-FIR67

Effective Date: November 1, 2021

This phraseology applies to full-time paid, part-time paid, and volunteer firefighters.

Premium calculation

When part-time paid firefighters or volunteer firefighters are employed, the payroll of all such persons must be included with the payroll of any full-time paid firefighters in calculating the premium.

Payroll for part-time paid firefighters and volunteer firefighters

For volunteer firefighter payroll determination, refer to the Rules for designating method to calculate payroll for volunteer firefighters. For the part-time paid and volunteer firefighter minimum annual payroll amount and the volunteer firefighter assumed annual and monthly payroll amount, refer to the Montana Advisory Miscellaneous Values.

Fire Patrol or Protective Corps & Drivers

Code 7704

Phrase ID: BM-7704-FIR98

Effective Date: November 1, 2021

This phraseology does not include salvage operations.
Fireplace Construction
Code 5022 • Construction
Phrase ID: BM-5022-FIR0C
Effective Date: November 1, 2021

Fireworks Exhibition & Drivers
Code 9180
Phrase ID: BM-9180-FIR2E
Effective Date: November 1, 2021

Fish Curing
Code 2095
Phrase ID: BM-2095-FIR8A
Effective Date: November 1, 2021
This phraseology applies to dock or shore work only.

Fishing Rod and Tackle Mfg.
Code 4902
Phrase ID: BM-4902-FIR33
Effective Date: November 1, 2021

Fishing Vessels NOC—Coverage Under Admiralty Law—Program I
Code 7016
Phrase ID: BM-7016-FIR30
Effective Date: November 1, 2021
This phraseology includes (a) fish curing, packing, or shipping, and (b) boat or net repair.

Fishing Vessels NOC—Coverage Under Admiralty Law—Program II—State Act Benefits
Code 7024
Phrase ID: BM-7024-FIR9F
Effective Date: November 1, 2021
This phraseology includes (a) fish curing, packing, or shipping, and (b) boat or net repair.

Fishing Vessels NOC—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits
Code 7047
Phrase ID: BM-7047-FIR9E
Effective Date: November 1, 2021
This phraseology includes (a) fish curing, packing, or shipping, and (b) boat or net repair.

Fixtures or Furniture Installation—Portable—NOC.
Code 5146 • Construction
Phrase ID: BM-5146-FIR2C
Effective Date: November 1, 2021
This phraseology applies to installation in offices and stores.
Flagging Services
Code 5506  Construction
Phrase ID: BM-5506-FIR6B
Effective Date: November 1, 2021
This phraseology applies only to specialty contractors whose operations are limited to providing flagging services for others.

Flax Spinning and Weaving
Code 2220
Phrase ID: BM-2220-FIR5F
Effective Date: November 1, 2021

Flint or Spar Grinding
Code 1701
Phrase ID: BM-1701-FIR2E
Effective Date: November 1, 2021
Digging, mining, and quarrying are to be separately rated.

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Floodlighting of Stadiums, Parks & Drivers

**Code 7538**  •  Construction

Phrase ID: BM-7538-FLO2C

*Effective Date: November 1, 2021*

Floodlights—Erection of Temporary Floodlights & Drivers

**Code 3724**  •  Construction

Phrase ID: BM-3724-FLO12

*Effective Date: November 1, 2021*

Floor Covering Installation—Resilient Flooring—Carpet and Laminate Flooring

**Code 5478**  •  Construction

Phrase ID: BM-5478-FLOC8

*Effective Date: November 1, 2021*

Ceramic tile, indoor stone, and mosaic work are to be separately rated to Code 5348.

**Installation of wood flooring**
Refer to Code 5437 for the installation of wood flooring that requires
- cutting
- sanding
- drilling, and
- attaching using nails, pegs, or screws.

Floor Installation, Sanding or Scraping—Wood Floors

**Code 5437**  •  Construction

Phrase ID: BM-5437-FLOAC

*Effective Date: November 1, 2021*

This phraseology applies to the installation of wood flooring that requires (a) cutting, (b) sanding, (c) drilling, and (d) attaching the flooring using nails, pegs, or screws.

**Laminate wood flooring or engineered wood flooring installed using a glue-down or interlocking method**
Refer to Code 5478 for laminate wood flooring or engineered wood flooring installed using a glue-down or interlocking method.

**Contractors who perform other carpentry operations at the same job or location**
This phraseology does not apply to contractors who perform any other carpentry operations at the same job or location.

Florist—Store & Drivers

**Code 8001**  •  Mercantile

Phrase ID: BM-8001-FLO19

*Effective Date: November 1, 2021*

This phraseology includes service away from the store premises.

**Cultivating or gardening**
Cultivating or gardening is to be separately rated to Code 0035.
Food Products Mfg. NOC

Code 6504

Phrase ID: BM-6504-FLOA6

Effective Date: November 1, 2021

This phraseology includes (a) coconut drying or shredding, (b) flour blending and mixing with no milling, (c) nut cleaning or shelling, (d) spice mills, and (e) the cleaning, grinding, mixing, or sorting of (i) nuts, (ii) pastry flours, (iii) spices, or (iv) sugars.

Coffee processing operations

This phraseology includes coffee

- cleaning
- grinding
- mixing
- roasting, and
- sorting.

Food products

This phraseology includes the manufacturing of food products, such as

- baking powder
- malted milk from
  - cocoa
  - malt
  - powdered milk, and
  - sugar
- mayonnaise
- miso
- peanut butter
- poi, and
- yeast.

Milling operations

All milling must be separately rated.

Forging Work—Drop or Machine.

Code 3110

Phrase ID: BM-3110-FLO45

Effective Date: November 1, 2021

This phraseology includes trimming.

Machining of forgings or die making operations

The machining of forgings or die making operations must be assigned to Code 3632.
Foundry—Ferrous—NOC
Code 3081
Phrase ID: BM-3081-FLOBE
Effective Date: November 1, 2021

Foundry—Nonferrous
Code 3085
Phrase ID: BM-3085-FLO00
Effective Date: November 1, 2021

Foundry—Steel Castings
Code 3082
Phrase ID: BM-3082-FLO30
Effective Date: November 1, 2021

Fraternity or Sorority Houses & Clerical
Code 9061
Phrase ID: BM-9061-FLOB9
Effective Date: November 1, 2021

Freight Handling NOC—Coverage Under State Act Only
Code 7360
Phrase ID: BM-7360-FLOC2
Effective Date: November 1, 2021
Code 7350F and Code 7360 include freight checkers.

Stevedoring operations
Stevedoring is to be separately rated.

Driver operations
Drivers are to be separately rated to the appropriate trucking classification.

Freight Handling NOC—Coverage Under U.S. Act
Code 7350F
Phrase ID: BM-7350-FLO86
Effective Date: November 1, 2021
Code 7350F and Code 7360 include freight checkers.

Stevedoring operations
Stevedoring is to be separately rated.

Driver operations
Drivers are to be separately rated to the appropriate trucking classification.

Freight Handling—Packing, Handling, or Shipping Explosives or Ammunition—Under Contract—Coverage Under State Act Only
Code 7360
Phrase ID: BM-7360-FLO27
Effective Date: November 1, 2021
Code 7350F and Code 7360 include freight checkers.
Stevedoring of explosives or ammunition
Stevedoring of explosives or ammunition is to be separately rated to the appropriate stevedoring classification.

Driver operations
Drivers are to be separately rated to the appropriate trucking classification.

Freight Handling—Packing, Handling, or Shipping Explosives or Ammunition—Under Contract—Coverage Under U.S. Act
Code 7350F
Phrase ID: BM-7350-FLODC
Effective Date: November 1, 2021
Code 7350F and Code 7360 include freight checkers.

Stevedoring of explosives or ammunition
Stevedoring of explosives or ammunition is to be separately rated to the appropriate stevedoring classification.

Driver operations
Drivers are to be separately rated to the appropriate trucking classification.

Fringe or Braid Mfg.
Code 2380
Phrase ID: BM-2380-FLOA7
Effective Date: November 1, 2021

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Fruit Evaporating or Preserving
Code 2112
Phrase ID: BM-2112-FRU04
Effective Date: November 1, 2021

This phraseology includes cooked fruit syrup, jam, and jelly manufacturing.

Cannery operations
This phraseology does not apply to canneries.

Fruit juice manufacturing
This phraseology does not apply to fruit juice manufacturing.

Can manufacturing
Can manufacturing is to be separately rated to Code 3220.

Fruit Juice Mfg. & Drivers
Code 2143
Phrase ID: BM-2143-FRUFF
Effective Date: November 1, 2021

This phraseology includes incidental fruit bottling or preserving.

Can manufacturing
Can manufacturing is to be separately rated to Code 3220.

Fruit Packing
Code 2105
Phrase ID: BM-2105-FRU46
Effective Date: November 1, 2021

Fruit evaporating or preserving is to be separately rated to Code 2112.

Canneries
Canneries are to be separately rated to Code 2111.

Fuel and Material Dealer NOC & Local Managers, Drivers.
Code 8232 ◆ Mercantile
Phrase ID: BM-8232-FRU1F
Effective Date: November 1, 2021

This phraseology does not apply to secondhand building materials or lumber.

Eligibility conditions
This phraseology applies to employers that deal in at least three of the following classifications of materials:

1. coal, fuel oil, ice, or wood
2. new building materials including lumber
3. feed, grain, hay, or seed
4. agricultural implements

Grain elevator operations
The operation of grain elevators is to be separately rated to Code 8304.
Fuel Injection Device Mfg.  
**Code 3581**  
**Phrase ID: BM-3581-FRU3E**  
**Effective Date: November 1, 2021**  
This phraseology includes the manufacturing of devices used in vehicles or other equipment to monitor, meter, or distribute fuel such as (a) carburetors, (b) fuel pumps, (c) super chargers, (d) throttle bodies, and (e) turbo chargers.

Funeral Director & Drivers  
**Code 9620**  
**Phrase ID: BM-9620-FRUF8**  
**Effective Date: November 1, 2021**

Fur Clothing Mfg.  
**Code 2501**  
**Phrase ID: BM-2501-FRU1B**  
**Effective Date: November 1, 2021**  
The preparation of skins is to be separately rated.

Furnace Cleaning—Vacuum Suction Method & Drivers  
**Code 9014**  
**Phrase ID: BM-9014-FRU4E**  
**Effective Date: November 1, 2021**

Furnishing Goods Mfg. NOC.  
**Code 2501**  
**Phrase ID: BM-2501-FRU63**  
**Effective Date: November 1, 2021**  
This phraseology includes draperies, household furnishings, or wearing apparel from textile fabrics.

Furniture Manufacturing and Cabinet Shop—Assembly by Hand—Wood  
**Code 2881**  
**Phrase ID: BM-2881-FRU0C**  
**Effective Date: November 1, 2021**  
This phraseology includes finishing and hand assembling of parts or signs manufactured by others.

**Assignment of Code 2881, Code 2735, and Code 2883**  
Code 2881, Code 2735, and Code 2883 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Furniture Manufacturing and Cabinet Shop—Wood—NOC  
**Code 2883**  
**Phrase ID: BM-2883-FRU47**  
**Effective Date: November 1, 2021**  
This phraseology includes assembling or finishing with power machinery.

**Materials**  
Types of materials used in the manufacture of either furniture or cabinets include

- engineered wood products
Other operations assigned to Code 2883
Other operations assigned to this phraseology include

- billiard table manufacturing
- cabinet manufacturing for audio or visual devices and the installation of components
- cigar box manufacturing
- piano case manufacturing
- wood sign manufacturing with power machinery and no painting, and
- trunk manufacturing.

Assignment of Code 2883, Code 2735, and Code 2881
Code 2883, Code 2735, and Code 2881 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Furniture Moving & Storage, Drivers
Code 8293
Phrase ID: BM-8293-FRU16
Effective Date: November 1, 2021

Furniture or Fixtures Installation—Portable NOC.
Code 5146 ● Construction
Phrase ID: BM-5146-FRUD6
Effective Date: November 1, 2021

This phraseology applies to installation in offices and stores.
Furniture Rental—Chairs, Coat Racks, Dishes & Drivers
Code 8044 ◆ Mercantile
Phrase ID: BM-8044-FRU03
Effective Date: November 1, 2021

Furniture Stock Mfg.
Code 2735
Phrase ID: BM-2735-FRU27
Effective Date: November 1, 2021

Furniture Upholstering
Code 9522
Phrase ID: BM-9522-FRU38
Effective Date: November 1, 2021

Fur Processing—Preparing Skins
Code 2600
Phrase ID: BM-2600-FRU6E
Effective Date: November 1, 2021

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Galvanizing or Tinning—Not Electrolytic.
Code 3373
Phrase ID: BM-3373-GALE3
Effective Date: November 1, 2021

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 3373 are conducted as a separate and distinct business.

Garbage, Ashes or Refuse Collection & Drivers
Code 9403
Phrase ID: BM-9403-GALD5
Effective Date: November 1, 2021

Fertilizer plants, reduction, or rendering are to be separately rated.

Garbage or Refuse Collection—Exclusive Mechanical Operation & Drivers
Code 9405
Phrase ID: BM-9405-GAL62
Effective Date: November 1, 2021

This phraseology applies only to employers that exclusively pick up, empty, and replace containers mechanically.

**Garbage or refuse collection that is not exclusively mechanical**

All other garbage or refuse collection must be rated to Code 9403.

Garbage Works
Code 7590
Phrase ID: BM-7590-GALEA
Effective Date: November 1, 2021

This phraseology applies to incineration or reduction.

**Garbage works drivers**

Drivers are to be separately rated to Code 9403.
Gas Co.—Natural Gas—Local Distribution & Drivers  
**Code 7502**

Phrase ID: BM-7502-GAL4D  
*Effective Date: November 1, 2021*

This phraseology applies to all operations, including meter readers and store employees.

**Operations to be separately rated**

The following operations are to be separately rated:

- construction of buildings or gas holders
- construction or operation of cross-country pipelines, and
- drilling or operation of wells.

Gas Dealer—Liquefied Petroleum Gas & Drivers  
**Code 8350 ◆ Mercantile**

Phrase ID: BM-8350-GALD5  
*Effective Date: November 1, 2021*

This phraseology applies to all operations including store employees. This phraseology also includes the installation, repair, or servicing of customers' appliances or equipment.

**Gas distribution**

Distribution by gas mains or piping from central tanks is to be separately rated to Code 7502.

Gas Distributing—Liquefied Petroleum Gas—Local & Drivers  
**Code 7502**

Phrase ID: BM-7502-GAL6E  
*Effective Date: November 1, 2021*

This phraseology applies to all operations, including meter readers and store employees.

**Gas distribution operations**

This phraseology applies to distribution by means of gas mains or piping from central tanks.

**Operations to be separately rated**

Separately rate

- the construction of buildings or gas holders, and
- the construction or operation of cross-country pipelines.

Gas Main or Connection Construction & Drivers  
**Code 6319 ◆ Construction**

Phrase ID: BM-6319-GALF4  
*Effective Date: November 1, 2021*

This phraseology includes tunneling at street crossings when not performed under air pressure. All other tunneling is to be separately rated.

**Pipeline construction between natural gas producing fields and local distributing systems**

The construction of pipelines between natural gas producing fields and points of connection with local distributing systems must be separately rated.

**Cross-country pipeline construction**

Cross-country pipeline construction must be assigned to Code 6233.

**Assignment of Code 7502 and Code 6319**

Code 7502 must not be assigned at the same job or location where Code 6319 applies.
Gas Meter Mfg.
Code 3574
Phrase ID: BM-3574-GALFA
Effective Date: November 1, 2021

Gasoline or Oil Dealer & Drivers.
Code 8350 ◆ Mercantile
Phrase ID: BM-8350-GAL70
Effective Date: November 1, 2021
Retail gasoline stations are to be separately rated to Code 8381 or Code 8380.

Gasoline Recovery & Drivers.
Code 4740
Phrase ID: BM-4740-GAL71
Effective Date: November 1, 2021
This phraseology applies to recovery from casinghead gas or natural gas.

Gasoline Station NOC—Retail & Drivers
Code 8380
Phrase ID: BM-8380-GALAB
Effective Date: November 1, 2021
This phraseology includes retail diesel and gasoline stations that provide full services such as (a) attended car washing, (b) automobile maintenance or repair, (c) checking fluid levels, and (d) pumping gasoline.

Assignment of Code 8380 and Code 8392
Code 8380 and Code 8392 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Automobile body repair
Automobile body repair is to be separately rated to Code 8393.

Towing for others and roadside assistance
Towing for others and roadside assistance are to be separately rated.

Gasoline Station—Self-Service and Convenience/Grocery—Retail
Code 8006 ◆ Mercantile
Phrase ID: BM-8006-GAL26
Effective Date: November 1, 2021
Separately classify automobile service or full-service operations.

Conditions for classification to Code 8006
This phraseology applies to each separate store location that meets all of the following conditions:

1. The store sells a wide variety of items, such as
• automobile accessories
• bakery products
• candy
• canned or bottled beverages
• canned or frozen foods
• cereal
• check cashing services
• coffee
• condiments
• dairy products
• delicatessen foods
• flour
• flowers
• fruits
• health or beauty products
• ice
• money orders
• processed packaged foods
• publications
• service of beverages or food
• snack foods
• sundries
• tea
• tobacco
• toiletries
• vegetables, and
• videos.

2. The store does not handle fresh meats.
3. The receipts from the service of food or beverages make up less than 50% of the store’s total receipts.
4. The receipts from gasoline sales make up less than 90% of the store’s total receipts.

Important
Lottery ticket sales are excluded from total receipts.

Assignment of Code 8006 and a restaurant code
Code 8006 and the appropriate restaurant code must not be assigned to the same employer unless the operations are conducted as separate and distinct businesses.

Gasoline Station—Self-Service Only—Retail
Code 8381 ◆ Mercantile
Phrase ID: BM-8381-GAL31
Effective Date: November 1, 2021

This phraseology applies to each retail gasoline station where the (a) employer does not pump gasoline or provide any automobile maintenance, repair, or towing services, and (b) receipts from gasoline sales equal 90% or more of total receipts, which exclude receipts from sales of lottery tickets.

Gasoline stations with both full-service and self-service operations
Assign gasoline stations with both full-service and self-service operations to Code 8380.

Assignment of Code 8380, Code 8381, and Code 8392
Code 8380, Code 8381, and Code 8392 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Gas or Electric Lighting Fixtures Mfg.
Code 3180
Phrase ID: BM-3180-GAL11
Effective Date: November 1, 2021

Code 3180, Code 3179, and Code 3643 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.
Gas or Oil—Burner Installation—Domestic & Drivers
Code 5183 ● Construction
Phrase ID: BM-5183-GAL16
Effective Date: November 1, 2021

Gas or Oil—Burner Installation NOC & Drivers
Code 3724 ● Construction
Phrase ID: BM-3724-GAL8E
Effective Date: November 1, 2021

Gas or Oil—Lease Operator—Natural Gas—All Operations & Drivers
Code 1320
Phrase ID: BM-1320-GAL2C
Effective Date: November 1, 2021
This phraseology applies to gas or oil lease owner-operators and to employers under contract that operate a facility for their owner.

Operations to be separately rated
The following operations are to be separately rated:

• cementing
• drilling
• erecting or dismantling of derricks
• gasoline recovery
• installation or recovery of casing
• tank building
• topping operations, and
• well shooting.

Gas or Oil—Lease Work NOC—Natural Gas—By Specialist Contractor & Drivers
Code 6216 ● Construction
Phrase ID: BM-6216-GAL4C
Effective Date: November 1, 2021
This phraseology includes (a) installing central pumping units, (b) laying or taking up flow lines or water lines, and (c) tank truck operations servicing gas or oil well sites.

Operations to be separately rated
The following operations are not included in this phraseology and must be separately rated:

• cementing
• cleaning and swabbing wells
• derrick or rig erecting or dismantling
• drilling
• installing or recovering casings
• pipeline construction
• tank building, and
• well shooting.

Lease owners or operators or employers under contract with the lease owner
This phraseology does not apply to
• owners or operators of gas or oil lease operations, or
• employers under contract with the lease owner that performs all operations necessary to work a gas or oil lease.

**Drill site preparations**

Drill site preparations performed by a contractor is classified to the codes applicable to each operation when the services are performed prior to rig erection. Assign Code 6216 to drill site preparations performed by contractors during or after rig erection. Drill site preparations include:

• clearing land
• building
  - fire walls
  - lease roads
  - levees, or
  - slush pits
• lease beautification or dirt work, and
• other similar operations.

**Gas Works & Drivers**

**Code 7502**

*Phrase ID: BM-7502-GAL03*

*Effective Date: November 1, 2021*

This phraseology applies to all operations, including meter readers and store employees.

**Operations to be separately rated**

Construction of buildings or gasholders is to be separately rated.

**Gear Mfg. or Grinding.**

**Code 3635**

*Phrase ID: BM-3635-GAL85*

*Effective Date: November 1, 2021*

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 3635 are conducted as a separate and distinct business.

**Geophysical Exploration—All Employees & Drivers**

**Code 8606**

*Phrase ID: BM-8606-GAL73*

*Effective Date: November 1, 2021*

This phraseology applies to all types of geophysical exploration when these activities are conducted as a separate and distinct business.

**Core-drilling employees**

Assign core-drilling employees to Code 6204.

**Phraseologies Gla-Gra**

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**Glass Merchant**  
**Code 4130**  
**Phrase ID: BM-4130-GLA1B**  
**Effective Date: November 1, 2021**  
This phraseology includes plate glass (a) bending, (b) beveling, (c) grinding, and (d) silvering.

**Glass Mfg. & Drivers**  
**Code 4101**  
**Phrase ID: BM-4101-GLA49**  
**Effective Date: November 1, 2021**  
This phraseology includes the manufacturing of the following types of glass: (a) blown sheet window, (b) colored, (c) figured, (d) polished plate, (e) ribbed, (f) rolled, and (g) wire.  
**Operations to be separately rated**  
Digging and quarrying are to be separately rated.

**Glassware Mfg. — No Automatic Blowing Machines**  
**Code 4111**  
**Phrase ID: BM-4111-GLA43**  
**Effective Date: November 1, 2021**  
Digging and quarrying are to be separately rated.
Glassware Mfg. NOC
Code 4114
Phrase ID: BM-4114-GLA08
Effective Date: November 1, 2021
Digging and quarrying are to be separately rated.

Glass Window Mfg.—Stained
Code 4133
Phrase ID: BM-4133-GLA3D
Effective Date: November 1, 2021
This phraseology includes glass manufacturing.

Glazier—Away From Shop & Drivers
Code 5462  ●  Construction
Phrase ID: BM-5462-GLA7C
Effective Date: November 1, 2021

Glove Mfg.—Leather or Textile
Code 2688
Phrase ID: BM-2688-GLA2B
Effective Date: November 1, 2021
Leather tanning and textile fabric manufacturing are to be separately rated.

Glove or Mitten Mfg.—Knit.
Code 2362
Phrase ID: BM-2362-GLAC6
Effective Date: November 1, 2021
Yarn manufacturing is to be separately rated.

Glue Mfg. & Drivers.
Code 4653
Phrase ID: BM-4653-GLABB
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 4653 are conducted as a separate and distinct business.
Gold Leaf Mfg.
**Code 3383**
Phrase ID: BM-3383-GLAE0
*Effective Date: November 1, 2021*

Golf Clubs—Mfg. or Assembling
**Code 4902**
Phrase ID: BM-4902-GLA99
*Effective Date: November 1, 2021*

Grading of Land NOC & Drivers.
**Code 6217**  •  Construction
Phrase ID: BM-6217-GLA43
*Effective Date: November 1, 2021*
This phraseology includes burrowing, filling, and backfilling.

**Operations to be separately rated**
Excavation, grading, or mass rock excavation in connection with the following operations is to be separately rated:

- caisson or cofferdam work
- pile driving
- shaft sinking, and
- street or road construction.

Grain Elevator Operation & Local Managers, Drivers.
**Code 8304**
Phrase ID: BM-8304-GLA6B
*Effective Date: November 1, 2021*
Floating elevators are to be separately rated to the appropriate vessel classification.

Grain, Feed, Fertilizer or Hay Dealer & Local Managers, Drivers—No Mfg
**Code 8215**  •  Mercantile
Phrase ID: BM-8215-GLA6B
*Effective Date: November 1, 2021*
This phraseology includes incidental blending.

**Fertilizer application using farm equipment or machinery**
The application of fertilizer using farm equipment or machinery is to be separately rated to Code 0050.

**Fertilizer manufacturing**
Fertilizer manufacturing is to be separately rated to Code 4583.

Grain or Feed Milling
**Code 2014**
Phrase ID: BM-2014-GLA81
*Effective Date: November 1, 2021*
This phraseology includes field crops such as (a) barley, (b) corn, (c) oats, (d) rice, (e) rye, and (f) wheat.

**Cereal or compound feed for livestock**
This phraseology includes the preparation of cereal or compound feed for livestock.
Grain storage
Grain storage away from the milling plant or not directly connected to the plant by a conveyor or piping system is to be separately rated to Code 8304.

Graphite Mfg.—Not Artificial & Drivers.
Code 1452
Phrase ID: BM-1452-GLAD3
Effective Date: November 1, 2021
Artificial graphite manufacturing is to be rated to Code 1430.

Gravel or Sand Digging & Drivers.
Code 4000
Phrase ID: BM-4000-GLAF6
Effective Date: November 1, 2021
This phraseology includes (a) the construction, maintenance, or repair of all buildings, equipment, or structures, and (b) the installation of machinery.

Canal, cellar, or sewer excavation
This phraseology does not apply to canal, cellar, or sewer excavation.

Underground mining operations
This phraseology does not apply to underground mining.

Phraseologies Gre-Gym

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Grease or Oil Mixing or Blending.
Code 4557
Phrase ID: BM-4557-GRE70
Effective Date: November 1, 2021
Code 4557 and Code 4740 or Code 8350 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Rendering or petroleum refining
This phraseology does not apply to rendering or petroleum refining.

Can manufacturing
Can manufacturing is to be separately rated to Code 3220.
Greenhouse Erection—All Operations
Code 5402 ● Construction
Phrase ID: BM-5402-GRE30
Effective Date: November 1, 2021

Grocery, Tea or Coffee Dealer—Retail.
Code 8006 ◆ Mercantile
Phrase ID: BM-8006-GRE51
Effective Date: November 1, 2021
This phraseology applies to the house-to-house sale of coffee, groceries, or tea.

Incidental stores or warehouses
This phraseology includes incidental stores or warehouses.

Group Homes—All Employees & Salespersons, Drivers
Code 8842
Phrase ID: BM-8842-GRE8A
Effective Date: November 1, 2021
This phraseology includes (a) group homes, (b) group foster homes, (c) halfway houses that provide rehabilitation services, (d) independent supportive living homes for emotionally, mentally, or physically challenged individuals, and (e) shelters.

Operations to be separately rated
The following operations are to be separately rated to Code 7720:

• “boot camps”
• halfway houses for convicts, and
• juvenile detention centers.

Detoxification, treatment, and rehabilitation of alcoholics or narcotic addicts
Detoxification, treatment, and rehabilitation of alcoholics or narcotic addicts are to be separately rated to the appropriate hospital classification codes.

Social service organizations
Refer to Code 8864 for social service organizations.

Guniting—Not Chimneys—All Operations.
Code 5213 ● Construction
Phrase ID: BM-5213-GRE95
Effective Date: November 1, 2021
Guniting on chimneys is to be separately rated to Code 5222.

Waterproofing operations
This phraseology applies to specialist contractors who apply waterproofing material by means of cement gun, concrete gun, spray gun, or other apparatus unless the waterproofing material is applied to exterior walls of foundations or subterranean structures by means of an apparatus inserted in the ground. This classification treatment applies to waterproofing, other than roofing or subaqueous work, when performed as a separate operation not part of, or incidental to, any other construction operation performed by the same contractor at the same job or location.

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### Hair Goods Mfg.

**Code 2501**

**Phrase ID:** BM-2501-HAIF9  
**Effective Date:** November 1, 2021

This phraseology applies to products made from human hair.
Hair Styling Salon, Beauty Parlor, or Barber Shop
Code 9586
Phrase ID: BM-9586-HAID1
Effective Date: November 1, 2021

Hardware Mfg. NOC
Code 3146
Phrase ID: BM-3146-HAIDC
Effective Date: November 1, 2021

Harness or Saddle Mfg.
Code 4902
Phrase ID: BM-4902-HAIF7
Effective Date: November 1, 2021

Hat Cleaning
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-HAI64
Effective Date: November 1, 2021

Hat Mfg.
Code 2501
Phrase ID: BM-2501-HAI2
Effective Date: November 1, 2021
This phraseology includes blowing, forming, or starting of hat shapes.

Hatters' fur manufacturing
Hatters' fur manufacturing is to be separately rated to Code 2623.

Hay Baling & Drivers
Code 0050 ● Construction
Phrase ID: BM-0050-HAI36
Effective Date: November 1, 2021

Hay, Grain, Feed, or Fertilizer Dealer & Local Managers, Drivers—No Mfg.
Code 8215 ◆ Mercantile
Phrase ID: BM-8215-HAI18
Effective Date: November 1, 2021
This phraseology includes incidental blending.

Fertilizer application using farm equipment or machinery
The application of fertilizer using farm equipment or machinery is to be separately rated to Code 0050.

Fertilizer manufacturing
Fertilizer manufacturing is to be separately rated to Code 4583.
Health or Exercise Institute & Clerical
Code 9063
Phrase ID: BM-9063-HAIB7
Effective Date: November 1, 2021

Health Spa or Steam Bath NOC & Clerical
Code 9063
Phrase ID: BM-9063-HAIE8
Effective Date: November 1, 2021

Heating, Ventilation, Air-Conditioning and Refrigeration Systems—Installation, Service and Repair, Shop, Yard & Drivers
Code 5537 • Construction
Phrase ID: BM-5537-HAI20
Effective Date: November 1, 2021
This phraseology applies to commercial or residential installation, repair, and service. This phraseology includes shop and yard work.

Division of payroll between Code 5537 and other contracting classifications
A division of payroll between Code 5537 and any other contracting classification is not permitted when all or a majority portion of the work for an HVAC contract is performed by a single contractor.

Specialist subcontractors performing part of the HVAC contract
Specialist contractors who perform only a portion of the HVAC contract, such as electrical wiring, plumbing, or sheet metal work, must be separately rated.

Installation, repair, and service of portable air-conditioning units
The installation, repair, and service of portable air-conditioning units are to be separately rated to Code 9519.

Heat Treating—Metal.
Code 3307
Phrase ID: BM-3307-HAISB
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 3307 are conducted as a separate and distinct business.

Hemp or Jute Spinning and Weaving
Code 2220
Phrase ID: BM-2220-HAJS7
Effective Date: November 1, 2021

Home Improvement Center—New Materials Only—All Other Employees & Yard, Warehouse, Drivers
Code 8232 • Mercantile
Phrase ID: BM-8232-HAISB
Effective Date: November 1, 2021
Home improvement centers are defined as building material dealers characterized by an extensive store operation handling a wide variety of products in addition to normal building materials and related hardware items. A home improvement center includes both inside sales and outside yard operations.
Home Improvement Center—New Materials Only—Store Employees

**Code 8058**  ◆  **Mercantile**

Phrase ID: BM-8058-HAI9A  
**Effective Date: November 1, 2021**

Homemaker Service—Physical Assistance

**Code 8835**

Phrase ID: BM-8835-HAI37  
**Effective Date: November 1, 2021**

This phraseology applies to individuals or businesses that provide companion and homemaker services while physically assisting the following persons in the activities of daily living: (a) acutely or chronically ill, (b) aged, (c) convalescent, or (d) disabled.

Home, Public, and Traveling Healthcare—All Employees

**Code 8835**

Phrase ID: BM-8835-HAI19  
**Effective Date: November 1, 2021**

Homes for the Aged—All Other Employees, Salespersons & Drivers

**Code 8826**

Phrase ID: BM-8826-HAI3D  
**Effective Date: November 1, 2021**

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

**Included employees**
This phraseology applies to employees who provide

- food service
- maintenance, and
- operation of these facilities.

**Types of facilities**
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

**Healthcare employees**
All healthcare employees are to be separately rated to Code 8824.

Homes for the Aged—Healthcare Employees

**Code 8824**

Phrase ID: BM-8824-HAI23  
**Effective Date: November 1, 2021**

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.
Types of facilities
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Employees providing medical, nursing, or personal care to residents
This phraseology applies to all employees providing medical, nursing, or personal care to residents such as

- aides
- dietitians
- nurses
- orderlies
- pharmacists
- physicians
- technicians, and
- therapists.

Administrative healthcare personnel
This phraseology applies to administrative healthcare personnel who do not qualify for assignment to Code 8810.

Hospital operations
This phraseology does not apply to hospital operations.

Food service and all other nonhealthcare employees
Food service employees and all other employees performing nonhealthcare activities are to be separately rated to Code 8826.

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**Hone or Oil Stone Mfg. & Drivers.**

**Code 1803**

Phrase ID: BM-1803-HON7E  
*Effective Date: November 1, 2021*

Quarrying is to be separately rated.

**Horn Goods Mfg.—Fabricated Products Mfg.**

**Code 4452**

Phrase ID: BM-4452-HONDD  
*Effective Date: November 1, 2021*

This phraseology applies to the manufacturing of horn goods by such operations as (a) bending, (b) buffing, (c) machining, or (d) polishing.

**Horseshoe Mfg.**

**Code 3146**

Phrase ID: BM-3146-HONAF  
*Effective Date: November 1, 2021*

Steelmaking or rolling mills are to be separately rated.

**Horse Show—Operation by Owner or Lessee & Drivers**

**Code 9016**

Phrase ID: BM-9016-HONE3  
*Effective Date: November 1, 2021*

This phraseology includes box office employees and musicians.

**Amusement device maintenance or operation**

The maintenance or operation of amusement devices is to be separately rated to Code 9180.

**Horse Show—Stable Employees & Drivers**

**Code 8279 Farm**

Phrase ID: BM-8279-HON1E  
*Effective Date: November 1, 2021*

**Hosiery Mfg.**

**Code 2361**

Phrase ID: BM-2361-HONDE  
*Effective Date: November 1, 2021*

Yarn manufacturing is to be separately rated.
Hospital—All Other Employees
Code 9040
Phrase ID: BM-9040-HONDE
Effective Date: November 1, 2021

Hospital—Professional Employees
Code 8833
Phrase ID: BM-8833-HONF7
Effective Date: November 1, 2021
Assign independent medical testing labs that analyze medical specimens to Code 4511. Testing labs that are not independent but part of a hospital must be classified to Code 8833.

Hospital—Veterinary & Drivers
Code 8831
Phrase ID: BM-8831-HON94
Effective Date: November 1, 2021

Hotel—All Other Employees & Salespersons, Drivers
Code 9052
Phrase ID: BM-9052-HON43
Effective Date: November 1, 2021
Assign Code 9060 to employees who work exclusively for country clubs operated by (a) condominiums, (b) hotels, (c) resorts, or (d) other community associations.

Hotel Restaurant Employees
Code 9058
Phrase ID: BM-9058-HON30
Effective Date: November 1, 2021
This phraseology includes (a) bartenders, (b) bussers, (c) cashiers, (d) casino employees, (e) cooks, (f) dishwashers, (g) entertainers, (h) hosts, (i) musicians, (j) restaurant managers, and (k) waitstaff.

Hothouse Erection—All Operations
Code 5402 ⚫ Construction
Phrase ID: BM-5402-HON0D
Effective Date: November 1, 2021

House Furnishings Installation NOC & Upholstering.
Code 9521
Phrase ID: BM-9521-HON1D
Effective Date: November 1, 2021
The installation of carpet or the following types of floor tiles is to be separately rated to Code 5478: (a) asphalt, (b) linoleum, (c) rubber, and (d) vinyl.
Household and Commercial Appliances—Electrical—Installation, Service or Repair & Drivers

**Code 9519**

*Phrase ID: BM-9519-HONC2*

*Effective Date: November 1, 2021*

This phraseology includes (a) incidental parts department employees, (b) outside employees, and (c) shop employees.

**Electrical wiring**

Separately classify electrical wiring to Code 5190.

**Electronic equipment installation, repair, or service**

Separately classify electronic equipment installation, repair, or service to Code 9516.

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Household Furnishings or Wearing Apparel Dealer—Retail

**Code 8006 ➤ Mercantile**

*Phrase ID: BM-8006-HONB0*

*Effective Date: November 1, 2021*

This phraseology applies to the house-to-house sale of (a) appliances, (b) furniture, (c) household furnishings, (d) jewelry, or (e) miscellaneous wearing apparel.

**Included operations**

This phraseology includes

- incidental stores or warehouses, and
- the collection of installment payments.

**Furniture and appliance sales**

Employers whose principal business is the sale of the following items are to be separately rated to Code 8044:

- furniture
- radios
- ranges
- refrigerators
- stoves, or
- television sets.

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Housing Authority & Clerical, Salespersons, Drivers

**Code 9033**

*Phrase ID: BM-9033-HON83*

*Effective Date: November 1, 2021*

This phraseology applies to all employees of housing authorities that operate completed public housing projects.

**Housing authorities**

The authority may be an agency that is

- for-profit
- not-for-profit
- governmental
- quasi-governmental, or
- privately run charitable.

**Operations to be separately rated**

Major alteration and new construction work are to be separately rated.
Hydrogen or Oxygen Mfg. & Drivers.

Code 4635
Phrase ID: BM-4635-HON8C
Effective Date: November 1, 2021
This phraseology includes tank charging.

Phraseologies starting with the letter I

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Ice-Cream Mfg. & Drivers

Code 2039
Phrase ID: BM-2039-ICE1C
Effective Date: November 1, 2021

Ice Mfg. or Distribution & Drivers

Code 8203
Phrase ID: BM-8203-ICECF
Effective Date: November 1, 2021

Inked Ribbon Preparation.

Code 4251
Phrase ID: BM-4251-ICE05
Effective Date: November 1, 2021
Paper manufacturing is to be separately rated to Code 4239.

Ink Mfg.

Code 4557
Phrase ID: BM-4557-ICE1D
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**Inspection of Risks for Insurance or Evaluation Purposes NOC**

**Code 8720**

**Phrase ID: BM-8720-INS4E**

**Effective Date: November 1, 2021**

This phraseology applies to (a) appraisers of fire companies that estimate the salvage value of property, (b) insurance inspectors, (c) marine appraisers or surveyors, (d) safety engineers, and (e) similar occupations that are “not otherwise classified.”

**Outside claim adjusters**
Separately assign outside claim adjusters to Code 8728.

**Boiler or elevator inspecting**
This phraseology includes boiler or elevator inspecting.
Instrument Mfg. NOC.
Code 3685
Phrase ID: BM-3685-INS03
Effective Date: November 1, 2021
This phraseology applies to professional or scientific instruments.

Insulation—Steam Pipe or Boiler & Drivers
Code 5183 ● Construction
Phrase ID: BM-5183-INSE1
Effective Date: November 1, 2021
This phraseology applies to the use of asbestos, cork, or other nonconducting materials.
Shop operations
This phraseology includes shop operations.

Insulation Work NOC & Drivers
Code 5479 ● Construction
Phrase ID: BM-5479-INSE1
Effective Date: November 1, 2021
This phraseology only applies when acoustical or insulation work is performed as a separate operation not part of, or incidental to, any other construction operation performed by the same contractor at the same job or location.
Application or installation of acoustical or thermal-insulating materials
This phraseology includes the application or installation of acoustical or thermal-insulating materials in buildings or within building walls.

Insurance Companies—Including Clerical & Salespersons
Code 8723
Phrase ID: BM-8723-INS2D
Effective Date: November 1, 2021
This phraseology applies to employees of insurance companies including clerical office employees, company premium auditors, and outside salespersons.

Insurance companies
Insurance companies include

- brokers
- carriers
- exclusive agents
- independent agents
- providers, and
- ratemaking organizations.

Insurance company operations
Insurance companies may

- bind coverage
- collect data
- develop rates
- place coverage
- process claims
- provide coverage for businesses, individuals, or property in exchange for premium, and
Employees separately assigned to Code 8720
Separately assign the following employees to Code 8720:

- appraisers
- detectives
- examiners
- investigators, and
- insurance inspectors.

Outside claim adjusters
Separately assign outside claim adjusters to Code 8728.

Insurance—Outside Claim Adjusters
Code 8728
Phrase ID: BM-8728-INS1B
Effective Date: November 1, 2021
This phraseology applies to independent, public, and staff outside claim adjusters.

Claim adjuster duties
Claim adjusters
- examine
- investigate
- analyze, and
- adjust loss claims made by an insured.

Integrated Circuit Mfg.
Code 4109
Phrase ID: BM-4109-INSEC
Effective Date: November 1, 2021
This phraseology includes compound semiconductor manufacturing, semiconductor manufacturing, and silicon processes.

Base (wafer) material growing or refining
This phraseology includes the growing or refining of the base material by

- adding layer upon layer of the circuit
- etching
- adding connecting materials for the circuits
- testing
- performing quality assurance (QA), and
- mounting onto modules.

Chip programming
This phraseology also includes adding programming to chips by the manufacturer or an outside contractor.
Intercommunication Systems Installation or Repair & Drivers

Code 7605  Construction
Phrase ID: BM-7605-INS24
Effective Date: November 1, 2021

Inventory Counters—Traveling—including Salespersons & Clerical

Code 8725
Phrase ID: BM-8725-INS75
Effective Date: November 1, 2021
This phraseology applies to employers that conduct inventory counts for others.

Inventory counts of a company's own stock
When conducting inventory counts of a company's own stock, including store or warehouse, the governing code for the company must be applied.

Iron or Steel Erection: Frame Structures

Code 5040  Construction
Phrase ID: BM-5040-INS88
Effective Date: November 1, 2021
This phraseology includes erection, dismantling, and repair of crane, construction elevator, and cement distributing tower erection, including hod hoists by specialist contractors only. Drivers are to be classified to Code 7380.

Iron or Steel—Erection—Frame Structures Not Over Two Stories in Height.

Code 5059  Construction
Phrase ID: BM-5059-INSE9
Effective Date: November 1, 2021
Code 5040 must not be assigned at the same job or location to which Code 5059 applies.

Iron or Steel—Erection—Iron, Brass or Bronze—Decorative or Artistic

Code 5102  Construction
Phrase ID: BM-5102-INS66
Effective Date: November 1, 2021

Iron or Steel—Erection—Iron, Brass or Bronze—Nonstructural—Interior

Code 5102  Construction
Phrase ID: BM-5102-INS10
Effective Date: November 1, 2021

Iron or Steel—Erection—Iron—Exterior.

Code 5040  Construction
Phrase ID: BM-5040-INS20
Effective Date: November 1, 2021
This phraseology includes work on (a) balconies, (b) fire escapes, (c) fireproof shutters, and (d) staircases.
Iron or Steel—Erection—Metal Bridges  
Code 5040  ●  Construction  
Phrase ID: BM-5040-INS9D  
Effective Date: November 1, 2021

Iron or Steel—Erection—NOC  
Code 5057  ●  Construction  
Phrase ID: BM-5057-INS3A  
Effective Date: November 1, 2021

Iron or Steel—Erection—Radio, Television or Water Towers, Smokestacks, or Gasholders  
Code 5040  ●  Construction  
Phrase ID: BM-5040-INSF5  
Effective Date: November 1, 2021

Iron or Steel—Fabrication—Ironworks or Steelworks—Shop—Structural & Drivers.  
Code 3030  
Phrase ID: BM-3030-INSE7  
Effective Date: November 1, 2021  
This phraseology applies to employers that assemble or fabricate structural iron or steel.  
Operations to be separately rated  
The following operations are to be separately rated:  
• blast furnace or convertor operation  
• casting of steel, and  
• rolling mills.

Iron or Steel—Fabrication—Ironworks—Shop—Decorative or Artistic & Foundries, Drivers.  
Code 3041  
Phrase ID: BM-3041-INSEF  
Effective Date: November 1, 2021  
This phraseology applies to the assembly, fabrication, or manufacturing of decorative or artistic brass, bronze, or ironwork.  
Assignment of Code 3041 and Code 3040  
Code 3041 and Code 3040 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Iron or Steel—Fabrication—Ironworks—Shop—Ornamental & Drivers.  
Code 3040  
Phrase ID: BM-3040-INS23  
Effective Date: November 1, 2021  
This phraseology includes assembly, fabrication, or manufacturing of (a) balconies, (b) fire escapes, (c) iron shutters, (d) ornamental brass, bronze, or ironwork, (e) railings, (f) staircases, or (g) other nonstructural ironwork or steelwork.  
Structural iron or steel assembly or fabrication  
This phraseology does not apply to assembly or fabrication of structural iron or steel.  
Operations to be separately rated  
The following operations are to be separately rated:
• blast furnace or convertor operation
• casting of steel, and
• rolling mills.

Iron or Steel—Manufacturing—Rolling Mill & Drivers.

Code 3018
Phrase ID: BM-3018-INS56
Effective Date: November 1, 2021
This phraseology applies to all iron or steel rolling mills with or without puddling furnaces.

Operations to be separately rated
Blast furnace operations, coke manufacturing, and steelmaking are to be separately rated.

Rolling mills in plants operating Bessemer, crucible steel, electric, or open-hearth furnaces
This phraseology does not apply to rolling mills in plants operating the following types of furnaces:

• Bessemer
• crucible steel
• electric, or
• open-hearth.

Iron or Steel—Manufacturing—Steelmaking & Drivers.

Code 3004
Phrase ID: BM-3004-INS0B
Effective Date: November 1, 2021
This phraseology applies to (a) the Bessemer process, (b) the crucible process, (c) electric furnaces, or (d) open-hearth furnaces.

Blooming mills, forging, or rolling mills
This phraseology includes blooming, forging, or rolling mills.

Operations to be separately rated
Blast furnace operation or coke manufacturing is to be separately rated.

Iron or Steel—Merchant & Drivers.

Code 8106 ◆ Mercantile
Phrase ID: BM-8106-INS84
Effective Date: November 1, 2021
This phraseology does not apply to (a) iron or steel scrap dealers, and (b) junk dealers.

Iron or Steel—Scrap Dealer & Drivers.

Code 8265 ◆ Mercantile
Phrase ID: BM-8265-INS6F
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8265 are conducted as a separate and distinct business.

Operations to be separately rated
Salvaging and wrecking are to be separately rated.
Irrigation or Drainage System Construction & Drivers.

**Code 6229 ● Construction**

Phrase ID: BM-6229-INS62  
*Effective Date: November 1, 2021*

The following operations are to be separately rated: (a) dam or sewer construction, (b) dredging, (c) pile driving, and (d) tunneling.

Irrigation Works Operation & Drivers.

**Code 0251**

Phrase ID: BM-0251-INSD3  
*Effective Date: November 1, 2021*

This phraseology and the farm classifications must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

**Irrigation system construction**

Irrigation system construction is to be separately rated to Code 6229.

Ivory or Bone Goods Mfg.

**Code 4452**

Phrase ID: BM-4452-INSA3  
*Effective Date: November 1, 2021*

Phraseologies starting with the letters J-K

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Jalousie or Jalousie Screen—Mfg.

**Code 3076**

**Phrase ID: BM-3076-JAI9F**

**Effective Date: November 1, 2021**

Janitorial Services by Contractors—Includes Window Cleaning Above Ground Level & Drivers

**Code 9170**

**Phrase ID: BM-9170-JAICB**

**Effective Date: November 1, 2021**

This phraseology includes inside and outside cleaning of windows above ground level.

**Window cleaning when performed at ground level**

Window cleaning when performed at ground level is to be separately rated to Code 9014.

**Verifiable payroll records**

If verifiable records are not maintained, assign the entire payroll to the highest rated classification that applies to the job or location where the window cleaning is performed.

**Operations to be separately rated**

Maintenance, painting, or repair at any location where the contractor does not also perform janitorial services is to be separately rated.

**Cleaning service contractors**

Cleaning service contractors who provide cleanup crews to prepare residential properties for future occupants are classified to Code 9014.

Janitorial Services by Contractors—No Window Cleaning Above Ground Level & Drivers

**Code 9014**

**Phrase ID: BM-9014-JAI9C**

**Effective Date: November 1, 2021**

This phraseology includes inside and outside cleaning of windows from ground level.

**Window cleaning above ground level**

Window cleaning when performed above ground level is to be separately rated to Code 9170.

**Verifiable payroll records**

If verifiable records are not maintained, assign the entire payroll to the highest rated classification that applies to the job or location where the window cleaning is performed.

**Operations to be separately rated**

Maintenance, painting, or repair at any location where the contractor does not also perform janitorial services is to be separately rated.

**Cleaning service contractors**

Cleaning service contractors who provide cleanup crews to prepare residential properties for future occupants are classified to Code 9014.

**Debris removal**

Code 9014 does not include debris removal. Refer to Code 5610.

**Waterproofing operations**

This phraseology applies to specialist contractors who apply waterproofing material to exterior walls of foundations or subterranean structures by means of an apparatus inserted in the ground. This classification treatment applies to waterproofing, other than roofing or subaqueous work, when performed as a separate operation not a part of, or incidental to, any other construction operation performed by the same contractor at the same job or location.

**Important** Excavation incidental to waterproofing operations must be separately classified to Code 6217.
**Jetty or Breakwater Construction—All Operations to Completion & Drivers**

**Code 6005 - Construction**

**Phrase ID: BM-6005-JA139**  
**Effective Date: November 1, 2021**

This phraseology includes the construction of (a) breakwaters, (b) dikes, (c) groynes, (d) jetties, (e) revetments, (f) seawalls, and (g) other similar structures.

**River work**  
This phraseology includes river work.

**Jetty construction**  
A jetty involves substantially more construction than either a dike or a levee in that it must extend into a body of water.

**Pile driving**  
Pile driving is to be separately rated.

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**Jewelry Mfg.**

**Code 3383**

**Phrase ID: BM-3383-JAI1B3**  
**Effective Date: November 1, 2021**

**Junk Dealer & Drivers**

**Code 8263 - Mercantile**

**Phrase ID: BM-8263-JAI1A5**  
**Effective Date: November 1, 2021**

This phraseology applies only to employers that collect or handle a miscellaneous line of secondhand materials.

**Secondhand materials**  
Examples of secondhand materials include:

- bones
- bottles
- ferrous scrap metals
- nonferrous scrap metals
- paper
- rags, and
- rubber.

**Ferrous scrap metals**  
When a dealer’s principal type of merchandise sold is ferrous scrap metals, the employer must be assigned to Code 8265.

**Nonferrous scrap metals**  
When a dealer’s principal type of merchandise sold is nonferrous scrap metals, the employer must be assigned to Code 8500.

**Operations to be separately rated**  
Salvaging and wrecking are to be separately rated.

**Operations described by another classification**  
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8263 are conducted as a separate and distinct business.
Jute or Hemp Spinning and Weaving  
**Code 2220**  
Phrase ID: BM-2220-JAIBD  
Effective Date: November 1, 2021

 Juvenile Detention Center—All Employees & Salespersons, Drivers  
**Code 7720**  
Phrase ID: BM-7720-JAI2E  
Effective Date: November 1, 2021

This phraseology includes (a) "boot camps", (b) halfway houses, (c) homes for convicts, and (d) juvenile detention centers.

**Operations otherwise classified**
Refer to Code 8842 for

- group homes
- group foster homes
- halfway houses that provide rehabilitation services
- independent supportive living homes for emotionally, mentally, or physically challenged individuals, and
- shelters.

Knit Goods Mfg. NOC.  
**Code 2362**  
Phrase ID: BM-2362-JAI3C  
Effective Date: November 1, 2021

Yarn manufacturing is to be separately rated.

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**Labor Union—All Employees.**

*Code 8755*

Phrase ID: BM-8755-LAB30  
*Effective Date: November 1, 2021*

This phraseology includes business agents and organizers.

**Lacquer or Varnish Manufacturing**

*Code 4558*

Phrase ID: BM-4558-LABA1  
*Effective Date: November 1, 2021*

This phraseology includes the mixing of thinners or solvents but not nitrocellulose manufacturing.

**Nitrocellulose, solvent, or thinner manufacturing**

Assign employers that manufacture nitrocellulose, solvents, or thinners to the appropriate chemical classification, Code 4828 or Code 4829.

**Landscape Gardening & Drivers.**

*Code 0042 Construction*

Phrase ID: BM-0042-LABE1  
*Effective Date: November 1, 2021*

This phraseology includes laying out grounds and planting (a) flowers, (b) lawns, (c) shrubs, or (d) trees.

**Assignment of Code 0042 and Code 9102**

Code 0042 and Code 9102 may be assigned to the same employer, provided that verifiable payroll records are maintained.

**Operations to be separately rated**

Excavation, filling, and backfilling are to be separately rated to Code 6217.

**Lard Refining.**

*Code 4683*

Phrase ID: BM-4683-LABB6  
*Effective Date: November 1, 2021*

Code 4683 and Code 2089 must not be assigned to the same employer unless the operations described by these classifications are conducted as
separate and distinct businesses.

**Last Block Mfg.**  
**Code 2735**  
**Phrase ID: BM-2735-LAB00**  
**Effective Date: November 1, 2021**

**Last or Shoe Form Mfg.**  
**Code 2790**  
**Phrase ID: BM-2790-LAB7F**  
**Effective Date: November 1, 2021**

**Lathing & Drivers.**  
**Code 5443 Construction**  
**Phrase ID: BM-5443-LABD2**  
**Effective Date: November 1, 2021**

Assign metal lathing used as reinforcement for concrete to the appropriate concrete construction classification.

**Laundry and Dry Cleaning Store Retail & Route Supervisors, Drivers**  
**Code 2589**  
**Phrase ID: BM-2589-LAB65**  
**Effective Date: November 1, 2021**

This phraseology applies only to neighborhood type establishments that perform both dry cleaning and laundering on the premises.  
**Collecting or distributing stores**  
Collecting or distributing stores with no dry cleaning or laundering at the same location are to be rated to Code 8017.

**Laundry NOC & Route Supervisors, Drivers**  
**Code 2585**  
**Phrase ID: BM-2585-LAB55**  
**Effective Date: November 1, 2021**

Collecting or distributing stores with no laundering at the same location are to be rated to Code 8017.

**Laundry—Self-Service**  
**Code 8017 Mercantile**  
**Phrase ID: BM-8017-LABCE**  
**Effective Date: November 1, 2021**

**Lawn Maintenance—Commercial or Domestic & Drivers**  
**Code 9102**  
**Phrase ID: BM-9102-LABDF**  
**Effective Date: November 1, 2021**

This phraseology includes grass cutting, lawn spraying, and weed control.  
**Tree pruning from the ground**  
This phraseology applies to tree pruning performed from the ground. The use of the following items is not considered working from the ground:

- hoisting equipment
- ladders
- roofs
- scaffolds
- walls, and
- other similar items.

**Important** Refer to Code 0106 when the contract involves tree pruning from the ground and above the ground.

**Assignment of Code 0042 and Code 9102**
Code 0042 and Code 9102 must not be assigned to the same job site.

**Lawn Sprinkler System Installation—Underground & Drivers**
**Code 5183** Construction  
**Phrase ID:** BM-5183-LAB3B  
**Effective Date:** November 1, 2021

Drainage and irrigation system construction are to be separately rated to Code 6229.

**Law Office—All Employees & Clerical, Messengers, Drivers.**
**Code 8820**  
**Phrase ID:** BM-8820-LABB9  
**Effective Date:** November 1, 2021

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8820 are conducted as a separate and distinct business.

**Lead Mfg. & Drivers.**  
**Code 1430**  
**Phrase ID:** BM-1430-LABFA  
**Effective Date:** November 1, 2021

This phraseology includes red or white lead.

**Lead Works & Drivers.**  
**Code 3027**  
**Phrase ID:** BM-3027-LABC8  
**Effective Date:** November 1, 2021

This phraseology includes pipe, sheet, or shot works.

**Smelting operations**
Smelting is to be separately rated.
Leather Belting Mfg.
Code 2688
Phrase ID: BM-2688-LAB0E
Effective Date: November 1, 2021

Leather Goods Mfg. NOC
Code 2688
Phrase ID: BM-2688-LABF8
Effective Date: November 1, 2021

Leather Mfg.—Imitation
Code 4493
Phrase ID: BM-4493-LAB7B
Effective Date: November 1, 2021

Leather Mfg.—Including Tanning, Leather Embossing, and Wool Pulling
Code 2623
Phrase ID: BM-2623-LAB31
Effective Date: November 1, 2021
This phraseology includes the processing of enamel or patent leather.

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Letter Service Shop & Clerical
Code 8800
Phrase ID: BM-8800-LENE3
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8800 are conducted as a separate and distinct business.

Levee Construction—All Operations to Completion & Drivers
Code 6045
Phrase ID: BM-6045-LEN33
Effective Date: November 1, 2021

Licorice Extract Mfg.
Code 4825
Phrase ID: BM-4825-LEN80
Effective Date: November 1, 2021

Lime Mfg.
Code 1642
Phrase ID: BM-1642-LEN13
Effective Date: November 1, 2021
This phraseology applies to surface quarries operated by lime manufacturers, provided that 75% or more of the stone quarried is used in their lime manufacturing operations. If less than 75% of the stone quarried is used in their lime manufacturing, then these operations must be classified to Code 1624.

Lime Mfg.—Quarry—Surface
Code 1642
Phrase ID: BM-1642-LEN2B
Effective Date: November 1, 2021
This phraseology includes (a) the construction, maintenance, or repair of all buildings, equipment, or structures, and (b) the installation of machinery.

Surface quarries operated by lime manufacturers
This phraseology applies to surface quarries operated by lime manufacturers, provided that 75% or more of the stone quarried is used in their lime manufacturing operations. If less than 75% of the stone quarried is used in their lime manufacturing, then these operations must be classified to Code 1624.

Limousine Co.—All Other Employees & Drivers
Code 7382
Phrase ID: BM-7382-LEN08
Effective Date: November 1, 2021
Garage employees are to be separately rated to Code 8385.
Limousine Co.—Garage Employees  
**Code 8385**  
Phrase ID: BM-8385-LEN24  
*Effective Date: November 1, 2021*

Linen Cloth Mfg.  
**Code 2220**  
Phrase ID: BM-2220-LEN94  
*Effective Date: November 1, 2021*

Lingerie Mfg.  
**Code 2501**  
Phrase ID: BM-2501-LEN6B  
*Effective Date: November 1, 2021*

Linoleum Mfg.  
**Code 4493**  
Phrase ID: BM-4493-LEN1B  
*Effective Date: November 1, 2021*

Lithographing.  
**Code 4299**  
Phrase ID: BM-4299-LEN36  
*Effective Date: November 1, 2021*

This phraseology includes incidental assembling, binding, or stapling of catalogues, circulars, or pamphlets.

**Employees separately rated to Code 8810**  
The following employees are to be separately rated to Code 8810 in accordance with NCCI's *Basic Manual* rules:

- artists  
- clerical office employees  
- designers  
- editors, and  
- proofreaders.

**Employees separately rated to Code 8742**  
Advertising employees, circulation solicitors, and reporters are to be separately rated to Code 8742 in accordance with NCCI's *Basic Manual* rules.

Livery or Boarding Stable—Not Sales Stable & Drivers  
**Code 8279**  
- **Farm**  
Phrase ID: BM-8279-LEN74  
*Effective Date: November 1, 2021*

Livestock Dealer or Commission Merchant & Salespersons, Drivers  
**Code 8288**  
- **Mercantile**  
Phrase ID: BM-8288-LEN0  
*Effective Date: November 1, 2021*

This phraseology does not apply to the operation of farms or ranches.
Livestock Sales Co. & Salespersons, Drivers
Code 8288  ◆  Mercantile
Phrase ID: BM-8288-LENC3
Effective Date: November 1, 2021

Locksmith—Shop and Outside
Code 8010  ◆  Mercantile
Phrase ID: BM-8010-LEN8F
Effective Date: November 1, 2021

Locomotive Works
Code 3507
Phrase ID: BM-3507-LENA3
Effective Date: November 1, 2021

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Logging—Equipment Maintenance & Repair
Code 2703
Phrase ID: BM-2703-LOGF0
Effective Date: November 1, 2021

This phraseology applies only to separate crews at a location apart from the actual logging operations in the woods.

Logging or Lumbering & Drivers
Code 2702
Phrase ID: BM-2702-LOGD3
Effective Date: November 1, 2021

This phraseology includes the operation of logging railroads or logging roads and the construction, extension, or maintenance of them.

Mill operations
Mill operations are to be separately rated to Code 2710.
Remuneration inclusion requirement
When persons who perform bucking, felling, or limbing furnish their own power equipment, including chainsaws and similar equipment, and are under an agreement in which the rental value of the equipment is included in the contract price for such operations, then not less than 75% of the total amount paid to these persons must be included as remuneration for the purpose of establishing the basis of premium for these operations.

Logging Road Construction and Maintenance—Forest Access Area—All Operations & Drivers
Code 5511 Construction
Phrase ID: BM-5511-LOG7F
Effective Date: November 1, 2021

This phraseology applies only to road construction performed under separate contract within the forest access area. This phraseology includes the clearing of right-of-ways.

Road building as part of a logging contract
Road building performed as part of a logging contract must be separately rated to Code 2702.

Log Hauling & Drivers
Code 2727
Phrase ID: BM-2727-LOGFE
Effective Date: November 1, 2021

This phraseology applies to employees of logging employers and independent contractors who haul logs to mills or other sites.

Logging or road building operations
Logging or road building operations are to be separately rated.

Loom Harness or Reed Mfg.
Code 3515
Phrase ID: BM-3515-LOG44
Effective Date: November 1, 2021

Loose-Leaf Ledger or Notebook Mfg.
Code 4251
Phrase ID: BM-4251-LOGD9
Effective Date: November 1, 2021

Manufacturing of the following items is to be separately rated: (a) metal fittings, (b) posts, (c) rings, (d) screws, and (e) separators.

Luggage Mfg.
Code 2683
Phrase ID: BM-2683-LOGF8
Effective Date: November 1, 2021

This phraseology applies to the manufacturing of hand luggage and traveling bags.

Trunk manufacturing
Trunk manufacturing is to be separately rated to Code 2883.
Lumberyard—New Materials Only—All Other Employees & Yard, Warehouse, Drivers
Code 8232  ◆  Mercantile
Phrase ID: BM-8232-LOGC4
Effective Date: November 1, 2021

Lumberyard—New Materials Only—Store Employees
Code 8058  ◆  Mercantile
Phrase ID: BM-8058-LOG9B
Effective Date: November 1, 2021

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Machined Parts Mfg. NOC
Code 3629
Phrase ID: BM-3629-MAC4C
Effective Date: November 1, 2021
This phraseology applies only to employers that machine single-piece parts for others and meet all of the eligibility conditions.

Eligibility conditions
The eligibility conditions applicable to this phraseology include:

1. The employer's operations are not described by another classification.
2. The machined parts manufactured by the employer are not described by another classification.
3. The employer does not perform assembly operations. Assembly operations include the attachment of ball bearings, gears, springs, or other parts or components to any other part or component by
   - fastening
   - inserting
   - joining
   - pressing, or
   - welding.
4. The employer does not perform
   - casting
   - fabrication
   - forging
   - forming, or
   - stamping.

Machine Mfg.—Confection
Code 3559
Phrase ID: BM-3559-MACA3
Effective Date: November 1, 2021

Machinery Dealer NOC—Store or Yard & Drivers.
Code 8107 ◆ Mercantile
Phrase ID: BM-8107-MACF1
Effective Date: November 1, 2021
Operations away from the premises, other than demonstration or repair, are to be separately rated.

Machinery or Equipment Erection or Repair NOC & Drivers.
Code 3724 ◆ Construction
Phrase ID: BM-3724-MACE5
Effective Date: November 1, 2021
Code 3724 must not be assigned to employees who perform machinery or equipment erection or repair on their employer's premises. Such payroll must be included in the governing classification.
Machine Shop NOC
Code 3632
Phrase ID: BM-3632-MAC6E
Effective Date: November 1, 2021
Code 3632 applies to (a) general job machining that is not otherwise classified, and (b) the manufacturing or repair of machines that are not otherwise classified.

Shop operations
This phraseology applies only to shop operations performed on the premises of the employer.

Foundry operations
This phraseology applies to the manufacturing or repair of machines that are not otherwise classified.

Magnesium Metal Mfg.—All Operations & Drivers.
Code 1438
Phrase ID: BM-1438-MAC0E
Effective Date: November 1, 2021
The following operations are to be separately rated: (a) grinding or milling of magnesium metal, (b) mining, and (c) quarrying.

Magnetic and Optical Recording Media Mfg.
Code 4431
Phrase ID: BM-4431-MACEF
Effective Date: November 1, 2021
This phraseology applies to the manufacturing of (a) audio or visual recording media, and (b) recording disks or tapes.

Mailing or Addressing Co. & Clerical
Code 8800
Phrase ID: BM-8800-MAC8C
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8800 are conducted as a separate and distinct business.

Mail, Parcel, or Package Delivery and Courier or Messenger Service Companies—All Employees & Drivers
Code 7231
Phrase ID: BM-7231-MAC1D
Effective Date: November 1, 2021
This phraseology applies to couriers, messengers, and others who deliver nonowned envelopes, packages, or parcels exclusively for local delivery.

Mail, packages, or parcels
Mail, packages, or parcels refer to those items where the delivery charge or tariff is assigned to the individual envelope, package, or parcel.

Truckload or partial truckload hauling
This phraseology does not apply to truckers who haul packaged goods or merchandise where the hauling or transport charge is based on

• a flat contract price for the consignment
• a truckload or partial truckload, or
• the cumulative weight of the packages or parcels being transported.

Radius of operations
The term "local" is intended to limit the radius of operations to allow a driver to complete assigned deliveries and return to the point of dispatch within the normal workday.
Malted Milk Mfg.
Code 2065
Phrase ID: BM-2065-MAC01
Effective Date: November 1, 2021
This phraseology includes the dehydration of milk.

Malt House & Drivers
Code 2121
Phrase ID: BM-2121-MAC71
Effective Date: November 1, 2021

Manufactured, Modular, or Prefabricated Home Manufacturing—Shop Work—All Operations & Drivers
Code 2797
Phrase ID: BM-2797-MAC4E
Effective Date: November 1, 2021
This phraseology applies to employers that manufacture or fabricate manufactured, modular, or prefabricated homes at a factory site only. Framing can be done with metal or wood studs.

Mobile homes
Manufactured homes are also known as mobile homes.

Concrete or masonry modular building manufacturing
The manufacturing of concrete or masonry modular buildings must be separately rated. These modular buildings are

- built in a shop
- transported to the site, and
- set in place.

Manufacturing operations
This phraseology includes the manufacturing of

- campers that are set on pickup trucks
- nonmotorized
  - bank trailers
  - construction trailers
  - home-type trailers, and
  - medical trailers
- truck sleepers that are mounted behind the cab of semitrucks, and
- similar portable buildings.

Installation or repair at the factory site
This phraseology includes the installation or repair of products assembled at the factory site only.

Product delivery
This phraseology includes delivery performed by the manufacturer. Delivery performed by an outside trucking company must be separately rated to the appropriate trucking classification.

Setup, hookup, installation, or finish work at a job site
Setup, hookup, installation, or finish work at a job site must be separately rated.
Manufactured, Modular, or Prefabricated Home Setup, Hookup, or Installation at Building Site

Code 2799 • Construction

Phrase ID: BM-2799-MACE3

Effective Date: November 1, 2021

This phraseology includes the use of any cranes, dollies, jacks, or lifts to (a) place home sections onto the foundation or foundation walls, (b) bolt the sections together, and (c) remove any wheels or axles.

Mobile homes
Manufactured homes are also known as mobile homes.

Hookup of preinstalled utilities
This phraseology includes the hookup of any preinstalled utilities in the foundation to the connections on the manufactured or modular home, such as:

- cable television
- electrical
- plumbing
- sewer
- telephone, or
- water.

Work performed by a dealer or specialty contractor
If performed by a dealer or specialty contractor, this phraseology is assigned to:

- covering up or hiding the seams of each section of a manufactured or modular home
- installing windstorm tie-downs on a manufactured home, and
- spiking a modular home through the foundation wall.

Operations to be separately rated
Any construction not associated with the original setup, hookup, or installation of the home, or disassembly and reassembly work required to move the home, must be assigned to the applicable construction code. For example, separately rate:

- construction operations that include site preparation or repair work prior to the setup and after the setup
- the installation of:
  - concrete block walls
  - concrete foundations or sidewalks
  - decks
  - fences
  - insulation
  - septic tanks
  - siding, or
  - skirting, and
- operations performed to the home or at the building site, such as:
  - concrete or paved driveway or road building
  - excavation or grading work
  - garage building
  - landscaping, and
Marina & Drivers—Coverage Under State Act Only

Code 6836
Phrase ID: BM-6836-MAC5A
Effective Date: November 1, 2021

This phraseology applies to waterfront operations including the operation of (a) boat docks, (b) marine railways, (c) repair shops, and (d) storage facilities.

Sale or repair of boats and engines
This phraseology applies to the sale or repair of boats and engines including the sale of parts and accessories.

Dockside operations
This phraseology applies to all dockside employees and dockside snack bars.

Operations to be separately rated
The following operations must be separately rated:

• bowling lanes
• motels
• restaurants
• showrooms in town
• swimming pools, and
• other recreational facilities.

Boatbuilding
Boatbuilding must be separately rated to Code 6824F or Code 6834.

Marina & Drivers—Coverage Under U.S. Act

Code 6826F
Phrase ID: BM-6826-MACCA
Effective Date: November 1, 2021

Marine Railway Operation & Drivers—Coverage Under State Act Only

Code 6882
Phrase ID: BM-6882-MAC9B
Effective Date: November 1, 2021

Marine Railway Operation & Drivers—Coverage Under U.S. Act

Code 6872F
Phrase ID: BM-6872-MAC93
Effective Date: November 1, 2021

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**Masonry NOC**  
**Code 5022**  
**Construction**  
Phrase ID: BM-5022-MAS31  
*Effective Date: November 1, 2021*  
This phraseology applies to masonry work that is not otherwise classified.  
**Waterproofing operations**  
This phraseology applies to specialist contractors who apply waterproofing material by means of trowel to the exterior of buildings. This classification treatment applies to waterproofing, other than roofing or subaqueous work, when performed as a separate operation not a part of, or incidental to, any other construction operation performed by the same contractor at the same job or location.  
**Important**  
Specialist contractors who apply waterproofing material by means of trowel to the interior of buildings are classified to Code 5480.  

**Match Mfg.**  
**Code 4279**  
Phrase ID: BM-4279-MAS83  
*Effective Date: November 1, 2021*  
Lumbering operations are to be separately rated to Code 2702.  

**Mattress or Box Spring Mfg.**  
**Code 2570**  
Phrase ID: BM-2570-MAS06  
*Effective Date: November 1, 2021*  
This phraseology includes the manufacturing of cushions, pillows, or quilts.  
**Excelsior or wire spring manufacturing**  
Separately rate the manufacturing of excelsior or wire springs.  

**Meat Products Mfg. NOC.**  
**Code 2095**  
Phrase ID: BM-2095-MAS88  
*Effective Date: November 1, 2021*  
This phraseology does not include livestock butchering or handling.
Assignment of Code 2095 and Code 2089
Code 2095 and Code 2089 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Medicine, Drug or Pharmaceutical Preparation Mfg. & Incidental Mfg. of Ingredients
Code 4825
Phrase ID: BM-4825-MAS49
Effective Date: November 1, 2021
Code 4825 and Code 4611 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Metal container manufacturing
Metal container manufacturing is to be separately rated to Code 3220.

Medicine, Drug or Pharmaceutical Preparation—No Mfg. of Ingredients
Code 4611
Phrase ID: BM-4611-MAS6F
Effective Date: November 1, 2021
This phraseology applies only to blending, compounding, or packing operations.

Assignment of Code 4611 and Code 4825
Code 4611 and Code 4825 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Metal container manufacturing
Metal container manufacturing is to be separately rated to Code 3220.

Memory Care Facilities—All Other Employees, Salespersons & Drivers
Code 8826
Phrase ID: BM-8826-MASEC
Effective Date: November 1, 2021
This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Included employees
This phraseology applies to employees who provide

- food service
- maintenance, and
- operation of these facilities.

Types of facilities
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
Healthcare employees
All healthcare employees are to be separately rated to Code 8824.

Memory Care Facilities—Health Care Employees
Code 8824
Phrase ID: BM-8824-MA5S3
Effective Date: November 1, 2021
This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Types of facilities
This phraseology includes facilities such as
- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Employees providing medical, nursing, or personal care to residents
This phraseology applies to all employees providing medical, nursing, or personal care to residents such as
- aides
- dietitians
- nurses
- orderlies
- pharmacists
- physicians
- technicians, and
- therapists.

Administrative healthcare personnel
This phraseology applies to administrative healthcare personnel who do not qualify for assignment to Code 8810.

Hospital operations
This phraseology does not apply to hospital operations.

Food service and all other nonhealthcare employees
Food service employees and all other employees performing nonhealthcare activities are to be separately rated to Code 8826.

Metal Ceiling or Wall Covering Installation & Drivers
Code 5535  ●  Construction
Phrase ID: BM-5535-MA5SC
Effective Date: November 1, 2021
This phraseology applies to erection, installation, or repair operations.

Products manufactured at a shop
The manufacturing of products at a shop is to be separately rated.
Metal Finishing
Code 3372
Phrase ID: BM-3372-MAS23
Effective Date: November 1, 2021

Metal Scrap Dealer & Drivers
Code 8500 ◆ Mercantile
Phrase ID: BM-8500-MASE1
Effective Date: November 1, 2021

This phraseology includes the collection and reduction of nonferrous scrap metals.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8500 are conducted as a separate and distinct business.

Metal Stamped Goods Mfg. NOC
Code 3400
Phrase ID: BM-3400-MAS1F
Effective Date: November 1, 2021

Metal Stamping Mfg. NOC
Code 3400
Phrase ID: BM-3400-MAS17
Effective Date: November 1, 2021

This phraseology is applicable to mass production manufacturing of stamped metal articles including (a) buckets, (b) license plates, (c) pie plates, (d) tags, (e) toys, and (f) wastebaskets.

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Military Reservation—Carpentry—Construction of Residential Dwellings Exceeding Three Stories in Height or Commercial Buildings and Structures

**Code 5403**  ●  Construction

Phrase ID: BM-5403-MIC06

*Effective Date: November 1, 2021*

This phraseology applies only to the construction or repair of buildings designed for the housing, keep, and welfare of personnel. All other operations in the construction or repair of such buildings and all other construction or repair in connection with military reservations must be assigned to appropriate manual classifications.

**Military reservation carpentry construction of residential dwellings that do not exceed three stories in height**

Refer to Code 5645 for military reservation carpentry construction of residential dwellings that do not exceed three stories in height.

Military Reservation—Carpentry—Construction of Residential Dwellings Not Exceeding Three Stories in Height

**Code 5645**  ●  Construction

Phrase ID: BM-5645-MICD6

*Effective Date: November 1, 2021*

This phraseology applies only to the construction or repair of buildings designed for the housing, keep, and welfare of personnel. All other operations in the construction or repair of such buildings and all other construction or repair in connection with military reservations must be assigned to appropriate manual classifications.

**Military reservation carpentry construction for residential dwellings exceeding three stories in height**

Refer to Code 5403 for military reservation carpentry construction of residential dwellings exceeding three stories in height.

Military Reservation—Construction—Iron or Steel Erection—Not Over Two Stories in Height

**Code 5059**  ●  Construction

Phrase ID: BM-5059-MICAB

*Effective Date: November 1, 2021*

This phraseology applies only to the construction or repair of buildings designed for the housing and welfare of personnel. All other operations in the construction or repair of such buildings and all other construction or repair in connection with military reservations must be assigned to the appropriate classifications.

**Dismantling or wrecking military reservations**

See wrecking phraseologies for the dismantling or wrecking of military reservations.

Military Tank Hull Mfg. or Assembly.

**Code 3620**

Phrase ID: BM-3620-MICB4

*Effective Date: November 1, 2021*

This phraseology includes armor plate cutting, forming, or heat treating

**Steel foundry or manufacturing operations**

Steel foundry or manufacturing operations are to be separately rated.
Milk Bottle Exchange—All Employees & Drivers
Code 2070
Phrase ID: BM-2070-MIC89
Effective Date: November 1, 2021
This phraseology must not be assigned to an employer that performs operations described by another classification unless the operations subject to Code 2070 are conducted as a separate and distinct business.

Milk Depot or Milk Dealer & Route Supervisors, Drivers
Code 2070
Phrase ID: BM-2070-MIC9C
Effective Date: November 1, 2021
This phraseology includes the preparation of products for distribution.

Ice-cream manufacturing
Ice-cream manufacturing is to be separately rated to Code 2039.

Milk Products Mfg. NOC
Code 2065
Phrase ID: BM-2065-MICCEE
Effective Date: November 1, 2021

Millinery Mfg.
Code 2501
Phrase ID: BM-2501-MIC1D
Effective Date: November 1, 2021
This phraseology applies to ladies' trimmed hats.

Mill Supply Dealer
Code 8018  ◆  Mercantile
Phrase ID: BM-8018-MIC96
Effective Date: November 1, 2021

Millwright Work NOC & Drivers.
Code 3724  ●  Construction
Phrase ID: BM-3724-MIC69
Effective Date: November 1, 2021
This phraseology applies to the erection or repair of machinery or equipment.

Millwright work on the employer's premises
Code 3724 must not be assigned to employees who perform millwright work on their employer's premises. Such payroll must be included in the governing classification.

Mining NOC—Not Coal—Surface & Drivers
Code 1165
Phrase ID: BM-1165-MIC24
Effective Date: November 1, 2021
This phraseology includes (a) construction, maintenance, or repair of all buildings, equipment, or structures, and (b) installation of machinery.
Mining with drifts, shafts, or tunnels
This phraseology does not include mining with drifts, shafts, or tunnels.

Assignment of Code 1165 and Code 1164
Code 1165 and Code 1164 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Mining NOC—Not Coal—Underground & Drivers
Code 1164
Phrase ID: BM-1164-MIC1A
Effective Date: November 1, 2021
This phraseology includes (a) construction, maintenance, or repair of all buildings, equipment, or structures, (b) installation of machinery, and (c) mining with drifts, shafts, or tunnels.

Mining or Ore Milling Machinery Mfg.
Code 3507
Phrase ID: BM-3507-MICD9
Effective Date: November 1, 2021

Mini-Storage Facilities or Flea Markets—All Other Employees
Code 9015
Phrase ID: BM-9015-MIC58
Effective Date: November 1, 2021
Assign clerical and sales employees to Code 9012.

Mini-Storage Facilities or Flea Markets—Property Managers and Leasing Agents & Clerical, Salespersons
Code 9012
Phrase ID: BM-9012-MICA1
Effective Date: November 1, 2021

Mirror Mfg.
Code 4131
Phrase ID: BM-4131-MICF2
Effective Date: November 1, 2021
The manufacturing of the following products is to be separately rated: (a) backs, (b) frames, (c) glass, or (d) handles.

Assignment of Code 4131 and Code 4130
Code 4131 and Code 4130 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Mitten or Glove Mfg.—Knit.
Code 2362
Phrase ID: BM-2362-MICAA
Effective Date: November 1, 2021
Yarn manufacturing is to be separately rated.

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**Mobile Crane and Hoisting Service Contractors—NOC—All Operations & Drivers**

**Code 9534 • Construction**

**Phrase ID: BM-9534-MOB39**

**Effective Date: November 1, 2021**

This phraseology applies to hoisting or lifting operations that require the use of (a) block and fall, (b) cables, (c) jacks, (d) mobile hoisting equipment, (e) rollers, (f) ropes, and (g) shoring timbers.

**Transportation of equipment**

This phraseology includes the transportation of hoisting or lifting equipment to and from work sites.

**Yard employees**

Yard employees are to be separately rated to Code 8227.

**Mobile Home or Trailer Parks—All Other Employees**

**Code 9015**

**Phrase ID: BM-9015-MOBEO**

**Effective Date: November 1, 2021**

Assign clerical and sales employees to Code 9012.
Mobile Home or Trailer Parks—Property Managers and Leasing Agents & Clerical, Salespersons
Code 9012
Phrase ID: BM-9012-MOBF7
Effective Date: November 1, 2021

Mobile Home Windstorm Tie-Down Installation—By Mobile Home Park Operator
Code 9015
Phrase ID: BM-9015-MOBA6
Effective Date: November 1, 2021

Mobile, Manufactured, Modular, or Prefabricated Home Dealers—All Other Employees & Drivers
Code 8380
Phrase ID: BM-8380-MOBO6
Effective Date: November 1, 2021

Setup or installation of the following types of homes is to be separately rated to Code 2799: (a) manufactured, (b) mobile, (c) modular, or (d) prefabricated.

Mobile, Manufactured, Modular, or Prefabricated Home Dealers—Salespersons
Code 8748
Phrase ID: BM-8748-MOAB
Effective Date: November 1, 2021

Mobile, Manufactured, Modular, or Prefabricated Home Repair—Shop Only—By Dealer or Specialist Contractor & Drivers
Code 8380
Phrase ID: BM-8380-MOBA4
Effective Date: November 1, 2021

The on-site repair of mobile, manufactured, or prefabricated homes that are permanently set is to be classified to the appropriate construction code.

Setup or installation of mobile, manufactured, modular, or prefabricated homes

Setup or installation of the following types of homes is to be separately rate to Code 2799:

- mobile
- manufactured
- modular, or
- prefabricated.

Mobile Power or Pressure Cleaning Service—No Power or Pressure Cleaning Above Ground Level & Drivers.
Code 9014
Phrase ID: BM-9014-MOB2E
Effective Date: November 1, 2021

This phraseology applies to employers that use portable water or steam power cleaning systems to clean (a) building exteriors, (b) equipment, (c) sidewalks, and (d) vehicles.

Power or pressure cleaning when performed above ground level

Power or pressure cleaning when performed above ground level is to be separately rated to Code 9170.

Verifiable payroll records

If verifiable records are not maintained, assign the entire payroll to the highest rated classification that applies to the job or location where the chimney cleaning is performed.
Power or pressure cleaning of roofs
Power or pressure cleaning of roofs is to be separately rated to Code 5551.

Mobile Power or Pressure Cleaning Services—Includes Power or Pressure Cleaning Above Ground Level & Drivers.
Code 9170
Phrase ID: BM-9170-MOB07
Effective Date: November 1, 2021
This phraseology applies to employers that use portable water or steam power cleaning systems to clean building exteriors and equipment.

Power or pressure cleaning at ground level
Power or pressure cleaning when performed at ground level is to be separately rated to Code 9014.

Verifiable payroll records
If verifiable records are not maintained, assign the entire payroll to the highest rated classification that applies to the job or location where the power or pressure cleaning is performed.

Power or pressure cleaning of roofs
Power or pressure cleaning of roofs is to be separately rated to Code 5551.

Modular Partition or Workstation Installation
Code 5146  Construction
Phrase ID: BM-5146-MOBC4
Effective Date: November 1, 2021

Monuments—Cemetery—Erection Exclusively & Drivers
Code 5221  Construction
Phrase ID: BM-5221-MOBC6
Effective Date: November 1, 2021

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*Effective Date: November 1, 2021*

Motel, Motor Court, Tourist Court, or Cabin—Restaurant Employees  
**Code 9058**  
_Phrase ID: BM-9058-MOS71_  
*Effective Date: November 1, 2021*

Motion Picture—Development of Negatives, Printing, and All Subsequent Operations  
**Code 4360**  
_Phrase ID: BM-4360-MOS4D_  
*Effective Date: November 1, 2021*

This phraseology includes (a) digital media editing and processing and (b) marketing through film exchanges whether performed by a contractor or the production company.

Motion Picture Production—In Studios or Outside—All Operations Up to the Development of Negatives & Drivers  
**Code 9610**  
_Phrase ID: BM-9610-MOS20_  
*Effective Date: November 1, 2021*

Motorcycle Mfg. or Assembly  
**Code 3851**  
_Phrase ID: BM-3851-MOSFD_  
*Effective Date: November 1, 2021*

Mucilage or Paste Mfg.  
**Code 4557**  
_Phrase ID: BM-4557-MOSB4_  
*Effective Date: November 1, 2021*

Municipal, Town, City, and County Employees—Administrative or Nonprofessional Employees  
**Code 9410**  
_Phrase ID: BM-9410-MOS4F_  
*Effective Date: November 1, 2021*

This phraseology includes administrative or nonprofessional employees and supervisors who perform the following occupations: (a) animal control and animal shelter workers, (b) inspectors, (c) meter readers, (d) street or highway surveyors, and (e) other similar employees.

**Administrative or nonprofessional employee duties**  
This phraseology also includes administrative or nonprofessional employees and supervisors who perform duties in the following operations:

- airports but not as pilots
- building maintenance
- cemeteries
- laboratories
- parks
- sewage disposal plants
• swimming pools
• theaters, and
• water plants.

Duties inside or outside of the office
These occupations or operations include duties inside or outside of the office.

Assignment of Code 8742 and Code 9410
Code 8742 cannot be used in conjunction with Code 9410.

Municipal, Town, City, and County Employees—All Other Employees & Drivers
Code 9420
Phrase ID: BM-9420-MOSF6
Effective Date: November 1, 2021
This phraseology includes (a) drivers, (b) laborers, (c) mechanics, (d) shop and yard employees, and (e) warehouse workers.

Municipal, Town, City, and County Employees—Professional or Administrative Employees
Code 8743
Phrase ID: BM-8743-MOS56
Effective Date: November 1, 2021
This phraseology applies to administrative or professional employees of (a) cities, (b) counties, (c) municipalities, and (d) towns.

Types of employees
This phraseology includes administrative or professional employees and supervisors that perform the following occupations:

• assessors
• auditors
• city managers
• commissionners
• councilpersons
• doctors other than for hospitals or nursing homes
• examiners
• judges
• librarians
• mayors
• social case workers
• surveyors other than for streets or highways, and
• other similar employees.

Important Judges includes city, district, election, justices of the peace, and police judges.

Work duties
Occupations included in this phraseology involve work duties performed inside or outside the office.

Assignment of Code 8742 with Code 8743
Code 8742 cannot be assigned in conjunction with Code 8743.

Municipal, Town, City, and County Employees—Relief Workers
Code 9424
Phrase ID: BM-9424-MOSFE
Effective Date: November 1, 2021
This phraseology includes applicants for general relief performing work for counties.
Musical Instrument Mfg.—Metal NOC
Code 3383
Phrase ID: BM-3383-MOSC9
Effective Date: November 1, 2021

Musical Instrument Mfg.—Wood NOC
Code 2923
Phrase ID: BM-2923-MOSB2
Effective Date: November 1, 2021

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Nail Mfg.
Code 3270
Phrase ID: BM-3270-NAI00
Effective Date: November 1, 2021

Steelmaking or rolling mills are to be separately rated.

Needle Mfg.
Code 3119
Phrase ID: BM-3119-NAIA4
Effective Date: November 1, 2021

Net Mfg.
Code 2380
Phrase ID: BM-2380-NAI59
Effective Date: November 1, 2021

This phraseology does not apply to wire nets.

Cordage or twine manufacturing
Cordage or twine manufacturing is to be separately rated.
News Agent or Distributor of Magazines or Other Periodicals—Not Retail Dealer & Salespersons, Drivers

Code 8745  ◆  Mercantile
Phrase ID: BM-8745-NAI2E
Effective Date: November 1, 2021

Newspaper Publishing.

Code 4304
Phrase ID: BM-4304-NAI8B
Effective Date: November 1, 2021

The following employees are to be separately rated to Code 8810 in accordance with NCCI’s Basic Manual rules: (a) artists, (b) clerical office employees, (c) designers, (d) editors, and (e) proofreaders.

Employees separately rated to Code 8742
Advertising employees, circulation solicitors, and reporters are to be separately rated to Code 8742 in accordance with NCCI’s Basic Manual rules.

Newspaper carriers
Newspaper carriers must be assigned to their employer’s governing classification.

Important  Newspaper carriers who use bicycles or motor vehicles in connection with their operations must be separately rated to Code 7380.

Notebook or Loose-Leaf Ledger Mfg.

Code 4251
Phrase ID: BM-4251-NAI17
Effective Date: November 1, 2021

Manufacturing of the following is to be separately rated: (a) metal fittings, (b) posts, (c) rings, (d) screws, and (e) separators.

Nursing Homes or Assisted Living Facilities—All Other Employees, Salespersons & Drivers

Code 8826
Phrase ID: BM-8826-NAIE8
Effective Date: November 1, 2021

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Included employees
This phraseology applies to employees who provide

- food service
- maintenance, and
- operation of these facilities.

Types of facilities
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Healthcare employees
All healthcare employees are to be separately rated to Code 8824.
Nursing Homes or Assisted Living Facilities—Healthcare Employees

Code 8824

Phrase ID: BM-8824-NAIB3

Effective Date: November 1, 2021

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Types of facilities

This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Employees providing medical, nursing, or personal care to residents

This phraseology applies to all employees providing medical, nursing, or personal care to residents such as

- aides
- dietitians
- nurses
- orderlies
- pharmacists
- physicians
- technicians, and
- therapists.

Administrative healthcare personnel

This phraseology applies to administrative healthcare personnel who do not qualify for assignment to Code 8810.

Hospital operations

This phraseology does not apply to hospital operations.

Food service and all other nonhealthcare employees

Food service employees and all other employees performing nonhealthcare activities are to be separately rated to Code 8826.

Nut or Bolt Mfg.

Code 3132

Phrase ID: BM-3132-NAIFA

Effective Date: November 1, 2021

Steelmaking or rolling mills are to be separately rated.

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**Office Machine Installation, Inspection, Adjustment, or Repair.**

**Code 5191**

**Phrase ID:** BM-5191-OFF4B  
**Effective Date:** November 1, 2021

This phraseology includes shop operations.

**Manufacturing operations**

Manufacturing operations are to be separately rated.

**Oil Cloth Mfg.**

**Code 4493**

**Phrase ID:** BM-4493-OFF2A  
**Effective Date:** November 1, 2021

**Oiling of Roads & Drivers—Delivery and Spreading of Oil in Conjunction With the Spreading of Sand or Gravel by Oil Distributors**

**Code 5506**  
**Construction**

**Phrase ID:** BM-5506-OFF72  
**Effective Date:** November 1, 2021

**Oiling of Roads & Drivers—Delivery and Spreading of Oil on Roads by Oil Distributors**

**Code 8350**  
**Mercantile**

**Phrase ID:** BM-8350-OFF3D  
**Effective Date:** November 1, 2021

**Oil Mfg.—Vegetable NOC**

**Code 4683**

**Phrase ID:** BM-4683-OFF4D  
**Effective Date:** November 1, 2021

**Oil Mfg.—Vegetable—Solvent Extraction Process**

**Code 4686**

**Phrase ID:** BM-4686-OFF30  
**Effective Date:** November 1, 2021

Cottonseed oil manufacturing is to be separately rated to Code 4683.
Oil or Gas—Burner Installation Domestic & Drivers

Code 5183 • Construction

Phrase ID: BM-5183-OFFDF

Effective Date: November 1, 2021

Oil or Gas—Burner Installation NOC & Drivers

Code 3724 • Construction

Phrase ID: BM-3724-OFFCA

Effective Date: November 1, 2021

Oil or Gas—Lease Operator—All Operations & Drivers

Code 1320

Phrase ID: BM-1320-OFFB8

Effective Date: November 1, 2021

This phraseology applies to oil or gas lease owner-operators and to employers under contract with the lease owner that perform all operations necessary to work an oil or gas lease.

Operations to be separately rated

The following operations are to be separately rated:

• cementing
• drilling
• erecting or dismantling of derricks
• gasoline recovery
• installation or recovery of casing
• tank building
• topping operations, and
• well shooting.

Oil or Gas—Lease Work NOC—By Specialist Contractor & Drivers

Code 6216 • Construction

Phrase ID: BM-6216-OFF53

Effective Date: November 1, 2021

This phraseology includes (a) installing central pumping units, (b) laying or taking up flow lines or water lines, and (c) tank truck operations servicing gas or oil well sites.

Operations to be separately rated

The following operations are not included in this phraseology and must be separately rated:

• cementing
• cleaning and swabbing wells
• derrick or rig erecting or dismantling
• drilling
• installing or recovering casings
• pipeline construction
• tank building, and
• well shooting.

Lease owners or operators or employers under contract with the lease owner

This phraseology does not apply to
owners or operators of gas or oil lease operations, or
employers under contract with the lease owner that performs all operations necessary to work a gas or oil lease.

**Drill site preparations**
Drill site preparations performed by a contractor is classified to the codes applicable to each operation when the services are performed prior to rig erection. Assign Code 6216 to drill site preparations performed by contractors during or after rig erection. Drill site preparations include

- clearing land
- building
  - fire walls
  - lease roads
  - levees, or
  - slush pits
- lease beautification or dirt work, and
- other similar operations.

**Oil or Gasoline Dealer & Drivers.**

**Oil or Gas—Pipeline Construction & Drivers**

**Oil or Gas—Well—Acidizing—All Employees & Drivers**

This phraseology must not be assigned at the same job or location to which Code 6325 applies because acidizing would be considered incidental to drilling operations.

**Flowback services in support of fracturing operations**
This phraseology includes flowback services when performed in support of fracturing operations.
Oil or Gas—Well—Cementing & Drivers
**Code 6206 ● Construction**

Phrase ID: BM-6206-OFF91  
*Effective Date: November 1, 2021*

This phraseology must not be assigned at the same job or locations to which Code 6235 or Code 6236 applies because cementing would be considered incidental to drilling operations or the installation of casing.

**Flowback services in support of fracturing operations**
This phraseology includes flowback services when performed in support of fracturing operations.

Oil or Gas—Well—Cleaning or Swabbing of Wells—By Specialist Contractor—No Drilling & Drivers
**Code 1322 ● Construction**

Phrase ID: BM-1322-OFF23  
*Effective Date: November 1, 2021*

This phraseology does not apply to work performed in connection with a new well that has not yet been completed. Assign such work to Code 6325.

Oil or Gas—Well—Drilling or Redrilling & Drivers
**Code 6235 ● Construction**

Phrase ID: BM-6235-OFFCF  
*Effective Date: November 1, 2021*

This phraseology applies to drilling or redrilling oil or gas wells and includes the following operations when they are performed by employees of the drilling company: (a) cementing, (b) erection or dismantling of drilling rigs, (c) flowback services, (d) formation fracturing, and (e) installation of casing.

**Cleaning or swabbing of incomplete new wells**
This phraseology includes cleaning or swabbing of new wells that have not yet been completed whether performed by employees of the driller or by a specialist contractor.

Oil or Gas—Well—Installation or Recovery of Casing & Drivers
**Code 6236 ● Construction**

Phrase ID: BM-6236-OFFFF  
*Effective Date: November 1, 2021*

This phraseology applies to specialist contractors that perform installation or recovery of casing at oil or gas wells and includes incidental cementing work when performed by the casing contractor's crew.

**Specialist cementing contractors**
Assign Code 6206 to specialist cementing contractors.

Oil or Gas—Well—Instrument Logging or Survey Work & Drivers
**Code 6237 ● Construction**

Phrase ID: BM-6237-OFF3E  
*Effective Date: November 1, 2021*

This phraseology includes flowback engineers who only monitor and log flowback pressure. This phraseology does not apply to wire line-type work that involves the installation, repair, or servicing of equipment used for drilling purposes.
Oil or Gas—Well—Perforating of Casing—All Employees & Drivers

**Code 6214 • Construction**

**Phrase ID: BM-6214-OFF06**

**Effective Date: November 1, 2021**

This phraseology applies to the perforation of casings used in oil or gas wells.

**Above ground perforating operations**

This phraseology does not apply to any perforating operations that take place above ground.

Oil or Gas—Well—Shooting & Drivers

**Code 6235 • Construction**

**Phrase ID: BM-6235-OFFC3**

**Effective Date: November 1, 2021**

This phraseology includes flowback services when performed during drilling or redrilling operations.

Oil or Gas—Well—Specialty Tool & Equipment Leasing NOC—All Employees & Drivers

**Code 6213 • Construction**

**Phrase ID: BM-6213-OFF67**

**Effective Date: November 1, 2021**

This phraseology applies to employers that lease specialty tools and equipment used by drilling contractors. These employers usually provide supervisory personnel with the equipment.

**Assignment of Code 6235**

Employers that furnish complete operating crews with the lease of specialty tools and equipment must be assigned to Code 6235.

Oil or Gas—Well—Supplies or Equipment Dealer—New—Store or Yard Only & Drivers

**Code 8107 • Mercantile**

**Phrase ID: BM-8107-OFF8F**

**Effective Date: November 1, 2021**

Oil or Gas—Well—Supplies or Equipment Dealer—Used & Local Managers, Drivers

**Code 8204 • Mercantile**

**Phrase ID: BM-8204-OFF15**

**Effective Date: November 1, 2021**

This phraseology includes incidental reconditioning or repairing.

**Operations to be separately rated**

The following operations are to be separately rated:

- dismantling
- erection
- installation, and
- salvage.

Oil or Grease Mixing or Blending.

**Code 4557**

**Phrase ID: BM-4557-OFF6C**

**Effective Date: November 1, 2021**

Code 4557 and Code 4740 or Code 8350 must not be assigned to the same employer unless the operations described by these classifications are
conducted as separate and distinct businesses.

Rendering and petroleum refining
Rendering and petroleum refining are to be separately rated.

Can manufacturing
Can manufacturing is to be separately rated to Code 3220.

Oil or Hone Stone Mfg. & Drivers.
Code 1803
Phrase ID: BM-1803-OFFDE
Effective Date: November 1, 2021
Quarrying is to be separately rated.

Oil Refining—Petroleum & Drivers.
Code 4740
Phrase ID: BM-4740-OFFFC
Effective Date: November 1, 2021
Oil producing is to be separately rated.

Oil Still Erection or Repair
Code 3719 ● Construction
Phrase ID: BM-3719-OFF1F
Effective Date: November 1, 2021
This phraseology applies to the erection or repair of oil stills and incidental structures or connections that are integral parts of the distillation units such as compressor, control, and pump houses.

Operations to be separately rated
Separately rate the erection or repair of

• office buildings
• power plants
• storage tanks
• warehouses, or
• other structures incidental to an oil refinery, but not integral parts of the distillation units.

Chimney construction and pile driving
Chimney construction and pile driving are to be separately rated.

Oil Well Drilling Rigs—Warehousing and Sales & Drivers
Code 8106 ◆ Mercantile
Phrase ID: BM-8106-OFF48
Effective Date: November 1, 2021

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**Optical Goods Mfg. NOC**

**Code 4149**

**Phrase ID:** BM-4149-OPT9F  
**Effective Date:** November 1, 2021

This phraseology includes the manufacturing of: (a) binoculars, (b) goggles, (c) ground lenses, (d) opera glasses, and (e) telescopes.

**Optical Stores**

**Code 8013**  
**Phrases:** BM-8013-OPT6D  
**Effective Date:** November 1, 2021

This phraseology applies to optical stores that dispense eyewear, perform eye exams, and treat eye diseases when gross receipts from the sale of eyewear are more than 50%. Refer to Code 8832 when gross receipts from the sale of eyewear are 50% or less.

**Surface grinding of lenses**

Surface grinding of lenses is to be separately rated to Code 4149.

**Ore Dock Operation & Stevedoring.**

**Code 7313F**

**Phrase ID:** BM-7313-OPT92  
**Effective Date:** November 1, 2021

This phraseology applies to ore docks and stevedoring operations that use mechanical apparatus.

**Contract stevedores**

This phraseology does not apply to contract stevedores.

**Ore Milling & Drivers**

**Code 1452**

**Phrase ID:** BM-1452-OPT1D  
**Effective Date:** November 1, 2021

This phraseology includes amalgamation or concentration.
Assignment of Code 1430, Code 1438, and Code 1452
Code 1430, Code 1438, and Code 1452 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Ore Milling or Mining Machinery Mfg.
Code 3507
Phrase ID: BM-3507-OPTDA
Effective Date: November 1, 2021

Organ Building & Installation
Code 2923
Phrase ID: BM-2923-OPT94
Effective Date: November 1, 2021

Ornament or Plaster Statuary Mfg.
Code 4038
Phrase ID: BM-4038-OPT18
Effective Date: November 1, 2021

Outdoor Guide Services
Code 9094
Phrase ID: BM-9094-OPT37
Effective Date: November 1, 2021
This phraseology applies to employers that operate as outdoor guides.
Outdoor guide activities
Outdoor guide activities include
- backpacking, canoe, or float trips
- camping
- fishing
- hiking
- hunting
- kayaking
- mountain or rock climbing
- white-water rafting, and
- other outdoor activities.

Duties of helpers
These businesses may also hire helpers who perform additional duties including
- cleaning fish or game
- preparing, storing, and cleaning equipment used in the business operations, and
- setting up and operating camping sites.

Cabins or permanent lodging for clients
If the employer also operates cabins or a permanent lodge for clients, employees who exclusively perform housekeeping duties may be assigned to Code 9052 and employees who exclusively perform cooking may be assigned to Code 9058.
Important  A division of payroll is not allowed for persons who interchange labor between the outdoor guide services and cooking or housekeeping.

Operations to be separately rated
Any aircraft operations or any maritime operations such as offshore fishing are to be separately rated.

Oxygen or Hydrogen Mfg. & Drivers.
Code 4635
Phrase ID: BM-4635-OPTFC
Effective Date: November 1, 2021
This phraseology includes tank charging.

Oyster Boats—Coverage Under Admiralty Law—Program I
Code 7016
Phrase ID: BM-7016-OPTD0
Effective Date: November 1, 2021
This phraseology includes boat operation, planting, and harvesting.

Oyster Boats—Coverage Under Admiralty Law—Program II—State Act Benefits
Code 7024
Phrase ID: BM-7024-OPT39
Effective Date: November 1, 2021
This phraseology includes boat operation, planting, and harvesting.

Oyster Boats—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits
Code 7047
Phrase ID: BM-7047-OPT50
Effective Date: November 1, 2021
This phraseology includes boat operation, planting, and harvesting.

Oyster Processing.
Code 2114
Phrase ID: BM-2114-OPT1C
Effective Date: November 1, 2021
This phraseology includes (a) packing, (b) shucking, (c) sorting, and (d) washing.

Dock or shore work
This phraseology applies to dock or shore work only.

Assignment of Code 2114 and Code 2111
Code 2114 and Code 2111 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

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Packaging—Contract

**Code 8018** ◆ Mercantile

Phrase ID: BM-8018-PAC3A

Effective Date: November 1, 2021

Painting Aircraft & Shop Operations, Drivers

**Code 5474** ◆ Construction

Phrase ID: BM-5474-PAC20

Effective Date: November 1, 2021

This phraseology includes the painting of all sizes and types of fixed-wing and rotary-wing aircraft by contractor or by fixed-base operator.

Painting—Automobile or Carriage Bodies

**Code 9505**

Phrase ID: BM-9505-PAC4B

Effective Date: November 1, 2021

Code 9505 and Code 3808 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

**Assignment of Code 9505 with Code 8393**

Code 9505 must not be used at the same location as Code 8393.
Painting—Metal Bridges & Shop Operations, Drivers

**Code 5037** ● Construction

*Phrase ID: BM-5037-PAC3F*

*Effective Date: November 1, 2021*

Painting—Metal Structures—Over Two Stories in Height & Drivers

**Code 5037** ● Construction

*Phrase ID: BM-5037-PAC7F*

*Effective Date: November 1, 2021*

This phraseology includes shop operations.

**Painting operations to be separately rated**

Painting operations to be separately rated to Code 5474 include:

- aircraft of all sizes and types
- balconies
- fire escapes
- metal storage tanks
- sashes
- shutters
- staircases, or
- window frames.

Painting NOC & Shop Operations, Drivers

**Code 5474** ● Construction

*Phrase ID: BM-5474-PAC31*

*Effective Date: November 1, 2021*

This phraseology includes the painting of (a) balconies, (b) fire escapes, (c) metal storage tanks, (d) sashes, (e) shutters, (f) staircases, or (g) window frames.

**Operations to be separately rated**

Painting of the following is to be separately rated:

- bridges
- metal structures over two stories in height, or
- ship hulls.

**Waterproofing operations**

This phraseology applies to specialist contractors who apply waterproofing material by means of brush or hand-pressured caulking gun. This classification treatment applies to waterproofing, other than roofing or subaqueous work, when performed as a separate operation not a part of, or incidental to, any other construction operation performed by the same contractor at the same job or location.
Painting—Ship Hulls—Coverage Under State Act Only  
**Code 6884**  
**Phrase ID:** BM-6884-PAC3F  
**Effective Date:** November 1, 2021  

Painting—Ship Hulls—Coverage Under U.S. Act  
**Code 6874F**  
**Phrase ID:** BM-6874-PAC51  
**Effective Date:** November 1, 2021  

Painting—Shop Only & Drivers  
**Code 9501**  
**Phrase ID:** BM-9501-PAC2C  
**Effective Date:** November 1, 2021  
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 9501 are conducted as a separate and distinct business.  

Paint Mfg.  
**Code 4558**  
**Phrase ID:** BM-4558-PAC3A  
**Effective Date:** November 1, 2021  
Pigment or lead compound manufacturing is to be separately rated.  

Pallet, Box or Box Shook Mfg.—Wooden  
**Code 2759**  
**Phrase ID:** BM-2759-PAC6D  
**Effective Date:** November 1, 2021  

Paper Coating  
**Code 4250**  
**Phrase ID:** BM-4250-PACFD  
**Effective Date:** November 1, 2021  
This phraseology does not apply to building, felt, or roofing preparation.  

Paper Corrugating or Laminating  
**Code 4250**  
**Phrase ID:** BM-4250-PACD2  
**Effective Date:** November 1, 2021  
Paper manufacturing is to be separately rated to Code 4239.  

**Assignment of Code 4250 and Code 4244**  
Code 4250 and Code 4244 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.
Paper Crepeing
Code 4250
Phrase ID: BM-4250-PAC91
Effective Date: November 1, 2021
Paper manufacturing is to be separately rated to Code 4239.

Paper Goods Mfg. NOC
Code 4279
Phrase ID: BM-4279-PAC47
Effective Date: November 1, 2021
Paper manufacturing is to be separately rated to Code 4239.

Paperhanging & Drivers
Code 5491 ● Construction
Phrase ID: BM-5491-PACDA
Effective Date: November 1, 2021
Employers that perform general painting or interior decorating are to be separately rated.

Paper Mfg.
Code 4239
Phrase ID: BM-4239-PAC93
Effective Date: November 1, 2021
This phraseology includes (a) Bristol board, (b) cardboard, (c) fiberboard, (d) leatherboard, (e) paperboard, and (f) strawboard.

Pulp manufacturing
Refer to Code 4206 or Code 4207 for pulp manufacturing.

Paper Oilining, Paraffining, Parchmentizing, or Waxing
Code 4250
Phrase ID: BM-4250-PAC1B
Effective Date: November 1, 2021
Paper manufacturing is to be separately rated to Code 4239.

Paper Stock or Rag Dealer—Used & Drivers
Code 8264 ◆ Mercantile
Phrase ID: BM-8264-PACB9
Effective Date: November 1, 2021
This phraseology does not apply to the collecting or handling of scrap iron or steel.

Laundry operations
Laundry operations are to be separately rated to Code 2585.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8264 are conducted as a separate and distinct business.

Phraseologies Par-Pha
Parking Lot Striping

Code 5221 • Construction
Phrase ID: BM-5221-PAR3F
Effective Date: November 1, 2021

This phraseology applies to parking lot striping and the painting of other similar surfaces.

Parking Meter Installation, Service, or Repair & Salespersons, Drivers

Code 5192
Phrase ID: BM-5192-PAR67
Effective Date: November 1, 2021

Park NOC—All Employees & Drivers.

Code 9102
Phrase ID: BM-9102-PAR63
Effective Date: November 1, 2021

The care, maintenance, and operation of amusement devices are to be separately rated to Code 9180.
Particleboard Mfg.
Code 4239
Phrase ID: BM-4239-PARFA
Effective Date: November 1, 2021

Partition Installation—Metal
Code 5146 • Construction
Phrase ID: BM-5146-PAR6C
Effective Date: November 1, 2021

Pasta or Noodle Mfg.
Code 2002
Phrase ID: BM-2002-PAR8C
Effective Date: November 1, 2021
This phraseology includes (a) macaroni, (b) noodles, (c) spaghetti, and (d) other pasta products whose main ingredients are water and flour.

**Additional ingredients in pasta manufacturing**
The following ingredients may be added to the mix to make a wide range of pasta that comes in many shapes and sizes:

- coloring
- fillings
- flavorings, and
- other ingredients.

**Additional ingredients in noodle manufacturing**
The manufacturing of noodles differs from other pasta products in that eggs are added to the mixture in their production.

Paste or Mucilage Mfg.
Code 4557
Phrase ID: BM-4557-PAREC
Effective Date: November 1, 2021

Patrol or Detective Agency & Drivers
Code 7720
Phrase ID: BM-7720-PAR7D
Effective Date: November 1, 2021

Patternmaking NOC.
Code 2790
Phrase ID: BM-2790-PARB9
Effective Date: November 1, 2021
The manufacturing of dies, fixtures, or metal jigs is to be separately rated.

**Operations described by another classification**
This phraseology must not be assigned to an employer that performs operations described by another classification unless the operations subject to Code 2790 are conducted as a separate and distinct business.
Paving or Repaving Floors, Driveways, Yards, or Sidewalks & Drivers.

**Code 5221** ◆ Construction

Phrase ID: BM-5221-PAR13

**Effective Date:** November 1, 2021

Code 5215 and Code 5222 must not be assigned to the same job or location where Code 5221 applies.

**Construction operations to be separately rated**

Construction operations to be separately rated include:

- airport runways
- self-bearing floors
- streets or roads, and
- warming aprons.

Pawn Shop

**Code 8017** ◆ Mercantile

Phrase ID: BM-8017-PAR60

**Effective Date:** November 1, 2021

Peanut Handling.

**Code 8102** ◆ Mercantile

Phrase ID: BM-8102-PARD3

**Effective Date:** November 1, 2021

This phraseology applies to cleaning, grading, or shelling peanuts.

**Hull grinding or oil manufacturing**

Hull grinding or oil manufacturing is to be separately rated.

Pencil Mfg.—Mechanical

**Code 4432**

Phrase ID: BM-4432-PAR92

**Effective Date:** November 1, 2021

Pencil Mfg.—Wood

**Code 2735**

Phrase ID: BM-2735-PAR64

**Effective Date:** November 1, 2021

Pen Mfg.

**Code 4432**

Phrase ID: BM-4432-PAR28

**Effective Date:** November 1, 2021

This phraseology includes the manufacturing of all types of handwriting implements that use ink or similar fluids.
Pen Point Mfg.
Code 3119
Phrase ID: BM-3119-PARF4
Effective Date: November 1, 2021

Pet Grooming or Training & Drivers
Code 8831
Phrase ID: BM-8831-PAR99
Effective Date: November 1, 2021

Pet Sitting Services & Drivers
Code 0917
Phrase ID: BM-0917-PAR9A
Effective Date: November 1, 2021

Pharmaceutical, Drug or Medicine Preparation—Mfg. & Incidental Mfg. of Ingredients
Code 4825
Phrase ID: BM-4825-PAR10
Effective Date: November 1, 2021
Code 4825 and Code 4611 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Metal container manufacturing
Metal container manufacturing is to be separately rated to Code 3220.

Pharmaceutical, Drug or Medicine Preparation—No Mfg. of Ingredients
Code 4611
Phrase ID: BM-4611-PAR7E
Effective Date: November 1, 2021
This phraseology applies only to blending, compounding, or packing operations.

Assignment of Code 4611 and Code 4825
Code 4611 and Code 4825 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Metal container manufacturing
Metal container manufacturing is to be separately rated to Code 3220.

Pharmaceutical or Surgical Goods Mfg. NOC
Code 4693
Phrase ID: BM-4693-PARF3
Effective Date: November 1, 2021

Phraseologies Pho-Pip

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**Photograph Record Mfg.**  
*Code 4431*  
Phrase ID: BM-4431-PHOS50  
*Effective Date: November 1, 2021*

**Phosphate Works & Drivers.**  
*Code 4581*  
Phrase ID: BM-4581-PHOED  
*Effective Date: November 1, 2021*

Mining is to be separately rated to Code 1164 or Code 1165.

**Photoengraving**  
*Code 4351*  
Phrase ID: BM-4351-PHOS5A  
*Effective Date: November 1, 2021*

**Photographer—All Employees & Clerical, Salespersons, Drivers**  
*Code 4361*  
Phrase ID: BM-4361-PHOE7  
*Effective Date: November 1, 2021*

This phraseology includes incidental (a) photo developing or printing, whether from film or digital media, and (b) retail store operations.
Aerial photography payroll
The payroll of the aircraft ground employees and all members of the flying crew must be separately rated to the appropriate aircraft flying and ground classifications.

Photographic Supplies Mfg.
Code 4923
Phrase ID: BM-4923-PHO14
Effective Date: November 1, 2021
Chemical manufacturing plants and nonsafety film manufacturing are to be separately rated.

Photo Print Shop—All Employees & Clerical, Salespersons, Drivers
Code 4361
Phrase ID: BM-4361-PHO44
Effective Date: November 1, 2021
This phraseology applies to employers that develop and print photographs from digital media or film.

Physician & Clerical
Code 8832
Phrase ID: BM-8832-PHOCD
Effective Date: November 1, 2021
Employees who perform any type of service in or about premises other than those used for professional purposes are to be separately rated.

Inpatient overnight care
This phraseology does not apply where inpatient overnight care is provided.

Medical facility or physician office testing labs
Assign independent medical testing labs that analyze medical specimens to Code 4511. Testing labs that are not independent but part of a medical facility or physician’s office must be classified to Code 8832.

Physicians' offices that perform eye exams, treat eye diseases, and dispense eyewear
Physicians’ offices that perform eye exams, treat eye diseases, and dispense eyewear are classified to Code 8832 when gross receipts from the sale of eyewear are 50% or less. Refer to Code 8013 when gross receipts from the sale of eyewear are more than 50%.

Important  Surface grinding of lenses is to be separately rated to Code 4149.

Piano—Mfg.
Code 2923
Phrase ID: BM-2923-PHO41
Effective Date: November 1, 2021
This phraseology includes assembling or finishing operations and the manufacturing of the piano action.

Player pianos
This phraseology applies to player pianos.
Piano—Tuning—Away From Shop

**Code 5191**

Phrase ID: BM-5191-PHO81  
Effective Date: November 1, 2021

Pickle Mfg.

**Code 2110**

Phrase ID: BM-2110-PHOBE  
Effective Date: November 1, 2021

Picture Frame Assembling—No Manufacturing or Parts

**Code 2881**

Phrase ID: BM-2881-PHO82  
Effective Date: November 1, 2021

Pile Driving

**Code 6003**  
**Construction**

Phrase ID: BM-6003-PHO02  
Effective Date: November 1, 2021

This phraseology includes pile-driving operations such as hammer driving and water jet driving only in conjunction with pile driving. All other water jet operations are to be assigned to the appropriate drilling code.

**Pile driving in conjunction with building operations**
Pile driving may be done in conjunction with the building of:

- all types of marine docks
- boardwalks
- boathouses
- breakwaters
- foundations
- groynes (groins)
- jetties
- piers
- seawalls, and
- timber wharfs.

**Concrete operations**
The following operations must be separately rated to the appropriate concrete construction code:

- the manufacturing of concrete piles at the job location, and
- the pouring of concrete into hollow steel piles.

**Caisson work**
Pile-driving operations performed in connection with caisson work are to be separately rated to Code 6252.

**Marine and nonmarine construction**
The use of Code 6003 is allowed when pile driving is performed on any marine or nonmarine construction.

**Coverage under the United States Longshore and Harborworkers Act**
Use the state-approved factor found in the loss costs or rates for construction work where an employer obtains coverage under the United States Longshore and Harborworkers Act.
Pillow, Quilt, or Cushion Mfg.
Code 2501
Phrase ID: BM-2501-PHO2A
Effective Date: November 1, 2021
This phraseology does not apply to box spring or mattress manufacturing.

Pinball Machine—Installation, Service, or Repair & Salespersons, Drivers
Code 5192
Phrase ID: BM-5192-PHO6D
Effective Date: November 1, 2021

Pin Mfg.
Code 3270
Phrase ID: BM-3270-PHODE
Effective Date: November 1, 2021

Pipe Bending and Cutting
Code 3111
Phrase ID: BM-3111-PHO7F
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 3111 are conducted as a separate and distinct business.

Pipe Mfg.—Wooden, Tobacco
Code 2841
Phrase ID: BM-2841-PHOAA
Effective Date: November 1, 2021

Pipe or Tube Mfg.—Iron or Steel & Drivers
Code 3028
Phrase ID: BM-3028-PHOCB
Effective Date: November 1, 2021
Iron or steelmaking is to be separately rated.

Soil pipe foundries
Soil pipe foundries are assigned to Code 3081.

Pipe or Tube Mfg.—Lead & Drivers
Code 3027
Phrase ID: BM-3027-PHOA8
Effective Date: November 1, 2021
Smelting is to be separately rated.
Planing or Molding Mill.
Code 2731
Phrase ID: BM-2731-PIZ9E
Effective Date: November 1, 2021
This phraseology applies to employers whose principal product is dressed lumber, flooring, or unassembled millwork.

Yard operations
All yard operations including drivers and their helpers must be assigned to Code 8232.

Operations to be separately rated
The following operations are to be separately rated:

- building material dealers
- fuel and material dealers, and
• lumberyards.

Plasterboard or Plaster Block Mfg. & Drivers.

Code 4036
Phrase ID: BM-4036-PIZ76
Effective Date: November 1, 2021

Crushing, grinding, and quarrying are to be separately rated to Code 1624.

Plastering NOC & Drivers

Code 5480  Construction
Phrase ID: BM-5480-PIZ5F
Effective Date: November 1, 2021

This phraseology applies to plastering that is not otherwise classified.

Waterproofing operations

This phraseology applies to specialist contractors who apply waterproofing material by means of trowel to the interior of buildings. This classification treatment applies to waterproofing, other than roofing or subaqueous work, when performed as a separate operation not a part of, or incidental to, any other construction operation performed by the same contractor at the same job or location.

Important Specialist contractors who apply waterproofing material by means of trowel to the exterior of buildings are classified to Code 5022.

Plastering or Stucco Work on Outside of Buildings

Code 5022  Construction
Phrase ID: BM-5022-PIZDB
Effective Date: November 1, 2021

Plaster Mill.

Code 1701
Phrase ID: BM-1701-PIZ24
Effective Date: November 1, 2021

Quarrying is to be separately rated.

Plaster or Staff Mixing & Drivers.

Code 4036
Phrase ID: BM-4036-PIZ45
Effective Date: November 1, 2021

This phraseology does not apply to crushing or grinding.

Operations described by another classification

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 4036 are conducted as a separate and distinct business.
Plaster Statuary or Ornament Mfg.
Code 4038
Phrase ID: BM-4038-PIZ0A
Effective Date: November 1, 2021

Plastic or Paper Bag Mfg.
Code 4273
Phrase ID: BM-4273-PIZD9
Effective Date: November 1, 2021

Paper and plastic manufacturing are to be separately rated.

Plastics Mfg.—Fabricated Products NOC
Code 4452
Phrase ID: BM-4452-PIZ32
Effective Date: November 1, 2021

This phraseology applies to the manufacturing of plastic goods using raw materials in the form of rods, sheets, or tubes. The manufacturing of plastic goods is performed by such operations as (a) bending, (b) buffing, (c) machining, or (d) polishing.

Manufacturing plastic goods using a dipping process
This phraseology applies to the manufacturing of plastic goods using a dipping process.

Assignment of Code 4828 and Code 4829
This phraseology does not apply to any operations properly assigned to the chemical codes, Code 4828 or Code 4829.

Plastics Mfg.—Laminated Molded Products NOC
Code 4484
Phrase ID: BM-4484-PIZF2
Effective Date: November 1, 2021

This phraseology applies to employers that laminate liquid plastic-impregnated fibers with the use of brush or spray either in or over a form or mold.

Plastics Mfg.—Molded Products NOC
Code 4484
Phrase ID: BM-4484-PIZ43
Effective Date: November 1, 2021

This phraseology applies to the manufacturing of plastic goods by compression or injection molding. This phraseology includes die making and all the following operations performed in connection with molded products: (a) assembling, (b) finishing, (c) forming, and (d) machining.

Assignment of Code 4828 and Code 4829
This phraseology does not apply to any operations properly assigned to the chemical codes, Code 4828 or Code 4829.

Plastics Mfg.—Sheets, Rods, or Tubes
Code 4459
Phrase ID: BM-4459-PIZCA
Effective Date: November 1, 2021

This phraseology includes the grinding or mixing of molding materials.

Assignment of Code 4828 and Code 4829
This phraseology does not apply to the (a) nitration of cellulose, or (b) any operations properly assigned to the chemical codes, Code 4828 or Code 4829.
Playing Cards Mfg.
Code 4299
Phrase ID: BM-4299-PIZ1B
Effective Date: November 1, 2021
Cardboard or paper manufacturing is to be separately rated to Code 4239.

Plumbers' Supplies Dealer & Drivers
Code 8111 ◆ Mercantile
Phrase ID: BM-8111-PIZD0
Effective Date: November 1, 2021
This phraseology applies to retail or wholesale dealers of gas, hot water, or steam equipment.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8111 are conducted as a separate and distinct business.

Manufacturing operations
This phraseology does not include manufacturing.

Plumbers' Supplies Mfg. NOC
Code 3188
Phrase ID: BM-3188-PIZ25
Effective Date: November 1, 2021
This phraseology does not apply to any employer whose operations are substantially described by other classifications in this manual.

Plumbing NOC & Drivers.
Code 5183 ◆ Construction
Phrase ID: BM-5183-PIZ91
Effective Date: November 1, 2021
This phraseology applies to (a) gas, (b) hot water, (c) steam, or (d) other types of pipe fitting.

House connections
This phraseology includes house connections.

Shop operations
This phraseology includes shop operations.

Automatic sprinkler installation
Automatic sprinkler installation is to be separately rated to Code 5188.

Phraseologies Ply-Pre

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### Plywood Mfg.

**Code 2915**

**Phrase ID:** BM-2915-PLYC3  
**Effective Date:** November 1, 2021

This phraseology includes veneer manufacturing.

### Plywood Mfg.—No Veneer Mfg.

**Code 2916**

**Phrase ID:** BM-2916-PLYCF  
**Effective Date:** November 1, 2021

### Pocketbook Mfg.

**Code 2688**

**Phrase ID:** BM-2688-PLY3C  
**Effective Date:** November 1, 2021

This phraseology applies to the manufacturing of pocketbooks made from fabrics or leather.

### Pole, Post, or Tie Yard & Drivers.

**Code 2960**

**Phrase ID:** BM-2960-PLYFC  
**Effective Date:** November 1, 2021

This phraseology includes preserving operations.

### Assignment of Code 2960 and Code 2702 or Code 8232

Code 2960 and Code 2702 or Code 8232 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.
Police Officers & Drivers
Code 7720
Phrase ID: BM-7720-PLY6F
Effective Date: November 1, 2021

Polish or Dressing Mfg.
Code 4557
Phrase ID: BM-4557-PLY08
Effective Date: November 1, 2021
This phraseology applies to the manufacturing of polishes or dressings for (a) automobiles, (b) furniture, (c) harnesses, (d) metal, (e) shoes, or (f) stoves.
Can manufacturing
Can manufacturing is to be separately rated to Code 3220.

Potash, Borax, or Salt Producing or Refining & Drivers.
Code 4568
Phrase ID: BM-4568-PLY28
Effective Date: November 1, 2021
This phraseology includes driving of wells and pumping.
Mining operations
Mining is to be separately rated to Code 1164.

Potato Chip, Popcorn & Snack Chip Mfg. NOC
Code 6503
Phrase ID: BM-6503-PLYCB
Effective Date: November 1, 2021
All milling must be separately rated.

Pottery Mfg.—China or Tableware
Code 4062
Phrase ID: BM-4062-PLYC0
Effective Date: November 1, 2021
Clay digging, mining, and quarrying are to be separately rated.

Pottery Mfg.—Earthenware—Glazed or Porcelain—Hand Molded or Cast
Code 4062
Phrase ID: BM-4062-PLY5C
Effective Date: November 1, 2021
Clay digging, mining, and quarrying are to be separately rated.

Pottery Mfg.—Porcelain Ware—Mechanical Press Forming
Code 4062
Phrase ID: BM-4062-PLYD1
Effective Date: November 1, 2021
Clay digging, mining, and quarrying are to be separately rated.
Power Plow or Traction Engine Mfg.
Code 3507
Phrase ID: BM-3507-PLY6F
Effective Date: November 1, 2021

Precious Stone Setting.
Code 8013 • Mercantile
Phrase ID: BM-8013-PLY80
Effective Date: November 1, 2021
This phraseology includes the making of mountings.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8013 are conducted as a separate and distinct business.

Phraseologies starting with the letters P-Q

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Printing.
Code 4299
Phrase ID: BM-4299-PRIBB
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This phraseology includes incidental assembling, binding, or stapling of catalogues, circulars, or pamphlets.
Employees separately rated to Code 8810
The following employees are to be separately rated to Code 8810 in accordance with NCCI’s Basic Manual rules:

- artists
- clerical office employees
- designers
- editors, and
- proofreaders.

Employees separately rated to Code 8742
Advertising employees, circulation solicitors, and reporters are to be separately rated to Code 8742 in accordance with NCCI’s Basic Manual rules.

Printing or Bookbinding Machine Mfg.
Code 3548
Phrase ID: BM-3548-PRI20
Effective Date: November 1, 2021

Protective Corps or Fire Patrol & Drivers
Code 7704
Phrase ID: BM-7704-PRISD
Effective Date: November 1, 2021
This phraseology does not include salvage operations.

Public Library or Museum—All Other Employees
Code 9101
Phrase ID: BM-9101-PR19C
Effective Date: November 1, 2021

Public Library or Museum—Professional Employees & Clerical
Code 8810
Phrase ID: BM-8810-PRIF3
Effective Date: November 1, 2021

Pulp Mfg.—Chemical Process
Code 4207
Phrase ID: BM-4207-PRID8
Effective Date: November 1, 2021
Logging or lumbering is to be separately rated.

Pulp Mfg.—Ground Wood Process
Code 4206
Phrase ID: BM-4206-PRICF
Effective Date: November 1, 2021
Logging or lumbering is to be separately rated.
Pump Installation—Domestic & Drivers  
**Code 5183**  ●  Construction  
Phrase ID: BM-5183-PRIS2  
*Effective Date: November 1, 2021*

Pump Installation NOC & Drivers  
**Code 3724**  ●  Construction  
Phrase ID: BM-3724-PRID3  
*Effective Date: November 1, 2021*

Pump Mfg.  
**Code 3612**  
Phrase ID: BM-3612-PRI3B  
*Effective Date: November 1, 2021*

Foundry operations are to be separately rated.

Pyroxylin Mfg.  
**Code 4459**  
Phrase ID: BM-4459-PRI1E  
*Effective Date: November 1, 2021*

This phraseology applies to the nitration of cellulose to produce soluble cotton for the preparation of lacquers or pyroxylin plastics.  
**Nitration of cellulose for explosives manufacturing**  
The nitration of cellulose for explosives manufacturing is to be separately rated.

Quarry—Cement Rock—Surface & Drivers  
**Code 1654**  
Phrase ID: BM-1654-PRIC5  
*Effective Date: November 1, 2021*

This phraseology includes (a) the construction, maintenance, or repair of all buildings, equipment, or structures, and (b) the installation of machinery.  
**Surface quarries operated by cement manufacturers**  
This phraseology applies to surface quarries operated by cement manufacturers, provided that 75% or more of the stone quarried is used in their cement manufacturing operations. If less than 75% of the stone quarried is used in their cement manufacturing, then these operations must be classified to Code 1624.

Quarry NOC & Drivers  
**Code 1624**  
Phrase ID: BM-1624-PRIB1  
*Effective Date: November 1, 2021*

This phraseology includes (a) the construction, maintenance, or repair of all buildings, equipment, or structures, (b) the installation of machinery, and (c) the operation of crushers.
Quick Printing—Copying or Duplicating Service—All Employees & Clerical, Salespersons, Drivers

**Code 8015** ♦ Mercantile

**Phrase ID: BM-8015-PRI1B**

**Effective Date: November 1, 2021**

This phraseology applies to employers that provide reproductions by means of offset-type duplicators on paper sizes less than 18 x 23 inches.

**Other reproduction methods**

This phraseology also includes reproduction on paper of any size using digital imaging, electrostatic-type devices, or nonimpact imaging.

**Additional operations**

This phraseology includes the following additional operations performed in support of quick printing or copying services:

- automated platemaking
- binding
- collating
- corner rounding
- cutting
- distributing
- foil embossing
- folding
- laminating
- mailing
- numbering
- padding
- perforating
- scoring
- shrink-wrapping
- stapling
- similar activities.

**Important** Manual platemaking and rubber stamp making performed strictly on an incidental basis are also included.

**Box scoring and die making**

Box scoring and die making are excluded from Code 8015.

**Employers to be separately rated**

Employers must be separately rated to Code 4299 if

- their principal operation is one of the activities described in Additional operations and not quick printing or copying services, or
- they provide reproductions by methods other than
  - digital imaging
  - electrostatic-type devices
  - nonimpact imaging, or
  - offset-type duplicators on paper sizes less than 18 x 23 inches.

**Assignment of Code 8015 and Code 4299**

Code 8015 and Code 4299 must not be assigned to the same employer unless the operation subject to Code 8015 is performed as a separate and distinct business.

**Quilt, Cushion, or Pillow Mfg.**

**Code 2501**

**Phrase ID: BM-2501-PRI0E**

**Effective Date: November 1, 2021**

This phraseology does not apply to box spring or mattress manufacturing.

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Phrase ID: BM-9016-RAC49
Effective Date: November 1, 2021

Racetrack Operation—Horse or Dog—Pari-Mutuel Clerks, Cashiers, and Clerical Office Employees
Code 8810
Phrase ID: BM-8810-RAC44
Effective Date: November 1, 2021

Racetrack Operation—Horse or Dog—Racing Officials Other Than Starters or Their Assistants
Code 8720
Phrase ID: BM-8720-RAC07
Effective Date: November 1, 2021

Racetrack Operation—Horse or Dog—Stable Hands or Kennel Employees & Drivers
Code 8279
Phrase ID: BM-8279-RACA2
Effective Date: November 1, 2021

Radiation Exposure NOC.
Code 9985
Phrase ID: BM-9985-RAC2E
Effective Date: November 1, 2021

A supplemental rate may be applied to operations not performed for or under the direction of the Nuclear Regulatory Commission or any government agency where the operations involve radioactive material (a) exposure, (b) handling, (c) manufacturing, (d) research, (e) transportation, or (f) use.

Radiation hazard exception
Where the radiation hazard involved arises from a reactor or is equivalent to the radiation hazard of a reactor, the rating provisions of Code 9984 will apply.

Radiator Mfg.—Automobile.
Code 3807
Phrase ID: BM-3807-RAC49
Effective Date: November 1, 2021

This classification must not be assigned to an employer that performs operations described by another classification unless the operations subject to Code 3807 are conducted as a separate and distinct business.

Radio or Television Broadcasting Station—All Employees & Clerical, Drivers.
Code 7610
Phrase ID: BM-7610-RACB3
Effective Date: November 1, 2021

This phraseology includes entertainers, musicians, and players.
Rag or Paper Stock Dealer—Used & Drivers.

Code 8264 ◆ Mercantile

Phrase ID: BM-8264-RACCE
Effective Date: November 1, 2021

This phraseology does not apply to the collecting or handling of scrap iron or steel.

Laundry operations

Laundry operations are to be separately rated to Code 2585.

Operations described by another classification

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8264 are conducted as a separate and distinct business.

Railroad Construction—All Operations Including Clerical, Salespersons & Drivers—Coverage Under the Federal Employers’ Liability Act (FELA)—Program I

Code 6702

Phrase ID: BM-6702-RAC8E
Effective Date: November 1, 2021

Railroad Construction—All Operations Including Clerical, Salespersons & Drivers—Coverage Under the Federal Employers’ Liability Act (FELA)—Program II—State Act Benefits

Code 6704

Phrase ID: BM-6704-RACFE
Effective Date: November 1, 2021

Railroad Construction—All Operations Including Clerical, Salespersons & Drivers—Coverage Under the Federal Employers’ Liability Act (FELA)—Program II—USL&HW Act Benefits

Code 6703

Phrase ID: BM-6703-RACFB
Effective Date: November 1, 2021

Railroad Construction—Laying or Relaying of Tracks or Maintenance of Way by Contractor—No Work on Elevated Railroads & Drivers

Code 7855 ◆ Construction

Phrase ID: BM-7855-RAC22
Effective Date: November 1, 2021

The classifications for railroad construction and railroad operation do not include coverage for insurance under the Federal Employers’ Liability Act or voluntary compensation coverage for any operations subject to that Act. For such coverage, refer to the Federal Coverages rule.

Railroad construction and operations

Refer to Railroad Construction (FELA) and Railroad Operations (FELA). Separately classify all other railroad construction or erection operations.

Railroad Operation—All Employees Including Drivers—Coverage Under the Federal Employers’ Liability Act (FELA)—Program I

Code 7151

Phrase ID: BM-7151-RACBD
Effective Date: November 1, 2021

This phraseology applies to the normal operations of railroads, including normal maintenance and repair.

Extraordinary repair work

All extraordinary repair work must be classified to Code 6702, Code 6703, or Code 6704. This includes work such as
• all new construction operations
• grade crossing elimination
• laying or relaying track, and
• rebuilding bridges.

Railroad Operation—All Employees Including Drivers—Coverage Under the Federal Employers’ Liability Act (FELA)—Program II—State Act Benefits
Code 7153
Phrase ID: BM-7153-RAC81
Effective Date: November 1, 2021

This phraseology applies to the normal operations of railroads, including normal maintenance and repair.

Extraordinary repair work
All extraordinary repair work must be classified to Code 6702, Code 6703, or Code 6704. This includes work such as

• all new construction operations
• grade crossing elimination
• laying or relaying track, and
• rebuilding bridges.

Railroad Operation—All Employees Including Drivers—Coverage Under the Federal Employers’ Liability Act (FELA)—Program II—USL&HW Act Benefits
Code 7152
Phrase ID: BM-7152-RAC35
Effective Date: November 1, 2021

This phraseology applies to the normal operations of railroads, including normal maintenance and repair.

Extraordinary repair work
All extraordinary repair work must be classified to Code 6702, Code 6703, or Code 6704. This includes work such as

• all new construction operations
• grade crossing elimination
• laying or relaying track, and
• rebuilding bridges.

Railroad Operation NOC—All Employees & Drivers
Code 7133
Phrase ID: BM-7133-RAC78
Effective Date: November 1, 2021

Code 7133 does not consider coverage for insurance under the Federal Employers’ Liability Act or voluntary compensation coverage for any operations subject to that Act. For such coverage, refer to the Federal coverages rule.

Maintenance or operation of automobile bus lines
All employees connected with the maintenance or operation of automobile bus lines must be rated to Code 7382 or Code 8385.
Railroad Operation—Street—All Other Employees & Drivers

Code 7382

Phrase ID: BM-7382-RACB7

Effective Date: November 1, 2021

This phraseology does not consider coverage for insurance under the Federal Employers’ Liability Act or voluntary compensation coverage for any operations subject to that Act. Refer to the Federal coverages rule for such coverage.

Yard employees

Yard employees are to be separately rated to Code 8385.

Railroad Operation—Street—Yard Employees

Code 8385

Phrase ID: BM-8385-RAC2F

Effective Date: November 1, 2021

This phraseology does not consider coverage for insurance under the Federal Employers’ Liability Act or voluntary compensation coverage for any operations subject to that Act. For such coverage, refer to the Federal coverages rule.

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Code 2305
Phrase ID: BM-2305-RATF4
Effective Date: November 1, 2021

Pyroxylin manufacturing is to be separately rated to Code 4459.

Razor Mfg. NOC
Code 3122
Phrase ID: BM-3122-RATE5
Effective Date: November 1, 2021

Razor Mfg.—Safety
Code 3270
Phrase ID: BM-3270-RAT51
Effective Date: November 1, 2021

Real Estate Agency—Outside Employees & Collectors
Code 8721
Phrase ID: BM-8721-RAT21
Effective Date: November 1, 2021

Care, custody, and maintenance or construction work are to be separately rated.

Real Estate Appraisal Company—Outside Employees
Code 8721
Phrase ID: BM-8721-RATA2
Effective Date: November 1, 2021

Recreational Vehicle Campgrounds or Parks—All Other Employees
Code 9015
Phrase ID: BM-9015-RATE0
Effective Date: November 1, 2021

Assign clerical and sales employees to Code 9012.
Reed or Loom Harness Mfg.
Code 3515
Phrase ID: BM-3515-RAT31
Effective Date: November 1, 2021

Reforestation & Drivers
Code 0124 ■ Farm
Phrase ID: BM-0124-RAT30
Effective Date: November 1, 2021

Refractory Products Mfg. & Drivers.
Code 4024
Phrase ID: BM-4024-RATA3
Effective Date: November 1, 2021
This phraseology includes the manufacturing of (a) boiler or stoker tiles, (b) crucibles, (c) enameled brick, (d) firebricks, (e) flue linings, (f) muffles, (g) retorts, (h) special refractory shapes, and (i) similar products manufactured from refractory clays with or without other refractory materials.

Operations to be separately rated
Clay digging, mining, and quarrying are to be separately rated.

Refrigeration—Commercial—Cleaning, Oiling, or Adjusting & Drivers
Code 5190 ● Construction
Phrase ID: BM-5190-RAT73
Effective Date: November 1, 2021
This phraseology applies to the adjusting, cleaning, or oiling of commercial refrigeration systems.

Commercial refrigeration systems
A commercial refrigeration system is a type of refrigeration system that

- has a capacity that is greater than 20 cubic feet
- has a motor that is greater than 1/3 hp
- may be in a commercial or residential setting, and
- is "reach-in" or walk-in.

Important All other types of refrigeration are considered "domestic."

Refrigeration—Commercial—Installation or Repair of Compressors, Motors, or Other Machinery & Drivers
Code 3724 ● Construction
Phrase ID: BM-3724-RAT26
Effective Date: November 1, 2021
This phraseology applies to the installation or repair of commercial refrigeration compressors, motors, or other machinery.

Commercial refrigeration systems
A commercial refrigeration system is a type of refrigeration system that

- has a capacity that is greater than 20 cubic feet
- has a motor that is greater than 1/3 hp
- may be in a commercial or residential setting, and
- is "reach-in" or walk-in.

Important All other types of refrigeration are considered "domestic."
Refrigeration—Commercial—Pipe Fitting Including the Installation of Tubing & Drivers
Code 5183 ● Construction
Phrase ID: BM-5183-RAT85
Effective Date: November 1, 2021
This phraseology applies to commercial refrigeration pipe fitting including the installation of tubing.

Commercial refrigeration systems
A commercial refrigeration system is a type of refrigeration system that

• has a capacity that is greater than 20 cubic feet
• has a motor that is greater than 1/3 hp
• may be in a commercial or residential setting, and
• is "reach-in" or walk-in.

Important  All other types of refrigeration are considered "domestic."

Refrigeration—Domestic—Cleaning, Oiling, or Adjusting & Drivers
Code 9519
Phrase ID: BM-9519-RATE1
Effective Date: November 1, 2021
This phraseology applies to the adjusting, cleaning, or oiling of domestic refrigeration systems.

Domestic refrigeration systems
A "domestic" refrigeration system is a type of refrigeration system that

• has a capacity that is 20 cubic feet or less
• has a motor that is 1/3 horsepower or less
• may be in a commercial or residential setting, and
• is "reach-in."

Important  All other types of refrigeration are considered commercial.

Refrigeration—Domestic—Installation, Service, or Repair & Drivers
Code 9519
Phrase ID: BM-9519-RATFE
Effective Date: November 1, 2021
This phraseology applies to the installation, repair, or service of domestic refrigeration systems.

Domestic refrigeration systems
A "domestic" refrigeration system is a type of refrigeration system that

• has a capacity that is 20 cubic feet or less
• has a motor that is 1/3 horsepower or less
• may be in a commercial or residential setting, and
• is "reach-in."

Important  All other types of refrigeration are considered commercial.
Refrigeration—Domestic—Pipe Fitting Including the Installation of Tubing & Drivers

Code 5183 ● Construction

Phrase ID: BM-5183-RAT75
Effective Date: November 1, 2021

This phraseology applies to domestic refrigeration pipe fitting including installation of tubing.

**Domestic refrigeration systems**
A "domestic" refrigeration system is a type of refrigeration system that

- has a capacity that is 20 cubic feet or less
- has a motor that is 1/3 horsepower or less
- may be in a commercial or residential setting, and
- is "reach-in."

**Important** All other types of refrigeration are considered commercial.

Refrigerator Car Loading or Unloading

Code 7360

Phrase ID: BM-7360-RAT28
Effective Date: November 1, 2021

This phraseology includes caring for freight in cars during transit.

**Stevedoring operations**
Stevedoring is to be separately rated.

**Driver operations**
Drivers are to be separately rated to the appropriate trucking classification.

Refrigerator Mfg.—Metal—Domestic or Commercial—All Other Operations

Code 3076

Phrase ID: BM-3076-RATF8
Effective Date: November 1, 2021

Refrigerator Mfg.—Metal—Domestic or Commercial—Manufacturing or Assembling the Refrigerating Unit

Code 3179

Phrase ID: BM-3179-RAT0A
Effective Date: November 1, 2021

Refuse, Ashes, or Garbage Collection & Drivers.

Code 9403

Phrase ID: BM-9403-RAT87
Effective Date: November 1, 2021

Fertilizer plants, reduction, or rendering is to be separately rated.

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Religious Organization—All Other Employees
Code 9101
Phrase ID: BM-9101-REH6E
Effective Date: November 1, 2021

Religious Organization—Professional Employees & Clerical
Code 8868
Phrase ID: BM-8868-REHF9
Effective Date: November 1, 2021
This phraseology includes (a) assistants, (b) choir members, (c) clergy, and (d) organists.

Rendering Works NOC & Drivers.
Code 4665
Phrase ID: BM-4665-REHE3
Effective Date: November 1, 2021
This phraseology does not apply to garbage reduction.

Assignment of Code 4665 and Code 2089 or Code 4583
Code 4665 and Code 2089 or Code 4583 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Residential Cleaning Services by Contractor—Inside
Code 0917
Phrase ID: BM-0917-REHD6
Effective Date: November 1, 2021
This phraseology applies to employers that provide residential services performed inside a customer's residence.

Commercial cleaning services and cleaning service contractors
Refer to Code 9014 for commercial cleaning services and cleaning service contractors who provide cleanup crews to prepare residential properties for future occupants.

Domestic workers
Domestic workers who are employed by a business not described by Code 0917 are to be classified to the appropriate domestic code.
Restaurant: Fast Food.

Code 9083

Phrase ID: BM-9083-REH64

Effective Date: November 1, 2021

This phraseology applies to employers that prepare and serve food and beverages for on- or off-premises consumption and must not be assigned to employers that employ waitstaff.

Entertainers and musicians

This phraseology includes entertainers and musicians.

Restaurants operated by a hotel or motel

Restaurants operated by a hotel or motel are to be separately rated to Code 9058.

Operations described by another classification

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 9083 are conducted as a separate and distinct business.

Restaurant NOC.

Code 9082

Phrase ID: BM-9082-REHFC

Effective Date: November 1, 2021

This phraseology includes entertainers and musicians.

Restaurants operated by a hotel or motel

Restaurants operated by a hotel or motel are to be separately rated to Code 9058.

Operations described by another classification

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 9082 are conducted as a separate and distinct business.

Rest Homes—All Other Employees, Salespersons & Drivers

Code 8826

Phrase ID: BM-8826-REH83

Effective Date: November 1, 2021

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Included employees

This phraseology applies to employees who provide

- food service
- maintenance, and
- operation of these facilities.

Types of facilities

This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
Healthcare employees
All healthcare employees are to be separately rated to Code 8824.

Rest Homes—Healthcare Employees
Code 8824
Phrase ID: BM-8824-REH79
Effective Date: November 1, 2021
This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Types of facilities
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Employees providing medical, nursing, or personal care to residents
This phraseology applies to all employees providing medical, nursing, or personal care to residents such as

- aides
- dietitians
- nurses
- orderlies
- pharmacists
- physicians
- technicians, and
- therapists.

Administrative healthcare personnel
This phraseology applies to administrative healthcare personnel who do not qualify for assignment to Code 8810.

Hospital operations
This phraseology does not apply to hospital operations.

Food service and all other nonhealthcare employees
Food service employees and all other employees performing nonhealthcare activities are to be separately rated to Code 8826.

Retirement Living Centers—All Other Employees & Salespersons, Drivers
Code 8826
Phrase ID: BM-8826-REHFB
Effective Date: November 1, 2021
This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Included employees
This phraseology applies to employees who provide
Types of facilities
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Healthcare employees
All healthcare employees are to be separately rated to Code 8824.

Retirement Living Centers—Healthcare Employees
Code 8824
Phrase ID: BM-8824-REH3A
Effective Date: November 1, 2021
This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Types of facilities
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Employees providing medical, nursing, or personal care to residents
This phraseology applies to all employees providing medical, nursing, or personal care to residents such as

- aides
- dietitians
- nurses
- orderlies
- pharmacists
- physicians
- technicians, and
- therapists.

Administrative healthcare personnel
This phraseology applies to administrative healthcare personnel who do not qualify for assignment to Code 8810.

Hospital operations
This phraseology does not apply to hospital operations.
Food service and all other nonhealthcare employees

Food service employees and all other employees performing nonhealthcare activities are to be separately rated to Code 8826.

Riding Academy or Club & Drivers

Code 8279  ■  Farm

Phrase ID: BM-8279-REH1A

Effective Date: November 1, 2021

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Effective Date: November 1, 2021

Roadside Assistance & Drivers
Code 7225
Phrase ID: BM-7225-RIF8F
Effective Date: November 1, 2021

This phraseology includes operations such as freeway patrol companies or road rangers that provide roadside service, repairs, or assistance regardless of whether or not towing services are offered.

Rocket or Missile Testing or Launching & Drivers
Code 9088
Phrase ID: BM-9088-RIFCA
Effective Date: November 1, 2021

Rock Excavation & Drivers.
Code 6217 Construction
Phrase ID: BM-6217-RIFDE
Effective Date: November 1, 2021

This phraseology does not apply to (a) street or road construction, or (b) tunneling.

Rock Wool Mfg.
Code 1699
Phrase ID: BM-1699-RIFE2
Effective Date: November 1, 2021

The following operations are to be separately rated: (a) digging or excavation, (b) dredging, (c) mining, and (d) quarrying.

Roller or Ball Bearing Mfg.
Code 3638
Phrase ID: BM-3638-RIF9C
Effective Date: November 1, 2021

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 3638 are conducted as a separate and distinct business.

Rolling Mill NOC & Drivers
Code 3027
Phrase ID: BM-3027-RIF93
Effective Date: November 1, 2021

This phraseology applies to brass, copper, or other soft metals.

Copper coated steel bars
This phraseology does not apply to copper coated steel bars.

Operations to be separately rated
The following operations are to be separately rated:

• iron or steel rolling
• steelmaking, or
• wire drawing.

Roofing—All Kinds & Drivers  
**Code 5551  ●  Construction**

**Phrase ID: BM-5551-RIFF**  
**Effective Date: November 1, 2021**

This phraseology applies to the installation of new roofs and the repair of existing roofs.

**Installation and repair operations**  
This phraseology includes the installation or repair of:

• all types of roofing materials
• joists
• rafters
• roof decks
• sheathing, and
• trusses.

Roofing or Building Paper or Felt Preparation—No Installation  
**Code 4283**

**Phrase ID: BM-4283-RIF60**  
**Effective Date: November 1, 2021**

This phraseology does not apply to asphalt or tar distillation.

**Paper or felt saturating**  
This phraseology does not apply to refining plants that include the saturating of paper or felt as part of their operations.

**Paper or felt manufacturing**  
Paper or felt manufacturing is to be separately rated.

Roofing—Paper or Roofing Felt Mfg.  
**Code 4283**

**Phrase ID: BM-4283-RIF42**  
**Effective Date: November 1, 2021**

Roofing—Slate Mfg. or Slate Splitting & Drivers.  
**Code 1624**

**Phrase ID: BM-1624-RIFC2**  
**Effective Date: November 1, 2021**

This phraseology includes (a) quarrying, (b) the construction, maintenance, or repair of all buildings, equipment, or structures, and (c) the installation of machinery.
Rooming Houses or Boarding Houses & Salespersons, Drivers  
Code 9052  
Phrase ID: BM-9052-RIF0E  
Effective Date: November 1, 2021

Rope, Cordage, or Twine Mfg. NOC  
Code 2220  
Phrase ID: BM-2220-RIF96  
Effective Date: November 1, 2021

Rubber Goods Mfg. NOC  
Code 4410  
Phrase ID: BM-4410-RIFF3  
Effective Date: November 1, 2021

Rubber Reclaiming  
Code 4410  
Phrase ID: BM-4410-RIFA9  
Effective Date: November 1, 2021

Rubber Stamp Mfg. or Assembly  
Code 4299  
Phrase ID: BM-4299-RIF52  
Effective Date: November 1, 2021

The manufacturing of backs, frames, and handles are to be separately rated.

Rubber Stock Dealer—Used & Drivers  
Code 8264  ◆  Mercantile  
Phrase ID: BM-8264-RIFE3  
Effective Date: November 1, 2021

This phraseology does not apply to the collecting or handling of scrap iron or steel.

Operations described by another classification  
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8264 are conducted as a separate and distinct business.

Rubber Tire Dealer—Retail & Drivers  
Code 8380  
Phrase ID: BM-8380-RIFEC  
Effective Date: November 1, 2021

This phraseology includes repairing, vulcanizing, and the adjustment of tires to vehicles away from the premises of the employer.

Assignment of Code 8380 and Code 8392  
Code 8380 and Code 8392 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Towing for others and roadside assistance  
Towing for others and roadside assistance are to be separately rated.
Rubber Tire Mfg.
Code 4420
Phrase ID: BM-4420-RIF32
Effective Date: November 1, 2021
Tire recapping is to be separately rated.

Rug, Carpet, or Upholstery Cleaning—Shop or Outside & Drivers
Code 2585
Phrase ID: BM-2585-RIFAB
Effective Date: November 1, 2021

Rug or Carpet Mfg.—Jute or Hemp
Code 2220
Phrase ID: BM-2220-RIFCA
Effective Date: November 1, 2021

Rug or Carpet Mfg. NOC
Code 2402
Phrase ID: BM-2402-RIFBA
Effective Date: November 1, 2021

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Saddle or Harness Mfg.

Code 4902

Phrase ID: BM-4902-SAC96

Effective Date: November 1, 2021

Safe Mfg. or Repairing

Code 3507

Phrase ID: BM-3507-SAC0A

Effective Date: November 1, 2021

Sailmaking

Code 2501

Phrase ID: BM-2501-SAC20

Effective Date: November 1, 2021

This phraseology applies to shop operations.

Salespersons or Collectors—Outside

Code 8742

Phrase ID: BM-8742-SAC13

Effective Date: November 1, 2021

This phraseology is subject to NCCI's Basic Manual rules.

Construction job site salespersons and estimators

Refer to Code 8720 for construction job site salespersons and estimators.
Salespersons or Collectors—Outside—Program I—Coverage Under the Federal Employers' Liability Act (FELA)

Code 8737
Phrase ID: BM-8737-SAC7F
Effective Date: November 1, 2021

Salespersons or Collectors—Outside—Program II—State Act Benefits—Coverage Under the Federal Employers' Liability Act (FELA)

Code 8734
Phrase ID: BM-8734-SAC42
Effective Date: November 1, 2021

Salespersons or Collectors—Outside—Program II—USL&HW Act Benefits—Coverage Under the Federal Employers' Liability Act (FELA)

Code 8738
Phrase ID: BM-8738-SACDB
Effective Date: November 1, 2021

Sales Stable & Salespersons, Drivers

Code 8288 ◆ Mercantile
Phrase ID: BM-8288-SACBA
Effective Date: November 1, 2021

Salt, Borax, or Potash Producing or Refining & Drivers.

Code 4568
Phrase ID: BM-4568-SACA0
Effective Date: November 1, 2021

This phraseology includes driving of wells and pumping.

Mining operations
Mining is to be separately rated to Code 1164.

Salvage Operation—No Wrecking or Any Structural Operations

Code 5705 ◆ Construction
Phrase ID: BM-5705-SACF8
Effective Date: November 1, 2021

This phraseology applies to handling merchandise in damaged buildings such as the (a) removal, (b) sorting, (c) reconditioning, and (d) distribution.

Operations away from damaged buildings
This phraseology includes incidental operations performed away from damaged buildings.
Salvage Operations—Marine—Coverage Under Admiralty Law—Program I
Code 7394
Phrase ID: BM-7394-SACB3
Effective Date: November 1, 2021

Salvage Operations—Marine—Coverage Under Admiralty Law—Program II—State Act Benefits
Code 7395
Phrase ID: BM-7395-SACAB
Effective Date: November 1, 2021

Code 7398
Phrase ID: BM-7398-SACEF
Effective Date: November 1, 2021

Sand or Gravel Digging & Drivers.
Code 4000
Phrase ID: BM-4000-SACFF
Effective Date: November 1, 2021
This phraseology includes (a) the construction, maintenance, and repair of all buildings, equipment, or structures, and (b) the installation of machinery.

Canal, cellar, or sewer excavation
This phraseology does not apply to canal, cellar, or sewer excavation.

Underground mining operations
This phraseology does not apply to underground mining.

Sanitarium—All Other Employees
Code 9040
Phrase ID: BM-9040-SAC78
Effective Date: November 1, 2021

Sanitarium—Professional Employees
Code 8833
Phrase ID: BM-8833-SAC53
Effective Date: November 1, 2021

Sash, Door, or Assembled Millwork Dealer—All Other Employees & Yard, Warehouse, Drivers
Code 8235◆ Mercantile
Phrase ID: BM-8235-SACC5
Effective Date: November 1, 2021
This phraseology includes incidental assembling, glazing, or manufacturing of special sizes.

Finished millwork
This phraseology applies only to concerns that exclusively buy and sell finished millwork, including incidental assembling, glazing, or incidental manufacturing of special sizes. Finished millwork includes...
• baseboards
• columns
• cupboards
• doors
• finished flooring
• frames
• furniture such as
  – breakfast sets
  – cases
  – ironing boards
  – kitchen cabinets
  – mantels
  – wall cabinets
  – window seats

• moldings
• paneling
• sashes
• screens
• shelving, or
• stair trim.

Assignment of Code 8235 and Code 2802 or Code 8232
Code 8235 and Code 2802 or Code 8232 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Sash, Door, or Assembled Millwork Dealer—Store Employees
Code 8058 ◆ Mercantile
Phrase ID: BM-8058-SACE2
Effective Date: November 1, 2021
This phraseology applies only to employers that buy and sell finished millwork exclusively. This phraseology includes incidental (a) assembling, (b) glazing, and (c) manufacturing of special sizes.

Finished millwork
Finished millwork includes
• baseboards
• columns
• cupboards
• doors
• finished flooring
• frames
• furniture such as
  – cases
  – breakfast sets
  – ironing boards
  – kitchen cabinets
  – mantels
  – wall cabinets, or
  – window seats
• moldings
• paneling
• sash
• screens
• shelving, and
• stair trim.

Assignment of Code 8235 and Code 2802 or Code 8232
Code 8235 and Code 2802 or Code 8232 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Satellite Dish Installation—Applies to Ground or Roof Mounted Installations—Auxiliary Wiring Within Buildings & Drivers
Code 5190 ● Construction
Phrase ID: BM-5190-SACD1
Effective Date: November 1, 2021

Satellite Dish Installation—Applies to Ground or Roof Mounted Installations—Erection of Dish and Auxiliary Equipment & Drivers
Code 3724 ● Construction
Phrase ID: BM-3724-SACC6
Effective Date: November 1, 2021

Satellite Dish Installation—Applies to Ground or Roof Mounted Installations—Installation of Concrete Mounting Pad
Code 5213 ● Construction
Phrase ID: BM-5213-SAC61
Effective Date: November 1, 2021

Sausage or Sausage Casing Mfg.
Code 2095
Phrase ID: BM-2095-SAC2E
Effective Date: November 1, 2021

This phraseology does not include livestock butchering or handling.

Assignment of Code 2095 and Code 2089
Code 2095 and Code 2089 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.
Sawdust Dealer
Code 8018  ◆  Mercantile
Phrase ID: BM-8018-SAC65
Effective Date: November 1, 2021

Saw Mfg.
Code 3118
Phrase ID: BM-3118-SAC16
Effective Date: November 1, 2021

Sawmill.
Code 2710
Phrase ID: BM-2710-SACDA
Effective Date: November 1, 2021
Storage and subsequent handling of processed lumber are to be separately rated to Code 8232.

Saw—Sharpening
Code 3118
Phrase ID: BM-3118-SAC3B
Effective Date: November 1, 2021

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Scaffolding

Code 5403 • Construction

Phrase ID: BM-5403-SCAC7

Effective Date: November 1, 2021

This phraseology includes the dismantling and erection of all scaffolding that is not otherwise classified by specialist contractors.

Drivers for scaffolding operations

Classify drivers to Code 7380.
Scaffolding—Concrete or Cement Distributing Towers—Installation, Repair or Removal
Code 5057  ●  Construction
Phrase ID: BM-5057-SCAES
Effective Date: November 1, 2021

Scaffolding—Delivery of Materials Only—No Installation, Repair, or Removal—All Employees & Drivers
Code 7219
Phrase ID: BM-7219-SCA57
Effective Date: November 1, 2021

Scaffolding—Outrigger Scaffold Installation, Repair or Removal & Drivers
Code 9534  ●  Construction
Phrase ID: BM-9534-SCAFF
Effective Date: November 1, 2021

Scaffolding—Scaffold Installation, Repair or Removal—Built Up From the Ground—Not Suspended or Swinging Type
Code 5057  ●  Construction
Phrase ID: BM-5057-SCAFA
Effective Date: November 1, 2021

Scaffolding—Sidewalk Bridges Not Over One Story in Height
Code 5403  ●  Construction
Phrase ID: BM-5403-SCA1E
Effective Date: November 1, 2021

Scales—Installation or Adjustment—Coin Operated Type & Salespersons, Drivers
Code 5192
Phrase ID: BM-5192-SCA11
Effective Date: November 1, 2021

Scales—Installation or Adjustment—Counter Type
Code 5191
Phrase ID: BM-5191-SCA7F
Effective Date: November 1, 2021

Scales—Installation or Adjustment—Platform or Beam Type & Drivers
Code 3724  ●  Construction
Phrase ID: BM-3724-SCA01
Effective Date: November 1, 2021

School—All Other Employees
Code 9101
Phrase ID: BM-9101-SCAC3
Effective Date: November 1, 2021

School—Professional Employees & Clerical
Code 8868
Phrase ID: BM-8868-SCA98
Effective Date: November 1, 2021

Screw Mfg.
Code 3145
Phrase ID: BM-3145-SCA90
Effective Date: November 1, 2021

Security Enforcement or Protection—Contract & Drivers
Code 7720
Phrase ID: BM-7720-SCA01
Effective Date: November 1, 2021

Seed Merchant.
Code 8102 ❍ Mercantile
Phrase ID: BM-8102-SCA9B
Effective Date: November 1, 2021

This phraseology includes the operation of seed-sorting machinery.

Septic Tank Installation & Drivers
Code 6229 ❍ Construction
Phrase ID: BM-6229-SCAED
Effective Date: November 1, 2021

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Code 5951
Phrase ID: BM-5951-SERDA
Effective Date: November 1, 2021

Sewage Disposal Plant Operation & Drivers
Code 7580
Phrase ID: BM-7580-SER6E
Effective Date: November 1, 2021

Sewer Cleaning & Drivers
Code 9402
Phrase ID: BM-9402-SEREE
Effective Date: November 1, 2021

Sewer—Cleaning of Building Connections Using Portable Equipment & Drivers
Code 5183 ● Construction
Phrase ID: BM-5183-SER7D
Effective Date: November 1, 2021

Sewer Construction—All Operations & Drivers
Code 6306 ● Construction
Phrase ID: BM-6306-SERFC
Effective Date: November 1, 2021

This phraseology includes tunneling at street crossings when not performed under air pressure. All other tunneling is to be separately rated to Code 6251.

Surface restoration
Surface restoration is to be separately rated.
Sewing Machine Mfg.
Code 3574
Phrase ID: BM-3574-SERF5
Effective Date: November 1, 2021

Sewing Machines—Commercial—Electrical Wiring—Away From Shop & Drivers
Code 5190 • Construction
Phrase ID: BM-5190-SERCE
Effective Date: November 1, 2021

Sewing Machines—Commercial—Repairing and Rebuilding Electric Motors
Code 3643
Phrase ID: BM-3643-SER37
Effective Date: November 1, 2021

Sewing Machines—Commercial—Repairing and Rebuilding Sewing Machines, Cutters, and Parts in Shop
Code 3574
Phrase ID: BM-3574-SEREB
Effective Date: November 1, 2021

Sewing Machines—Commercial—Repairing, Installing, and Dismantling in Sewing Plants & Drivers
Code 3724 • Construction
Phrase ID: BM-3724-SERBC
Effective Date: November 1, 2021

Shade Roller Mfg.—Wood.
Code 2841
Phrase ID: BM-2841-SER03
Effective Date: November 1, 2021

This phraseology includes the manufacturing of metal parts.

Shaft Sinking—All Operations.
Code 6252 • Construction
Phrase ID: BM-6252-SER2A
Effective Date: November 1, 2021

This phraseology includes (a) concrete work, (b) excavation, (c) lining, and (d) pile driving.

Shale or Clay Digging & Drivers.
Code 4000
Phrase ID: BM-4000-SER5D
Effective Date: November 1, 2021

This phraseology includes (a) the construction, maintenance, and repair of all buildings, equipment, or structures, and (b) the installation of machinery.

Canal, cellar, or sewer excavation
This phraseology does not apply to canal, cellar, or sewer excavation.
Underground mining operations
This phraseology does not apply to underground mining.

Sheet Metal Products Mfg.
Code 3076
Phrase ID: BM-3076-SER7E
Effective Date: November 1, 2021
This phraseology applies to the manufacturing of various products made from (a) aluminum sheet stock, (b) brass or copper sheet stock, (c) Monel metal, (d) sheet metal, and (e) stainless steel.

Products manufactured
This phraseology includes the manufacturing of
• cabinets
• door frames
• doors
• enclosures
• metal bedsteads
• metal caskets or coffins
• metal furniture, or
• metal sashes.

Operations to be separately rated
The following operations are to be separately rated:
• erection, installation, or repair operations
• fabrication of nonstructural or structural iron or steel work, and
• manufacturing of fireproof doors or shutters that are wood covered with metal.

Extruded aluminum products
Classify products manufactured from extruded aluminum to Code 3227.

Sheet metal operations with extensive blanking, punching, or stamping
Refer to Code 3400 for employers whose operations involve extensive blanking, punching, or stamping of sheet metal.

Sheet Metal Work—Installation & Drivers
Code 5535
 Phrase ID: BM-5535-SER06
Effective Date: November 1, 2021
This phraseology applies to erection, installation, or repair operations.

Manufacturing sheet metal products in a shop
The manufacturing of sheet metal products in a shop is to be separately rated.

Sheet metal roofing installation
Sheet metal roofing installation is to be separately rated to Code 5551.

Installation, repair, and service of heating, ventilation, air-conditioning, and refrigeration systems
Refer to Code 5537 for employers that install, repair, and service heating, ventilation, air-conditioning, and refrigeration systems.

Phraseologies Shi-Sid
Shingle Mfg.—Wood
Code 2710
Phrase ID: BM-2710-SHI7C
Effective Date: November 1, 2021

Shipbuilding—Iron or Steel NOC & Drivers—Coverage Under State Act Only
Code 6854
Phrase ID: BM-6854-SHI2F
Effective Date: November 1, 2021

This phraseology includes (a) all yard operations, (b) assembly or fabrication of ship frames or plates, and (c) shops directly connected with the construction of hulls.

Division of payroll
Subject to NCCI’s Basic Manual rules, the following classifications and no others are available for use in connection with Code 6843F and Code 6854:

- Boilermaking is classified to Code 3620.
- Ferrous foundries are classified to Code 3081.
- Nonferrous foundries are classified to Code 3085.
• Machine shops, other than maintenance machine shops, are classified to Code 3632.

Shipbuilding—Iron or Steel NOC & Drivers—Coverage Under U.S. Act Only
Code 6843F
Phrase ID: BM-6843-SHIF3
Effective Date: November 1, 2021
This phraseology includes (a) all yard operations, (b) assembly or fabrication of ship frames or plates, and (c) shops directly connected with the construction of hulls.

Division of payroll
Subject to NCCI's Basic Manual rules, the following classifications and no others are available for use in connection with Code 6843F and Code 6854:

• Boilermaking is classified to Code 3620.
• Ferrous foundries are classified to Code 3081.
• Nonferrous foundries are classified to Code 3085.
• Machine shops, other than maintenance machine shops, are classified to Code 3632.

Shipbuilding—Naval & Drivers.
Code 6845F
Phrase ID: BM-6845-SHID9
Effective Date: November 1, 2021
This phraseology includes (a) all yard operations, (b) assembly or fabrication of ship frames or plates, and (c) shops directly connected with the construction of hulls.

Division of payroll
Subject to the rules for division of payroll in the Interchange of labor rule, the following classifications and no others are available for use in connection with Code 6845F:

• Boilermaking is classified to Code 3620.
• Ferrous foundries are classified to Code 3081.
• Nonferrous foundries are classified to Code 3085.
• Machine shops, other than maintenance machine shops, are classified to Code 3632.

Shirt Mfg.
Code 2501
Phrase ID: BM-2501-SHI62
Effective Date: November 1, 2021

Shoddy Mfg.
Code 2211
Phrase ID: BM-2211-SHI58
Effective Date: November 1, 2021

Shoe Findings Mfg.
Code 2651
Phrase ID: BM-2651-SHIC9
Effective Date: November 1, 2021
This phraseology applies to the manufacturing of facings, linings, or tongues.
Shoe Form or Last Mfg.
Code 2790
Phrase ID: BM-2790-SHIB5
Effective Date: November 1, 2021

Shoe or Boot Mfg. NOC
Code 2660
Phrase ID: BM-2660-SHI75
Effective Date: November 1, 2021

Shoe or Boot Mfg.—Rubber
Code 4410
Phrase ID: BM-4410-SHICC
Effective Date: November 1, 2021
This phraseology includes combined fabric and rubber boots or shoes.

Shoe Repair Store.
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-SHIB7
Effective Date: November 1, 2021
This phraseology includes shoe shining.

Shoe Shining Establishment
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-SHIB0
Effective Date: November 1, 2021

Shoe Stock Mfg.
Code 2651
Phrase ID: BM-2651-SHI90
Effective Date: November 1, 2021
This phraseology includes counter, heel, or sole cutting.
Shooting Gallery & Drivers  
**Code 9180**  
Phrase ID: BM-9180-SHI34  
**Effective Date: November 1, 2021**

Shuttle Mfg.  
**Code 2841**  
Phrase ID: BM-2841-SHIF2  
**Effective Date: November 1, 2021**

Siding Installation—All Types—All Other Buildings or Structures—including Residential Dwellings Exceeding Three Stories in Height  
**Code 5403 ● Construction**  
Phrase ID: BM-5403-SHI32  
**Effective Date: November 1, 2021**

This phraseology applies to specialist contractors who install all types of siding.

**Installation of siding on residential dwellings not exceeding three stories in height**  
Refer to Code 5645 for the installation of siding on residential dwellings not exceeding three stories in height.

**Installation of sheet metal siding on the exterior of a steel frame structure**  
Assign to Code 5535 the installation of sheet metal siding on the exterior of a steel-frame structure.

Siding Installation—All Types—Residential Dwellings Not Exceeding Three Stories in Height  
**Code 5645 ● Construction**  
Phrase ID: BM-5645-SHI32  
**Effective Date: November 1, 2021**

This phraseology applies to specialist contractors who install all types of siding on residential dwellings.

**Installation of siding on all other buildings or structures**  
Refer to Code 5403 for the installation of siding on all other buildings or structures.

**Phraseologies Sig-Sky**

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**Sign Installation, Maintenance, Repair, Removal, or Replacement—Inside of Buildings & Drivers**

**Code 9521**

**Phrase ID: BM-9521-SIG91**

**Effective Date: November 1, 2021**

This phraseology includes bill posting.

**Sign operations performed outside of buildings**

This phraseology also includes the following sign operations when performed outside of buildings, at ground level, and only hand tools and stepladders are used:

- installation
- maintenance
- removal
- repair, or
Sign Installation, Maintenance, Repair, Removal, or Replacement NOC—Away From Shop & Drivers

Code 9554  Construction

Phrase ID: BM-9554-SIG21
Effective Date: November 1, 2021

This phraseology includes the installation, maintenance, and repair of billboard signs. Shop operations are to be separately rated.

**Advertising display installation service**

This phraseology does not include advertising display installation service.

**Assignment of Code 9521 and Code 9554**

Code 9521 and Code 9554 must not apply to the same job or location.

Sign Installation, Maintenance, Repair, Removal, or Replacement Service

Code 9521

Phrase ID: BM-9521-SIGE5
Effective Date: November 1, 2021

This phraseology includes interior or exterior attachment of the following types of signs to surfaces from floors or stepladders: (a) directional signs, (b) entrance signs, (c) exit signs, (d) rest room signs, (e) wall directories, and (f) other similar items.

**Excluded sign installations**

This phraseology excludes sign installations on roads, roofs, streets, and walkways, or by use of

- aircraft
- cranes
- forklifts
- hoists
- scaffolding, and
- other similar mechanical devices.

**Sign installation service on the employer's premises**

Code 9521 must not be assigned to employees who perform sign installation service on the employer's premises. Such payroll must be assigned to the governing classification.

**Shop operations**

Shop operations are to be separately rated.

Sign Manufacturing—Metal

Code 3064

Phrase ID: BM-3064-SIG9E
Effective Date: November 1, 2021

The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop: (a) installation, (b) maintenance, (c) removal, (d) repair, and (e) replacement.

Sign Manufacturing—Neon

Code 3064

Phrase ID: BM-3064-SIGAF
Effective Date: November 1, 2021

The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop: (a) installation, (b) maintenance, (c) removal, (d) repair, and (e) replacement.
Sign Manufacturing—Plastic or Vinyl Computer-Generated Letters or Graphics—No Painting or Using Power Machinery

Code 4299

Phrase ID: BM-4299-SIG0A

Effective Date: November 1, 2021

Code 4299 and Code 9501 must not be assigned to the same employer unless the operations described by these classifications are performed as separate and distinct businesses.

Designing, cutting, and mounting of letters or graphics

This phraseology includes the designing, cutting, and mounting of graphics or letters on premanufactured surfaces of

- fabric
- metal
- plastic, or
- wood.

Mounting surfaces

This phraseology includes the cutting, forming, or molding of mounting surfaces.

Operations to be separately rated

The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop:

- installation
- maintenance
- removal
- repair, or
- replacement.

Sign Manufacturing—Plastic or Vinyl Computer-Generated Letters or Graphics—Painting or Using Power Machinery & Drivers

Code 9501

Phrase ID: BM-9501-SIG8A

Effective Date: November 1, 2021

Code 9501 and Code 4299 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Designing, cutting, and mounting of letters or graphics

This phraseology includes the designing, cutting, and mounting of graphics or letters on premanufactured surfaces of

- fabric
- metal
- plastic, or
- wood.

Mounting surfaces

This phraseology includes the cutting, forming, or molding of mounting surfaces.

Operations to be separately rated

The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop:

- installation
- maintenance
- removal
- repair, or
Operations to be separately rated
The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop:

- installation
- maintenance
- removal
- repair, or
- replacement.

Sign Manufacturing—Silk Screen Printing—Metal
Code 3064
Phrase ID: BM-3064-SIG9A
Effective Date: November 1, 2021

Do not assign Code 2501, Code 3064, and Code 4299 to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Operations to be separately rated
The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop:

- installation
- maintenance
- removal
- repair, and
- replacement.

Sign Manufacturing—Silk Screen Printing—Paper or Posterboard
Code 4299
Phrase ID: BM-4299-SIG67
Effective Date: November 1, 2021

Code 2501, Code 3064, and Code 4299 must not be assigned to the same employer unless the operations described by these classifications are performed as separate and distinct businesses.

Operations to be separately rated
The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop:

- installation
- maintenance
- removal
- repair, or
Sign Manufacturing—Silk Screen Printing—Plastic

Code 4299

Phrase ID: BM-4299-SIG7A

Effective Date: November 1, 2021

Code 2501, Code 3064, and Code 4299 must not be assigned to the same employer unless the operations described by these classifications are performed as separate and distinct businesses.

Operations to be separately rated

The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop:

- installation
- maintenance
- removal
- repair, or
- replacement.

Sign Manufacturing—Silk Screen Printing—Wood

Code 4299

Phrase ID: BM-4299-SIGE0

Effective Date: November 1, 2021

Code 2501, Code 3064, and Code 4299 must not be assigned to the same employer unless the operations described by these classifications are performed as separate and distinct businesses.

Operations to be separately rated

The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop:

- installation
- maintenance
- removal
- repair, or
- replacement.

Sign Manufacturing—Wood—Painting, Spraying, Sandblasting With or Without Power Machinery & Drivers

Code 9501

Phrase ID: BM-9501-SIG0F

Effective Date: November 1, 2021

Code 2881, Code 2883, and Code 9501 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Operations to be separately rated

The following sign operations are to be separately rated to Code 9521 or Code 9554 when performed away from the shop:

- installation
- maintenance
- removal
- repair, or
• replacement.

Sign Painting or Lettering—Inside of Buildings & Drivers
Code 9501
Phrase ID: BM-9501-SIG7E
Effective Date: November 1, 2021

Sign Painting or Lettering—Outside of Buildings or Structures & Drivers
Code 9554 ● Construction
Phrase ID: BM-9554-SIG9F
Effective Date: November 1, 2021

Code 9554 must not be assigned at the same job or location where Code 9501 applies.

Sign Painting or Lettering—Shop Only & Drivers
Code 9501
Phrase ID: BM-9501-SIG5E
Effective Date: November 1, 2021

Silica Grinding
Code 1701
Phrase ID: BM-1701-SIGC7
Effective Date: November 1, 2021

Digging, mining, and quarrying are to be separately rated.

Silk Screen Printing
Code 4299
Phrase ID: BM-4299-SIG72
Effective Date: November 1, 2021

This phraseology applies to silk screen printing regardless of the material being printed on.

Silk screen printing performed in conjunction with manufacturing products
This phraseology does not apply to silk screen printing performed in conjunction with the manufacturing of a product.
Silk Thread or Yarn Mfg.
Code 2302
Phrase ID: BM-2302-SIG47
Effective Date: November 1, 2021

Silk Throwing and Weaving
Code 2302
Phrase ID: BM-2302-SIGAB
Effective Date: November 1, 2021

Silo Erection—Concrete
Code 5213 ● Construction
Phrase ID: BM-5213-SIG78
Effective Date: November 1, 2021

Silo Erection—Masonry or Tile
Code 5022 ● Construction
Phrase ID: BM-5022-SIG6D
Effective Date: November 1, 2021

Silo Erection—Metal or Glass Fused to Steel & Drivers
Code 5535 ● Construction
Phrase ID: BM-5535-SIG03
Effective Date: November 1, 2021

Silo Erection—Precast Concrete Staves
Code 5213 ● Construction
Phrase ID: BM-5213-SIG43
Effective Date: November 1, 2021

Silo Erection—Wood
Code 5403 ● Construction
Phrase ID: BM-5403-SIGC4
Effective Date: November 1, 2021

Silverware Mfg.
Code 3383
Phrase ID: BM-3383-SIGCF
Effective Date: November 1, 2021

Skate Mfg.
Code 3146
Phrase ID: BM-3146-SIGB2
Effective Date: November 1, 2021

Skating Rink Operations & Drivers
Code 9016

Phrase ID: BM-9016-SIGE0
Effective Date: November 1, 2021

This phraseology applies to the operation of ice-skating rinks by lessees or owners and includes box office employees and musicians.

Amusement device maintenance or operation
The maintenance or operation of amusement devices is to be separately rated to Code 9180.

Ski Area Operations

Code 9187

Phrase ID: BM-9187-SIGA7
Effective Date: November 1, 2021

This phraseology includes (a) employees at winter sports areas who operate ski tows and artificial snow making machinery, (b) parking lot attendants, (c) ski instructors, (d) ski patrols, and (e) ticket sellers.

Ski shop employees
Classify employees of ski shops where ski equipment is rented and repaired to Code 8017.

Skilled Nursing Facilities—All Other Employees, Salespersons & Drivers

Code 8826

Phrase ID: BM-8826-SIGF2
Effective Date: November 1, 2021

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who require (a) medical or nursing care, and (b) rehabilitation services.

Included employees
This phraseology applies to employees who provide

- food service
- maintenance, and
- operation of these facilities.

Types of facilities
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Healthcare employees
All healthcare employees are to be separately rated to Code 8824.

Skilled Nursing Facilities—Healthcare Employees

Code 8824

Phrase ID: BM-8824-SIG7E
Effective Date: November 1, 2021

This phraseology applies to facilities that provide skilled nursing care and other types of residential services for individuals who (a) require medical or nursing care, and (b) rehabilitation services.
Types of facilities
This phraseology includes facilities such as

- adult congregate living facilities
- assisted living facilities
- continuing care retirement communities
- memory care facilities
- nursing homes, and
- retirement living centers.

Employees providing medical, nursing, or personal care to residents
This phraseology applies to all employees providing medical, nursing, or personal care to residents such as

- aides
- dietitians
- nurses
- orderlies
- pharmacists
- physicians
- technicians, and
- therapists.

Administrative healthcare personnel
This phraseology applies to administrative healthcare personnel who do not qualify for assignment to Code 8810.

Hospital operations
This phraseology does not apply to hospital operations.

Food service and all other nonhealthcare employees
Food service employees and all other employees performing nonhealthcare activities are to be separately rated to Code 8826.

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**Slag Digging and Crushing & Drivers**

Code 1624

Phrase ID: BM-1624-SLA95

*Effective Date: November 1, 2021*

**Slate Milling & Drivers**

Code 1803

Phrase ID: BM-1803-SLA66

*Effective Date: November 1, 2021*

This phraseology does not apply to roofing slate manufacturing or slate splitting.

**Operations to be separately rated**

Mining and quarrying are to be separately rated.

**Slate Splitting or Roofing Slate Mfg. & Drivers**

Code 1624

Phrase ID: BM-1624-SLA52

*Effective Date: November 1, 2021*

This phraseology includes (a) quarrying, (b) the construction, maintenance, or repair of all buildings, equipment, or structures, and (c) the installation of machinery.

**Slaughtering**

Code 2081

Phrase ID: BM-2081-SLA56

*Effective Date: November 1, 2021*

This phraseology includes (a) cooking offal, (b) handling livestock, (c) packinghouse operations, (d) preparing dressed meat, (e) rendering, (f) salting hides, and (g) washing casings.

**Secondary meat cutting and processing operations**

Separately classify secondary meat cutting and processing operations to either Code 8021 or Code 8031, depending on the type of operation. Secondary meat cutting must be physically separated from butchering and slaughtering operations. Verifiable payroll records must be maintained for each operation.

**Slot Machine Mfg.**

Code 3574

Phrase ID: BM-3574-SLA2F

*Effective Date: November 1, 2021*

Vending machine manufacturing is to be separately rated.
Smelting—Electric Process & Drivers.  
**Code 1438**

**Phrase ID: BM-1438-SLAF8**  
**Effective Date: November 1, 2021**

This phraseology includes the manufacturing of artificial abrasives, carbon, or graphite.

**Steel manufacturing**

Steel manufacturing is to be separately rated.

Smelting, Sintering, or Refining—Lead & Drivers  
**Code 1430**

**Phrase ID: BM-1430-SLA16**  
**Effective Date: November 1, 2021**

Smelting, Sintering, or Refining—Metals—Not Iron or Lead NOC & Drivers  
**Code 1438**

**Phrase ID: BM-1438-SLA29**  
**Effective Date: November 1, 2021**

Employers that recover lead in the process, in any form or quantity, are to be separately rated to Code 1430.

Smokestack or Chimney Lining—Not Metal  
**Code 5222**  
**Construction**

**Phrase ID: BM-5222-SLA0A**  
**Effective Date: November 1, 2021**

Snow Removal—Clearing Snow From Streets or Roads & Drivers  
**Code 9402**

**Phrase ID: BM-9402-SLA7D**  
**Effective Date: November 1, 2021**

Snow Removal—Hauling Snow Under Contract—No Snow Clearing—All Employees & Drivers  
**Code 7219**

**Phrase ID: BM-7219-SLAB6**  
**Effective Date: November 1, 2021**

Soap or Synthetic Detergent Mfg.  
**Code 4720**

**Phrase ID: BM-4720-SLAAE**  
**Effective Date: November 1, 2021**

This phraseology applies to the manufacturing of (a) bar soap, (b) granulated, powdered, and sprayed soaps, (c) liquid soap, (d) soap chips and flakes, and (e) synthetic detergents that have characteristics and end uses similar to soap.

Soapstone or Soapstone Products Mfg. & Drivers.  
**Code 1803**

**Phrase ID: BM-1803-SLAA3**  
**Effective Date: November 1, 2021**

Quarrying is to be separately rated.
Social Services Organization—All Employees & Salespersons, Drivers

Code 8864

Phrase ID: BM-8864-SLAD9

Effective Date: November 1, 2021

This phraseology applies to institutions that provide social services to emotionally, mentally, or physically challenged persons.

Services offered by social service organizations

Social service organizations may offer individuals services such as

- education
- employment
- limited medical services such as first aid
- meals
- on-site client assessments or counseling
- sleeping accommodations, and
- training.

Social service organization employees

This phraseology includes employees who may, among other services, provide clients with

- advice
- counseling
- direction
- guidance, or
- instruction.

Group foster homes, group homes, halfway houses, independent supportive living homes and shelters

Refer to Code 8842 for

- group foster homes
- group homes
- halfway houses that provide rehabilitation services
- independent supportive living homes for emotionally, mentally, or physically challenged individuals, and
- shelters.

Boot camps, juvenile detention centers, and halfway houses for convicts

Refer to Code 7720 for “boot camps”, juvenile detention centers, and halfway houses for convicts.

Detoxification, treatment, and rehabilitation of alcoholics or narcotic addicts

Detoxification, treatment, and rehabilitation of alcoholics or narcotic addicts are to be separately rated to the appropriate hospital classification codes.

Business ventures operated by social service organizations

Business ventures operated by social service organizations are to be separately rated.
Soda Water Fountain or Apparatus Mfg.
Code 3076
Phrase ID: BM-3076-SLAB7
Effective Date: November 1, 2021

Soft Drink Distributors—Wholesale.
Code 8018  ◆ Mercantile
Phrase ID: BM-8018-SLAE2
Effective Date: November 1, 2021
This phraseology does not include bottling.

Solvent Dealers—Bulk & Drivers
Code 8350  ◆ Mercantile
Phrase ID: BM-8350-SLA46
Effective Date: November 1, 2021

Sorority or Fraternity Houses & Clerical
Code 9061
Phrase ID: BM-9061-SLA3C
Effective Date: November 1, 2021

Sound Systems Installation or Repair & Drivers
Code 7605  ◆ Construction
Phrase ID: BM-7605-SLA25
Effective Date: November 1, 2021

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Code 3574
Phrase ID: BM-3574-SPEEDB
Effective Date: November 1, 2021

Spike Mfg.
Code 3132
Phrase ID: BM-3132-SPEEC
Effective Date: November 1, 2021
Steelmaking or rolling mills are to be separately rated.

Spiritus Liquor Bottling
Code 2131
Phrase ID: BM-2131-SPE96
Effective Date: November 1, 2021
This phraseology includes blending, rectifying, and warehousing.

Distilling spirituous liquor
Distilling of spirituous liquor is to be separately rated to Code 2130.

Spiritus Liquor Distillery
Code 2130
Phrase ID: BM-2130-SPE62
Effective Date: November 1, 2021
This phraseology includes grain alcohol manufacturing.

Operations to be separately rated to Code 2131
The following operations are to be separately rated to Code 2131:

- blending
- bottling
- rectifying, and
- warehousing.

Sporting Goods Mfg. NOC
Code 4902
Phrase ID: BM-4902-SPEB6
Effective Date: November 1, 2021

Spring Mfg.
Code 3303
Phrase ID: BM-3303-SPEA2
Effective Date: November 1, 2021
This phraseology does not apply to wire springs.

Wire spring manufacturing
Wire spring manufacturing must be rated to Code 3257.
Sprinkler Head Mfg.
Code 3634
Phrase ID: BM-3634-SPE4E
Effective Date: November 1, 2021
This phraseology applies to automatic sprinklers.

Sprinkler Installation & Drivers
Code 5188 • Construction
Phrase ID: BM-5188-SPEBD
Effective Date: November 1, 2021
This phraseology applies to automatic sprinklers.

Stable or Breeding Farm & Drivers.
Code 8279 • Farm
Phrase ID: BM-8279-SPE53
Effective Date: November 1, 2021
This phraseology applies to the training of horses, polo ponies, and racehorses for exhibition purposes. This phraseology includes jockeys and trainers.

Staff or Plaster Mixing & Drivers.
Code 4036
Phrase ID: BM-4036-SPE06
Effective Date: November 1, 2021
This phraseology does not apply to crushing or grinding.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 4036 are conducted as a separate and distinct business.

Starch Mfg.
Code 4703
Phrase ID: BM-4703-SPED8
Effective Date: November 1, 2021

State of Montana Asylum, Hospital, Home, and Special School—Not Correctional—All Other Employees & Drivers
Code 8834
Phrase ID: BM-8834-SPEFC
Effective Date: November 1, 2021
This phraseology includes (a) direct-care employees such as nurses, nurses’ aides, and social case workers, (b) food service employees, (c) housekeeping employees, (d) janitors, (e) laundry employees, (f) maintenance of buildings and grounds employees, and (g) all drivers.

State of Montana Aviation—NOC—Flying Crew
Code 7424
Phrase ID: BM-7424-SPE43
Effective Date: November 1, 2021
This phraseology applies to flying crew personnel such as (a) copilots, (b) navigators, (c) pilots, and (d) others whose duties are associated with the flight operation.
State of Montana Clerical Office Employees

**Code 8811**

**Phrase ID: BM-8811-SPE57**  
**Effective Date: November 1, 2021**

This phraseology applies to clerical office employees defined as those state employees whose duties include (a) computer composition, (b) creating or maintaining financial or other employer records, (c) handling correspondence, (d) technical drafting, and (e) telephone work including sales.

**Cashiering work duties**

Cashiering work may be eligible for this phraseology if

- products are not
  - delivered
  - demonstrated
  - handled, or
  - shown
- employees have no other exposure to any products, and
- employees do not provide any retail customer services.

**Code eligibility**

This phraseology is subject to NCCI's *Basic Manual* Rules for assigning Code 8811.

State of Montana Department of Transportation Employees—Administrative or Nonprofessional Employees

**Code 9411**

**Phrase ID: BM-9411-SPECB**  
**Effective Date: November 1, 2021**

This phraseology includes administrative or nonprofessional employees and supervisors who perform any of the following occupations: (a) building maintenance employees, (b) inspectors, (c) laboratory technicians, (d) printers, (e) street or highway surveyors, and (f) other similar employees.

**Duties inside or outside of the office**

The occupations included in this phraseology involve duties performed inside or outside the office.

**Assignment of Code 8742 and Code 9411**

Code 8742 cannot be used in conjunction with Code 9411.

State of Montana Department of Transportation Employees—All Other Employees & Drivers

**Code 9421**

**Phrase ID: BM-9421-SPE45**  
**Effective Date: November 1, 2021**

This phraseology includes (a) drivers, (b) laborers, (c) mechanics, (d) shop and yard employees, and (e) warehouse workers.

State of Montana Employees—Administrative or Nonprofessional Employees NOC

**Code 9412**

**Phrase ID: BM-9412-SPE40**  
**Effective Date: November 1, 2021**

This phraseology includes occupations with duties that are inside or outside the office.

**Administrative or nonprofessional employees**

This phraseology includes administrative or nonprofessional employees and supervisors in the following occupations:

- biologists
• building maintenance employees
• game wardens
• inspectors
• laboratory technicians
• liquor store clerks
• printers
• street or highway surveyors, and
• other similar employees.

Assignment of Code 8742 and Code 9412
Code 8742 cannot be used in conjunction with Code 9412.

State of Montana Employees—All Other Employees NOC & Drivers
Code 9422
Phrase ID: BM-9422-SPEE7
Effective Date: November 1, 2021
This phraseology includes (a) drivers, (b) laborers, (c) mechanics, (d) shop and yard employees, and (e) warehouse workers.

State of Montana Highway Patrol Officers
Code 7722
Phrase ID: BM-7722-SPE74
Effective Date: November 1, 2021
This phraseology applies to Montana highway patrol officers.

State of Montana Penal or Correctional Institution—All Other Employees & Drivers
Code 7721
Phrase ID: BM-7721-SPEE2
Effective Date: November 1, 2021
This phraseology includes (a) all drivers, (b) attendants, (c) food service employees, (d) employees who maintain buildings and grounds, (e) guards, (f) housekeeping employees, (g) janitorial employees, (h) laundry employees, (i) parole officers, and (j) probation officers.

State of Montana Professional or Administrative Employees
Code 8744
Phrase ID: BM-8744-SPEF6
Effective Date: November 1, 2021
This phraseology includes professional or administrative employees and supervisors employed in the following occupations: (a) auditors, (b) commission members, (c) doctors, (d) examiners, (e) judges, (f) nurses not working at a hospital, (g) social case workers, (h) surveyors not working on street or highway projects, and (i) other similar employees.

Duties inside or outside of the office
The occupations included in this phraseology involve duties performed inside or outside the office.

Assignment of Code 8742 with Code 8744
Code 8742 cannot be used in conjunction with Code 8744.
Stationery Mfg.
**Code 4251**
**Phrase ID: BM-4251-SPED7**
**Effective Date: November 1, 2021**

Manufacturing of the following items is to be separately rated: (a) metal fittings, (b) posts, (c) rings, (d) screws, and (e) separators.

**Operations described by another classification**
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 4251 are conducted as a separate and distinct business.

Steam Heating or Power Co.—All Employees & Drivers
**Code 7539**
**Phrase ID: BM-7539-SPEF9**
**Effective Date: November 1, 2021**

This phraseology includes meter readers and store employees.

**Operations to be separately rated**
Construction of buildings is to be separately rated.

Steam Mains or Connections Construction & Drivers
**Code 6319 • Construction**
**Phrase ID: BM-6319-SPEAD**
**Effective Date: November 1, 2021**

This phraseology includes tunneling at street crossings when not performed under air pressure. All other tunneling is to be separately rated to Code 6251.

**Assignment of Code 7539 and Code 6319**
Code 7539 must not be assigned at the same job or location where Code 6319 applies.

Steam or Air Pressure Gauge Mfg.
**Code 3574**
**Phrase ID: BM-3574-SPE73**
**Effective Date: November 1, 2021**

Steam Pipe or Boiler Insulating & Drivers
**Code 5183 • Construction**
**Phrase ID: BM-5183-SPEAS**
**Effective Date: November 1, 2021**

This phraseology applies to the application of cork or other nonconducting materials.

**Shop operations**
This phraseology includes shop operations.
Steamship Line or Agency—Port Employees—Superintendents, Captains, Engineers, Stewards or Their Assistants, Pay Clerks
Code 8726F
Phrase ID: BM-8726-SPEEC
Effective Date: November 1, 2021

Steamship Line or Agency—Port Employees—Talliers, Checking Clerks, and Employees Engaged in Mending or Repacking of Damaged Containers—Coverage Under State Act Only
Code 8719
Phrase ID: BM-8719-SPE3F
Effective Date: November 1, 2021

Steamship Line or Agency—Port Employees—Talliers, Checking Clerks, and Employees Engaged in Mending or Repacking of Damaged Containers—Coverage Under U.S. Act
Code 8709F
Phrase ID: BM-8709-SPEFD
Effective Date: November 1, 2021

Steam Shovel, Dredge, or Construction Machinery Mfg. NOC
Code 3507
Phrase ID: BM-3507-SPE4B
Effective Date: November 1, 2021

Steel or Iron Merchant & Drivers
Code 8106 ◆ Mercantile
Phrase ID: BM-8106-SPE6E
Effective Date: November 1, 2021
This phraseology does not apply to (a) iron or steel scrap dealers, or (b) junk dealers.

Steel or Iron Scrap Dealer & Drivers
Code 8265 ◆ Mercantile
Phrase ID: BM-8265-SPE12
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 8265 are conducted as a separate and distinct business.

Operations to be separately rated
Salvaging and wrecking are to be separately rated.

Stevedoring—By Hand or Hand Trucks Exclusively
Code 7317F
Phrase ID: BM-7317-SPE27
Effective Date: November 1, 2021
This phraseology includes (a) the incidental use of power-driven escalators or conveyors, or (b) the operation of tractors and trailers through side ports.

Hoisting equipment
This phraseology does not apply to operations that use hoisting equipment.
Assignment of Code 7317F
Code 7317F must not be assigned to the same employer in connection with a single vessel unless the operations described by this classification are conducted as a separate and distinct business.

Trucking operations
Drivers not conducting stevedoring operations as defined in this phraseology must be assigned to the appropriate trucking classification.

Stevedoring—Containerized Freight & Drivers
Code 7327F
Phrase ID: BM-7327-SPE02
Effective Date: November 1, 2021
This phraseology applies to ships designed for freight-carrying containers.

Work in holds
This phraseology does not apply to work in holds.

Over-the-road trucking operations
Over-the-road trucking operations are to be separately rated to the appropriate trucking classification.

Assignment of Code 7327F
Code 7327F must not be assigned to the same employer in connection with a single vessel unless the operations described by this classification are conducted as a separate and distinct business.

Stevedoring—NOC
Code 7309F
Phrase ID: BM-7309-SPE23
Effective Date: November 1, 2021
When policies are issued covering both Code 7317F and Code 7309F, no division of payroll is permitted in connection with the loading or unloading of any one vessel.

Trucking operations
Drivers not conducting stevedoring operations as defined in this phraseology must be assigned to the appropriate trucking classification.

Stevedoring—Talliers and Checking Clerks Engaged in Connection With Stevedore Work—Coverage Under State Act Only
Code 8719
Phrase ID: BM-8719-SPECB
Effective Date: November 1, 2021

Stevedoring—Talliers and Checking Clerks Engaged in Connection With Stevedore Work—Coverage Under U.S. Act
Code 8709F
Phrase ID: BM-8709-SPE3F
Effective Date: November 1, 2021

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Stockyard—Butchering

**Code 2081**

**Phrase ID: BM-2081-STO43**

**Effective Date: November 1, 2021**

This phraseology includes (a) cooking offal, (b) preparing dressed meat, (c) rendering, (d) salting hides, and (e) washing casings.

**Assignment of Code 2081 and Code 2089**

Code 2081 and Code 2089 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.
Stockyard—Salespersons, Drivers
Code 8288 ◆ Mercantile
Phrase ID: BM-8288-STO7C
Effective Date: November 1, 2021

This phraseology does not apply to butchering.

Assignment of Code 8288 and Code 2089
Code 8288 and Code 2089 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Stone and Brick Paver Installation—Outside
Code 5221 ◆ Construction
Phrase ID: BM-5221-STO34
Effective Date: November 1, 2021

Stone Crushing & Drivers.
Code 1710
Phrase ID: BM-1710-STOE1
Effective Date: November 1, 2021

This phraseology includes (a) the construction, maintenance, or repair of all buildings, equipment, or structures, and (b) the installation of machinery.

Quarrying
This phraseology does not apply to quarrying.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 1710 are conducted as a separate and distinct business.

Stonecutting or Polishing NOC & Drivers.
Code 1803
Phrase ID: BM-1803-STO41
Effective Date: November 1, 2021

Mining and quarrying are to be separately rated.

Stonecutting in quarries
Stonecutting in quarries must be rated to Code 1624.

Storage Battery Service Station & Drivers
Code 8380
Phrase ID: BM-8380-STOA8
Effective Date: November 1, 2021

Code 8380 and Code 8392 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Towing for others and roadside assistance
Towing for others and roadside assistance are to be separately rated.
Storage Warehouse—Cold
Code 8291
Phrase ID: BM-8291-STOCC
Effective Date: November 1, 2021

Storage Warehouse—Furniture & Drivers
Code 8293
Phrase ID: BM-8293-STO07
Effective Date: November 1, 2021
This phraseology includes handling or packing of household goods away from the employer’s premises.

Storage Warehouse NOC
Code 8292
Phrase ID: BM-8292-STOAD
Effective Date: November 1, 2021
This phraseology applies to general merchandise. Drivers are to be separately rated to the appropriate trucking classification.

Store—Agriculture Implement—Not Farm Machinery.
Code 8010 ◆ Mercantile
Phrase ID: BM-8010-STOF0
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform the rental or sale of farm machinery.

Store—Audio or Video Cassette, Book, Record, Compact Disc, Software—Retail.
Code 8072 ◆ Mercantile
Phrase ID: BM-8072-STOB9
Effective Date: November 1, 2021
This phraseology does not apply to store locations where more than 50% of the gross receipts is from the service of food or the sale of (a) computers or other hardware, (b) musical instruments, or (c) household or electronic equipment.

Store—Audio or Video Parts and Accessories
Code 8010 ◆ Mercantile
Phrase ID: BM-8010-STO7B
Effective Date: November 1, 2021

Store—Automobile Parts and Accessories NOC & Drivers.
Code 8046 ◆ Mercantile
Phrase ID: BM-8046-STO73
Effective Date: November 1, 2021
This phraseology applies to retail or wholesale stores.

Store—Book, Record, Compact Disc, Software, Video or Audio Cassette—Retail.
Code 8072 ◆ Mercantile
Phrase ID: BM-8072-STO25
Effective Date: November 1, 2021
This phraseology does not apply to store locations where more than 50% of the gross receipts is from the service of food or the sale of (a) computers or other hardware, (b) musical instruments, or (c) household or electronic equipment.
Store—Clothing, Wearing Apparel, or Dry Goods—Retail
Code 8008 ◆ Mercantile
Phrase ID: BM-8008-STO39
Effective Date: November 1, 2021

Store—Clothing, Wearing Apparel, or Dry Goods—Wholesale
Code 8032 ◆ Mercantile
Phrase ID: BM-8032-STOD1
Effective Date: November 1, 2021

Store—Coffee, Tea, or Spice—Retail
Code 8006 ◆ Mercantile
Phrase ID: BM-8006-STO57
Effective Date: November 1, 2021

Store—Compact Disc, Book, Record, Software, Video or Audio Cassette—Retail.
Code 8072 ◆ Mercantile
Phrase ID: BM-8072-STO0D
Effective Date: November 1, 2021

This phraseology does not apply to store locations where more than 50% of the gross receipts is from the service of food or the sale of (a) computers or other hardware, (b) musical instruments, or (c) household or electronic equipment.

Store—Convenience—Retail.
Code 8006 ◆ Mercantile
Phrase ID: BM-8006-STO16
Effective Date: November 1, 2021

Separately classify automobile service or full-service operations.

Conditions for classification to Code 8006
This phraseology applies to each separate store location that meets all of the following conditions:

1. The store sells a wide variety of items, such as
   - automobile accessories
   - bakery products
   - candy
   - canned or bottled beverages
   - canned or frozen foods
   - cereal
   - check cashing services
   - coffee
   - condiments
   - dairy products
   - delicatessen foods
   - flour
   - flowers
   - fruits
   - health or beauty products
   - ice
   - money orders
   - processed packaged foods
   - publications
   - service of beverages or food
   - snack foods
   - sundries
   - tea
   - tobacco
   - toiletries
   - vegetables, and
   - videos.

2. The store does not handle fresh meats.
3. The receipts from the service of food or beverages make up less than 50% of the store’s total receipts.
4. The receipts from gasoline sales make up less than 90% of the store's total receipts.

Important Lottery ticket sales are excluded from total receipts.
Assignment of Code 8006 and a restaurant code

Code 8006 and the appropriate restaurant code must not be assigned to the same employer unless the operations are conducted as separate and distinct businesses.

Store—Dairy Products—Retail
Code 8006 ◆ Mercantile
Phrase ID: BM-8006-STO8F
Effective Date: November 1, 2021

Store—Delicatessen—Retail
Code 8006 ◆ Mercantile
Phrase ID: BM-8006-STO50
Effective Date: November 1, 2021

This phraseology does not include the selling of uncooked fresh meats.

Store—Department—Retail.
Code 8039 ◆ Mercantile
Phrase ID: BM-8039-STO3F
Effective Date: November 1, 2021

This phraseology includes installation of house furnishings.

Conditions for assignment to Code 8039

This phraseology applies to each location of an employer that meets all the following conditions:

1. The annual payroll subject to this phraseology is at least $650,000.
2. The merchandise handled must include

   - domestics linens
   - house furnishings other than furniture
   - wearing apparel, and
   - two or more of the following:
     - cosmetics
     - furniture
     - giftware
     - hardware
     - jewelry
     - luggage
     - sporting goods
     - stationery and greeting cards, or
     - toys.

3. The total annual sales of the following items must exceed 50% of the total annual sales:

   - house furnishings other than furniture
   - linens and domestics, and
wearing apparel.

**Important** The total annual sales of cosmetics, jewelry, and wearing apparel must not exceed 80% of the total annual sales.

**Five-and-ten-cent or dollar stores**

This phraseology does not apply to five-and-ten-cent or dollar stores that are properly classified to Code 8017.

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**Store—Drug—Retail**

**Code 8045** ◆ **Mercantile**

**Phrase ID:** BM-8045-STOAF

**Effective Date:** November 1, 2021

This phraseology applies to store locations where the employer’s books of accounts show that (a) at least 40% of gross receipts is from prescription sales, and (b) less than 50% of gross receipts is from food service or grocery sales.

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**Store—Drug—Wholesale**

**Code 8047** ◆ **Mercantile**

**Phrase ID:** BM-8047-STO7A

**Effective Date:** November 1, 2021

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**Store—Dry Goods—Retail**

**Code 8008** ◆ **Mercantile**

**Phrase ID:** BM-8008-STO62

**Effective Date:** November 1, 2021

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**Store—Dry Goods—Wholesale**

**Code 8032** ◆ **Mercantile**

**Phrase ID:** BM-8032-STO87

**Effective Date:** November 1, 2021

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**Store—Five and Ten Cent**

**Code 8017** ◆ **Mercantile**

**Phrase ID:** BM-8017-STO65

**Effective Date:** November 1, 2021

This phraseology applies to store locations that sell a variety of small wares such as (a) confectionery, (b) giftware, (c) housewares, (d) light hardware, (e) ready-to-wear clothing and accessories, (f) stationery, (g) toilet articles, and (h) toys.

**Store sales**

Store sales are usually for cash and without delivery service.

**Store advertising**

Stores are sometimes distinguished by advertising price ranges of

- “5 cents and 10 cents”, or
"5 cents to 1 dollar".

Store—Floor Covering—Retail
Code 8017  ●  Mercantile
Phrase ID: BM-8017-STO85
Effective Date: November 1, 2021

Store—Floor Covering—Wholesale
Code 8018  ●  Mercantile
Phrase ID: BM-8018-STO89
Effective Date: November 1, 2021

Store—Florist & Drivers.
Code 8001  ●  Mercantile
Phrase ID: BM-8001-STOBD
Effective Date: November 1, 2021
This phraseology includes service away from the store premises.

Cultivating or gardening
Cultivating or gardening is to be separately rated to Code 0035.

Store—Frozen or Frosted Food—Retail
Code 8006  ●  Mercantile
Phrase ID: BM-8006-STO90
Effective Date: November 1, 2021

Store—Fruit or Vegetable—Retail.
Code 8006  ●  Mercantile
Phrase ID: BM-8006-STOB6
Effective Date: November 1, 2021
This phraseology does not include the handling of fresh meats.

Store—Fruit or Vegetable—Wholesale
Code 8018  ●  Mercantile
Phrase ID: BM-8018-STO09
Effective Date: November 1, 2021

Store—Furniture & Drivers.
Code 8044  ●  Mercantile
Phrase ID: BM-8044-STO84
Effective Date: November 1, 2021
This phraseology applies to retail or wholesale stores.

House furnishings installation
This phraseology includes the installation of house furnishings.
Store—Grocery—Retail.

Code 8006 ◆ Mercantile

Phrase ID: BM-8006-ST066

Effective Date: November 1, 2021

Separately classify automobile service or full-service operations.

**Conditions for classification to Code 8006**

This phraseology applies to each separate store location that meets all of the following conditions:

1. The store sells a wide variety of items, such as
   - automobile accessories
   - bakery products
   - candy
   - canned or bottled beverages
   - canned or frozen foods
   - cereal
   - check cashing services
   - coffee
   - condiments
   - dairy products
   - delicatessen foods
   - flour
   - flowers
   - fruits
   - health or beauty products
   - ice
   - money orders
   - processed packaged foods
   - publications
   - service of beverages or food
   - snack foods
   - sundries
   - tea
   - tobacco
   - toiletries
   - vegetables, and
   - videos.

2. The store does not handle fresh meats.
3. The receipts from the service of food or beverages make up less than 50% of the store's total receipts.
4. The receipts from gasoline sales make up less than 90% of the store's total receipts.

**Important** Lottery ticket sales are excluded from total receipts.

**Assignment of Code 8006 and a restaurant code**

Code 8006 and the appropriate restaurant code must not be assigned to the same employer unless the operations are conducted as separate and distinct businesses.

Store—Grocery—Wholesale

Code 8018 ◆ Mercantile

Phrase ID: BM-8018-ST033

Effective Date: November 1, 2021

Store—Hardware.

Code 8010 ◆ Mercantile

Phrase ID: BM-8010-ST06A

Effective Date: November 1, 2021

This phraseology applies to retail or wholesale stores.
Store—Hearing Aid
Code 8013 ◆ Mercantile
Phrase ID: BM-8013-STOEF
Effective Date: November 1, 2021

Store—Household Appliance—Electrical & Drivers
Code 8044 ◆ Mercantile
Phrase ID: BM-8044-STO23
Effective Date: November 1, 2021

Store—Jewelry.
Code 8013 ◆ Mercantile
Phrase ID: BM-8013-STO15
Effective Date: November 1, 2021

This phraseology applies to retail or wholesale stores.

Store—Luggage—Retail
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-STOEC
Effective Date: November 1, 2021

Store—Meat, Fish or Poultry Dealer—Wholesale
Code 8021 ◆ Mercantile
Phrase ID: BM-8021-STO78
Effective Date: November 1, 2021

Code 8021 and Code 2081 can be assigned to the same employer if the store operations are physically separated from the butchering or slaughtering operations. Also, verifiable payroll records must be maintained for each separate operation.

Store—Meat, Fish or Poultry—Retail
Code 8031 ◆ Mercantile
Phrase ID: BM-8031-STOEA
Effective Date: November 1, 2021

Code 8031 and Code 2081 can be assigned to the same employer if the store operations are physically separated from the butchering or slaughtering operations. Also, verifiable payroll records must be maintained for each separate operation.

Store—Meat, Grocery and Provision—Combined—Retail NOC.
Code 8033 ◆ Mercantile
Phrase ID: BM-8033-STO69
Effective Date: November 1, 2021

This phraseology applies to a store where the employer’s books of accounts show that the cost of fresh and cured fish, meats, or poultry does not exceed 65% of the total cost of all merchandise purchased during the policy period.

Assignment to Code 8031
If the employer cannot satisfactorily establish that the cost of fresh and cured fish, meats, or poultry constitutes less than 65% of the total cost of all merchandise purchased during the policy period, then the store must be assigned to Code 8031.
Store—Paint or Wallpaper—Retail
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-STOA0
Effective Date: November 1, 2021

Store—Paint or Wallpaper—Wholesale
Code 8018 ◆ Mercantile
 Phrase ID: BM-8018-STO22
Effective Date: November 1, 2021

Store—Pet and Pet Supply—Retail
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-STO1C
Effective Date: November 1, 2021

Store—Pet and Pet Supply—Wholesale
Code 8018 ◆ Mercantile
Phrase ID: BM-8018-STOE5
Effective Date: November 1, 2021

Store—Piano or Organ & Drivers
Code 8044 ◆ Mercantile
Phrase ID: BM-8044-STO7E
Effective Date: November 1, 2021

Store—Record, Book, Compact Disc, Software, Video or Audio Cassette—Retail.
Code 8072 ◆ Mercantile
Phrase ID: BM-8072-STOA2
Effective Date: November 1, 2021

This phraseology does not apply to store locations where more than 50% of the gross receipts is from the service of food or the sale of (a) computers or other hardware, (b) musical instruments, or (c) household or electronic equipment.

Store—Retail NOC
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-STO2F
Effective Date: November 1, 2021

Store—Ship Chandler.
Code 8010 ◆ Mercantile
Phrase ID: BM-8010-STOC8
Effective Date: November 1, 2021

This phraseology does not apply to manufacturing operations.
Store—Shoe—Retail
Code 8008 ◆ Mercantile
Phrase ID: BM-8008-STO55
Effective Date: November 1, 2021

Store—Shoe—Wholesale
Code 8032 ◆ Mercantile
Phrase ID: BM-8032-STO3A
Effective Date: November 1, 2021

Store—Software, Book, Record, Compact Disc, Video or Audio Cassette—Retail.
Code 8072 ◆ Mercantile
Phrase ID: BM-8072-STO6C
Effective Date: November 1, 2021
This phraseology does not apply to store locations where more than 50% of the gross receipts is from the service of food or the sale of (a) computers or other hardware, (b) musical instruments, or (c) household or electronic equipment.

Store—Sporting Goods—Retail
Code 8017 ◆ Mercantile
Phrase ID: BM-8017-STO30
Effective Date: November 1, 2021

Store—Supermarket.
Code 8033 ◆ Mercantile
Phrase ID: BM-8033-STO38
Effective Date: November 1, 2021
This phraseology applies to a store where the employer’s books of accounts show that the cost of fresh and cured fish, meats, or poultry does not exceed 65% of the total cost of all merchandise purchased during the policy period.

Assignment to Code 8031
If the employer cannot satisfactorily establish that the cost of fresh and cured fish, meats, or poultry constitutes less than 65% of the total cost of all merchandise purchased during the policy period, then the store must be assigned to Code 8031.

Store—Superstores and Warehouse Clubs
Code 8037 ◆ Mercantile
Phrase ID: BM-8037-STOF7
Effective Date: November 1, 2021
This phraseology applies to superstores and warehouse clubs that are large retail establishments with multiple departments and each department sells a specific type of merchandise.

Warehouse club business memberships
Warehouse clubs may have a large percentage of business memberships. This does not prevent them from assignment to this classification.

Principal type of merchandise sold
Principal type of merchandise sold is the type of merchandise that generates more than 50% of gross receipts. Superstores and warehouse clubs are not classified based on the principal type of merchandise sold because it may vary from year to year.

Distinction between superstores and department stores
A key distinction between superstores and department stores, discount department stores, or other retail operations is that superstores sell groceries in addition to clothing and other types of merchandise.
**Merchandise types**
Types of merchandise sold include

- baked goods
- cereal
- clothing
- cookies
- crackers
- fresh produce
- frozen desserts
- frozen dinners
- juices
- meat
- milk
- seafood, and
- other types of merchandise.

**Store—Vegetable or Fruit—Retail.**
**Code 8006** ◆ Mercantile
**Phrase ID: BM-8006-STO2A**  
**Effective Date: November 1, 2021**
This phraseology does not include the handling of fresh meats.

**Store—Vegetable or Fruit—Wholesale**
**Code 8018** ◆ Mercantile
**Phrase ID: BM-8018-STOE7**  
**Effective Date: November 1, 2021**

**Store—Video or Audio Cassette, Book, Record, Compact Disc, Software—Retail.**
**Code 8072** ◆ Mercantile
**Phrase ID: BM-8072-STO32**  
**Effective Date: November 1, 2021**
This phraseology does not apply to store locations where more than 50% of the gross receipts is from the service of food or the sale of (a) computers or other hardware, (b) musical instruments, or (c) household or electronic equipment.

**Store—Wholesale—NOC**
**Code 8018** ◆ Mercantile
**Phrase ID: BM-8018-STO49**  
**Effective Date: November 1, 2021**

**Stove Mfg.**
**Code 3169**
**Phrase ID: BM-3169-STO04**  
**Effective Date: November 1, 2021**

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### Street Cleaning & Drivers

**Code 9402**

Phrase ID: BM-9402-STR4E

*Effective Date: November 1, 2021*

### Street or Road Construction—Beautification Work & Drivers

**Code 0042**  Construction

Phrase ID: BM-0042-STR9A

*Effective Date: November 1, 2021*

This phraseology applies to (a) planting, (b) seeding, (c) sodding, and (d) similar landscape work necessary for the beautification of roadsides.

### Street or Road Construction—Paving or Repaving & Drivers

**Code 5506**  Construction

Phrase ID: BM-5506-STRC8

*Effective Date: November 1, 2021*

This phraseology applies to all kinds of paving or repaving, scraping, or surfacing or resurfacing. This phraseology includes airport runways or warming aprons.

**Operations to be separately rated**

The following operations are to be separately rated:

- bridge or culvert building
- clearing of right-of-ways
- earth or rock excavation
- filling or grading
• quarrying
• stone crushing, and
• tunneling.

**Street or Road Construction—Rock Excavation & Drivers**  
*Code 5507 ● Construction*  
Phrase ID: BM-5507-STR8B  
*Effective Date: November 1, 2021*

This phraseology includes incidental quarrying and stone crushing.

**Tunneling operations**  
This phraseology does not apply to tunneling.

**Street or Road Construction—Subsurface Work & Drivers**  
*Code 5507 ● Construction*  
Phrase ID: BM-5507-STRB3  
*Effective Date: November 1, 2021*

This phraseology applies to (a) clearing of right-of-ways, (b) earth excavation, (c) filling, and (d) grading.

**Operations to be separately rated**  
Separately rate bridge building, culvert building, or tunneling where clearance is more than 10 feet at any point or the entire distance between terminal abutments exceeds 20 feet.

**Street or Road Making Machinery Mfg.**  
*Code 3507*  
Phrase ID: BM-3507-STR6F  
*Effective Date: November 1, 2021*

**Stucco or Plastering Work—On Outside of Buildings**  
*Code 5022 ● Construction*  
Phrase ID: BM-5022-STRDB  
*Effective Date: November 1, 2021*

**Stump Removal Operations—By Specialist Contractor & Drivers**  
*Code 0106*  
Phrase ID: BM-0106-STR2B  
*Effective Date: November 1, 2021*

This phraseology does not apply to stump removal operations in connection with the following operations: (a) excavation, (b) logging, or (c) street or road construction.

**Sugar Manufacturing or Refining From Sugar Cane or Sugar Beets**  
*Code 2021*  
Phrase ID: BM-2021-STRA9  
*Effective Date: November 1, 2021*

This phraseology includes (a) honey processing, (b) molasses blending or manufacturing, and (c) syrup refining.

**Receiving station employees**  
Receiving station employees are to be separately rated to Code 8209 when performed by others.
Supply Boats—Coverage Under Admiralty Law—Program I
Code 7016
Phrase ID: BM-7016-STRBA
Effective Date: November 1, 2021

Supply Boats—Coverage Under Admiralty Law—Program II—State Act Benefits
Code 7024
Phrase ID: BM-7024-STR16
Effective Date: November 1, 2021

Supply Boats—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits
Code 7047
Phrase ID: BM-7047-STR52
Effective Date: November 1, 2021

Surgical or Pharmaceutical Goods Mfg. NOC
Code 4693
Phrase ID: BM-4693-STRC2
Effective Date: November 1, 2021

Surveyors, Timber Cruisers, Oil or Gas Geologists or Scouts, & Drivers
Code 8602
Phrase ID: BM-8602-STRE9
Effective Date: November 1, 2021

Operations included in this phraseology must be conducted as a separate and distinct business and not in support of an entity’s principal business.

**Operations in support of an entity’s principal business**
Operations performed in support of an entity’s principal business must be separately rated to the principal business. Examples of these businesses include:

- chemical companies
- oil and gas companies
- power or light companies
- schools, and
- timber companies.

**Archeological contractors**
This phraseology includes archeological contractors who survey or evaluate sites.

Suspender Mfg.
Code 2501
Phrase ID: BM-2501-STRC9
Effective Date: November 1, 2021

Buckle, leather parts, or webbing manufacturing are to be separately rated.
Swimming Pool—Construction—Not Iron or Steel & Drivers

Code 5223  Construction
Phrase ID: BM-5223-STR1D  
Effective Date: November 1, 2021

Code 5213 must not be assigned to the same job or location where Code 5223 applies.

Construction of iron or steel pools
The construction of iron or steel pools is to be separately rated to Code 5059.

Excavation operations
Excavation is to be separately rated to Code 6217.

Swimming pool maintenance work
Swimming pool maintenance work is to be separately rated to Code 9014, provided that

• the operations described by Code 5223 and Code 9014 are conducted by separate crews with no interchange of labor, and
• separate payroll records are maintained.

Swimming Pool—Public Operation—All Other Employees

Code 9015
Phrase ID: BM-9015-STR06  
Effective Date: November 1, 2021

Assign clerical and sales employees to Code 9012.

Synthetic Rubber Intermediate Mfg.

Code 4829
Phrase ID: BM-4829-STR48  
Effective Date: November 1, 2021

The following operations are to be separately rated: (a) acetylene gas manufacturing, (b) alcohol manufacturing, (c) gasoline recovery, and (d) oil refining.

Synthetic Rubber Mfg.

Code 4751
Phrase ID: BM-4751-STR82  
Effective Date: November 1, 2021

Synthetic rubber intermediate manufacturing is to be separately rated to Code 4829.

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**Tack Mfg.**  
**Code 3270**  
**Phrase ID: BM-3270-TAC2F**  
*Effective Date: November 1, 2021*

**Tailoring or Dressmaking—Custom Exclusively.**  
**Code 2503**  
**Phrase ID: BM-2503-TACD3**  
*Effective Date: November 1, 2021*

This phraseology does not apply to manufacturing operations.

**Operations described by another classification**  
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 2503 are conducted as a separate and distinct business.

**Tailor Shop.**  
**Code 8017**  
**Mercantile**  
**Phrase ID: BM-8017-TAC2A**  
*Effective Date: November 1, 2021*

Assign employers that exclusively perform custom tailoring to Code 2503.
Talc Mill & Drivers.
Code 1747
Phrase ID: BM-1747-TAC8B
Effective Date: November 1, 2021

Digging, mining, and quarrying are to be separately rated.

Tank Building—Metal—Shop
Code 3620
Phrase ID: BM-3620-TACC6
Effective Date: November 1, 2021

Tank Erection or Repair—Metal—Within Buildings Exclusively
Code 3726 • Construction
Phrase ID: BM-3726-TACEF
Effective Date: November 1, 2021

This phraseology includes construction or repair of foundations.

Tank Installation—Gasoline Service Stations & Drivers
Code 3724 • Construction
Phrase ID: BM-3724-TAC76
Effective Date: November 1, 2021

Taxicab Co.—All Other Employees & Drivers
Code 7370
Phrase ID: BM-7370-TACC0
Effective Date: November 1, 2021

The entire payroll of all taxicab drivers must be included in calculating the premium.

Premium calculation
In the absence of verifiable payroll records, the premium charged is determined based on the per vehicle per policy year amount for employee-operated vehicles in the loss costs or rates miscellaneous values. If the owner leases or rents the vehicles to others, an additional premium must be calculated based on the per vehicle per year amount for leased or rented vehicles shown in the loss costs or rates miscellaneous values.

Pro rata adjustments
The per vehicle per policy year amount is subject to pro rata adjustment only when the

• lease is for a portion of the policy period, or
• vehicle is owned by the employer for a portion of the policy period.

Per vehicle per policy year amounts
These amounts are in consideration of

• downtime
• gratuities
• multiple shifts
• vacation time, or
• other periods during which the vehicle is not in operation.

Garage employees
Garage employees are to be separately rated to Code 8385.
Taxicab Co.—Garage Employees
Code 8385
Phrase ID: BM-8385-TAC7D
Effective Date: November 1, 2021

Taxidermist
Code 9600
Phrase ID: BM-9600-TAC54
Effective Date: November 1, 2021

Taximeter or Speedometer Mfg.
Code 3574
Phrase ID: BM-3574-TACED
Effective Date: November 1, 2021

Tea, Coffee, or Grocery Dealer—Retail.
Code 8006 ◆ Mercantile
Phrase ID: BM-8006-TAC45
Effective Date: November 1, 2021
This phraseology applies to the house-to-house sale of coffee, groceries, or tea.

Incidental stores or warehouses
This phraseology includes incidental stores or warehouses.

Telecommunications Co.—Cable TV, or Satellite—All Other Employees & Drivers
Code 7600
Phrase ID: BM-7600-TAC00
Effective Date: November 1, 2021
This phraseology includes the extension, installation, maintenance, and operation of overhead and underground lines and service connections, including line installation within a building.

Operations included when installing telecommunications lines
This phraseology includes the following operations when performed in conjunction with installing telecommunication lines:

• the clearing of right-of-ways, and
• the erection of cross-arms, insulators, and poles.

Installation of fiber-optic lines
This phraseology includes the installation of fiber-optic lines requiring specialized connection skills. The mechanical or fusion splicing of fiber-optic strands is also assigned to this code.

Conduit construction
Conduit construction is to be separately rated.

Contractors performing work for telecommunications companies
This phraseology applies to

• contractors performing work for telecommunications companies, and
• specialist contractors laying telephone cable under contract with a telephone company.

Telecommunications Co.: Office or Exchange Employees & Clerical
Code 8901
Phrase ID: BM-8901-TAC40
Effective Date: November 1, 2021

Telephone or Cable Television Line Installation—Underground & Drivers
Code 6325
Phrase ID: BM-6325-TAC36
Effective Date: November 1, 2021

This phraseology applies to the installation and maintenance of the following underground cable television and telephone lines when done by a contractor: (a) extension lines, (b) main lines, and (c) outside service connection lines.

Installation or replacement of cable in existing conduit by a specialty contractor
The installation or replacement of cable only in existing conduit by a specialty contractor must be separately rated to Code 5190.

Telephone or Telegraph—Apparatus Mfg.
Code 3681
Phrase ID: BM-3681-TACC6
Effective Date: November 1, 2021

Television or Radio Broadcasting Station—All Employees & Clerical, Drivers.
Code 7610
Phrase ID: BM-7610-TACF8
Effective Date: November 1, 2021

This phraseology includes entertainers, musicians, and players.

Television, Radio, Telephone, or Telecommunication Device Mfg. NOC
Code 3681
Phrase ID: BM-3681-TAC87
Effective Date: November 1, 2021

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**Terra-Cotta Mfg.**

**Code 4062**

**Phrase ID:** BM-4062-TEN3B  
**Effective Date:** November 1, 2021

This phraseology applies to architectural or decorative terra-cotta.

**Operations to be separately rated**

Clay digging, mining, and quarrying are to be separately rated.

**Textile Bleaching, Dyeing, Mercerizing, Finishing**

**Code 2413**

**Phrase ID:** BM-2413-TENF9  
**Effective Date:** November 1, 2021

This phraseology applies to new textile goods.

**Cleaning or dyeing of garments**

This phraseology does not apply to cleaning or dyeing of garments.

**Textile Fiber Mfg.—Synthetic**

**Code 2305**

**Phrase ID:** BM-2305-TENC8  
**Effective Date:** November 1, 2021

This phraseology applies to the manufacture of (a) acetate, (b) nylon, (c) polyester, (d) rayon, and (e) similar synthetic fibers.

**Pyroxylin manufacturing**

Pyroxylin manufacturing is to be separately rated to Code 4459.

**Textile—Machinery Mfg.**

**Code 3515**

**Phrase ID:** BM-3515-TEN97  
**Effective Date:** November 1, 2021

**Textile—Mending**

**Code 2501**

**Phrase ID:** BM-2501-TEN47  
**Effective Date:** November 1, 2021

This phraseology applies to invisible textile weaving of wearing apparel.
Theater—Drive-In—All Employees

Code 9154
Phrase ID: BM-9154-TEN25
Effective Date: November 1, 2021

Theater NOC—All Other Employees

Code 9154
Phrase ID: BM-9154-TEN06
Effective Date: November 1, 2021

This phraseology includes (a) box office employees, (b) managers, (c) motion picture operators, (d) stagehands, and (e) ushers.

Theater NOC—Players, Entertainers, or Musicians

Code 9156
Phrase ID: BM-9156-TENCD
Effective Date: November 1, 2021

Thermometer Mfg.

Code 3685
Phrase ID: BM-3685-TEN1E
Effective Date: November 1, 2021

Thread or Yarn Dyeing or Finishing

Code 2416
Phrase ID: BM-2416-TEN4B
Effective Date: November 1, 2021

Thread or yarn manufacturing is to be separately rated.

Operations described by another classification

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 2416 are conducted as a separate and distinct business.

Thread or Yarn Mfg.—Cotton

Code 2220
Phrase ID: BM-2220-TENCA
Effective Date: November 1, 2021

Thread or Yarn Mfg.—Silk

Code 2302
Phrase ID: BM-2302-TEN72
Effective Date: November 1, 2021

Tie, Post or Pole Yard & Drivers.

Code 2960
Phrase ID: BM-2960-TEN00
Effective Date: November 1, 2021

This phraseology includes preserving operations.
Assignment of Code 2960 and Code 2702 or Code 8232
Code 2960 and Code 2702 or Code 8232 must not be assigned to the same employer unless the operations described by these classifications are conducted as separate and distinct businesses.

Tile or Earthenware Mfg. NOC & Drivers.
Code 4021
Phrase ID: BM-4021-TEN4B
Effective Date: November 1, 2021
This phraseology includes (a) clay, sand, or shale digging, and (b) the construction or reconstruction of kilns or sheds.

Manufactured products
This phraseology includes the manufacturing of

• glazed or unglazed drain or sewer pipes or conduits
• sand-lime bricks
• the following types of building or paving bricks:
  – common
  – face
  – pressed, or
  – re-pressed
• the following types of tiles:
  – drainage
  – fireproofing
  – roofing, or
  – structural
• wall copings, and
• similar products.

Operations to be separately rated
Underground mining or quarrying is to be separately rated.

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Tinfoil Mfg.

**Code 3334**

Phrase ID: BM-3334-TIM9C

*Effective Date: November 1, 2021*

Tinning or Galvanizing—Not Electrolytic.

**Code 3373**

Phrase ID: BM-3373-TIM61

*Effective Date: November 1, 2021*

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 3373 are conducted as a separate and distinct business.

Tobacco Products Mfg. NOC

**Code 2172**

Phrase ID: BM-2172-TIM0B

*Effective Date: November 1, 2021*

This phraseology includes the manufacture of cigar, cigarette, and smokeless tobacco products.

**Can manufacturing**

Can manufacturing is to be separately rated to Code 3220.

Tobacco—Rehandling or Warehousing

**Code 2174**

Phrase ID: BM-2174-TIMA1

*Effective Date: November 1, 2021*

This phraseology applies to tobacco auction houses and exclusive tobacco warehouses absent of any (a) processing, (b) sorting, (c) grading, or (d) packing operations.

**Green leaf tobacco processing**

This phraseology includes green leaf tobacco

- stemming
- stripping
- bunching
- packing, and
• compressing.

**Black leaf tobacco**

This phraseology includes the treatment of black leaf tobacco with certain oils and flavoring preparations.

**Toilet or Towel Supply Co. & Route Supervisors, Drivers**

*Code 2587*  
Mercantile

Phrase ID: BM-2587-TIM41  
*Effective Date: November 1, 2021*

This phraseology does not include laundry operations.

**Tool Mfg.—Agricultural, Construction, Logging, Mining, Oil, or Artesian Well**

*Code 3126*

Phrase ID: BM-3126-TIM6A  
*Effective Date: November 1, 2021*

**Tool Mfg.—Drop or Machine Forged NOC—Forging Includes Trimming**

*Code 3110*

Phrase ID: BM-3110-TIM1E  
*Effective Date: November 1, 2021*

**Tool Mfg.—Drop or Machine Forged NOC—Machining or Finishing of Tools or Die Making Operations**

*Code 3114*

Phrase ID: BM-3114-TIMFB  
*Effective Date: November 1, 2021*

**Tool Mfg.—Not Drop or Machine Forged NOC**

*Code 3113*

Phrase ID: BM-3113-TIMC6  
*Effective Date: November 1, 2021*

**Tool Sharpening—Industrial Tools—Shop Only**

*Code 3632*

Phrase ID: BM-3632-TIM75  
*Effective Date: November 1, 2021*

This phraseology applies only to shop operations performed on the premises of the employer.

**Tool sharpening at the customer’s location**

Tool sharpening operations performed at the customer’s location are to be separately rated.

**Towel or Toilet Supply Co. & Route Supervisors, Drivers.**

*Code 2587*  
Mercantile

Phrase ID: BM-2587-TIM85  
*Effective Date: November 1, 2021*

This phraseology does not include laundry operations.
Toy Mfg.—Cloth Stuffed Animals or Toys  
**Code 2501**  
**Phrase ID:** BM-2501-TIMFA  
**Effective Date:** November 1, 2021

Toy Mfg.—Wood  
**Code 2841**  
**Phrase ID:** BM-2841-TIM89  
**Effective Date:** November 1, 2021

Traction Engine or Power Plow Mfg.  
**Code 3507**  
**Phrase ID:** BM-3507-TIMCE  
**Effective Date:** November 1, 2021

Tractor Mfg.—Caterpillar® Type  
**Code 3507**  
**Phrase ID:** BM-3507-TIM56  
**Effective Date:** November 1, 2021

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Tree Pruning and Removal—All Operations & Drivers—Natural Catastrophe

Code 0106

Phrase ID: BM-0106-TREB7
Effective Date: November 1, 2021

This phraseology applies to employers that contract exclusively to perform the following work in the aftermath of a natural catastrophe: (a) clean up tree debris, (b) prune limbs, and (c) remove felled or lodged trees.

Assignment as an additional classification
Code 0106 may be assigned as an additional classification when separation of payroll exists. When no separation of payroll exists, the payroll for the entire operation must be assigned to the highest-rated classification.

Removal of standing trees
Refer to Code 2702 for removal of standing trees.

Removal of tree debris using mechanical equipment
Refer to Code 6217 for the removal of tree debris using mechanical equipment, such as bulldozers and hydro axes.

Tree Pruning, Spraying, Repairing—All Operations & Drivers

Code 0106

Phrase ID: BM-0106-TRED1
Effective Date: November 1, 2021

This phraseology applies by job site to tree pruning contracts requiring any above-ground-level work.

Chipping and cleanup activities
Code 0106 applies to the whole contract, including chipping and cleanup activities, regardless of whether or not a separate contract is written for tree pruning or lawn maintenance and another contract is written for chipping or cleanup.

Incidental tree removal
Assign incidental tree removal on a developed site conducted in connection with tree pruning, spraying, and repairing operations to Code 0106.

Code 0106 differentiation from Code 2702
Code 0106 is differentiated from Code 2702 because under Code 0106 a tree is removed by cutting it into sections. Also, due to limited clearance from structures, a guide rope is used as needed to direct the fall of the tree.

Employers that exclusively perform tree removal operations
Refer to Code 2702 for employers that exclusively perform tree removal operations.
Tree Pruning, Trimming, or Spraying—All Operations & Drivers for Existing Right-of-Way—Electric, Power, Telephone, Burglar, or Fire Alarm Lines
Code 0106
Phrase ID: BM-0106-TREF9
Effective Date: November 1, 2021

Trucking—Hauling Explosives or Ammunition—All Employees & Drivers
Code 7219
Phrase ID: BM-7219-TRECC
Effective Date: November 1, 2021
This phraseology includes miscellaneous employees such as garage employees, repairers, and terminal employees. Refer to the Miscellaneous Employees rule.

Classification assignment to the appropriate trucking classification
Truckers who haul under contract, whether for one or more individuals or concerns, must not be classified and rated except in accordance with the appropriate "trucking" classification.

Important When trucking operations are a secondary business and conducted as a separate undertaking or enterprise, the payroll of an individual employee may be divided and allocated to other than a "Trucking" classification.

Trucking—Mail, Parcel, or Package Delivery—Under Contract With the US Postal Service—All Employees & Drivers
Code 7232
Phrase ID: BM-7232-TREC9
Effective Date: November 1, 2021
This phraseology applies to employers under contract with the US Postal Service for delivery of mail involving (a) letters, (b) packages, (c) pallets, (d) parcels, (e) rolling containers, and (f) sacks.

Miscellaneous employees
This phraseology includes miscellaneous employees such as garage employees, repairers, and terminal employees. Refer to the Miscellaneous Employees rule.

US Postal Service contract mail delivery
This phraseology includes US Postal Service contract mail delivery performed on both
• a bulk basis, and
• an individual letter, package, or parcel basis.

Classification assignment to the appropriate trucking classification
Truckers who haul under contract, whether for one or more individuals or concerns, must not be classified and rated except in accordance with the appropriate "trucking" classification.

Important When trucking operations are a secondary business and conducted as a separate undertaking or enterprise, the payroll of an individual employee may be divided and allocated to other than a "Trucking" classification.

Trucking NOC—All Employees & Drivers
Code 7219
Phrase ID: BM-7219-TREC0
Effective Date: November 1, 2021
This phraseology includes miscellaneous employees such as garage employees, repairers, and terminal employees. Refer to the Miscellaneous Employees rule.

Classification assignment to the appropriate trucking classification
Truckers who haul under contract, whether for one or more individuals or concerns, must not be classified and rated except in accordance with the appropriate "trucking" classification.

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Important  When trucking operations are a secondary business and conducted as a separate undertaking or enterprise, the payroll of an individual employee may be divided and allocated to other than a "Trucking" classification.

Storage warehouse employees
Storage warehouse employees are to be separately rated.

Trucking—Oil Field Equipment—All Employees & Drivers
Code 7222
Phrase ID: BM-7222-TREE8
Effective Date: November 1, 2021
This phraseology includes miscellaneous employees such as garage employees, repairers, and terminal employees. Refer to the Miscellaneous Employees rule.

Classification assignment to the appropriate trucking classification
Truckers who haul under contract, whether for one or more individuals or employers, must not be classified except in accordance with the appropriate trucking classification.

Important  When trucking operations are a secondary business and conducted as a separate undertaking or enterprise, the payroll of an individual employee may be divided and allocated to classifications other than a “Trucking” classification.

Trucking—Parcel or Package Delivery—All Employees & Drivers
Code 7230
Phrase ID: BM-7230-TRE31
Effective Date: November 1, 2021
This phraseology applies to employers that exclusively deliver from retail stores under term contracts. This phraseology includes miscellaneous employees such as garage employees, repairers, and terminal employees. Refer to the Miscellaneous Employees rule.

Classification assignment to the appropriate trucking classification
Truckers who haul under contract, whether for one or more individuals or concerns, must not be classified and rated except in accordance with the appropriate "trucking" classification.

Important  When trucking operations are a secondary business and conducted as a separate undertaking or enterprise, the payroll of an individual employee may be divided and allocated to other than a “Trucking” classification.

Truck Leasing—Long-Term—All Other Employees & Drivers
Code 8380
Phrase ID: BM-8380-TRE08
Effective Date: November 1, 2021
Towing for others and roadside assistance are to be separately rated.

Truck Leasing—Long-Term—Sales Employees
Code 8748
Phrase ID: BM-8748-TRE66
Effective Date: November 1, 2021
This phraseology is subject to the Standard exception classifications rule, except in respect to delivery of automobiles.
Truck—Rental—All Other Employees & Counter Personnel, Drivers
Code 8002  ◆  Mercantile
Phrase ID: BM-8002-TRE04
Effective Date: November 1, 2021

Truck—Rental—Garage Employees
Code 8385
Phrase ID: BM-8385-TRE8A
Effective Date: November 1, 2021

Tugboats—Coverage Under Admiralty Law—Program I
Code 7016
Phrase ID: BM-7016-TRE9A
Effective Date: November 1, 2021

Tugboats—Coverage Under Admiralty Law—Program II—State Act Benefits
Code 7024
Phrase ID: BM-7024-TRE7F
Effective Date: November 1, 2021

Tugboats—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits
Code 7047
Phrase ID: BM-7047-TREB0
Effective Date: November 1, 2021

Tunneling—All Operations
Code 6251  ◆  Construction
Phrase ID: BM-6251-TREBF
Effective Date: November 1, 2021
This phraseology includes (a) all employees working under air pressure, and (b) all others working in the tunnel or performing work in connection with equipment.

Lining operations
This phraseology includes lining operations.

Subway construction
Subway construction is to be separately rated.

Tunnel—Vehicular—Or Bridge Operations & Drivers.
Code 9019
Phrase ID: BM-9019-TREEF
Effective Date: November 1, 2021
This phraseology includes all employees on approaches.

Operations to be separately rated
Structural alterations or repairs and the painting of the bridge structure are to be separately rated.
Twine, Cordage, or Rope Mfg. NOC
Code 2220
Phrase ID: BM-2220-TRE53
Effective Date: November 1, 2021

Twine or Cord Mfg.—Cotton
Code 2220
Phrase ID: BM-2220-TRE28
Effective Date: November 1, 2021

Type Foundry
Code 3336
Phrase ID: BM-3336-TRE57
Effective Date: November 1, 2021

Typewriter Mfg.
Code 3574
Phrase ID: BM-3574-TRE1B
Effective Date: November 1, 2021

Typewriter Ribbon or Carbon Paper Mfg.
Code 4251
Phrase ID: BM-4251-TRE7B
Effective Date: November 1, 2021

Paper manufacturing is to be separately rated to Code 4239.

Phraseologies starting with the letter U

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Umbrella Mfg.
Code 2501
Phrase ID: BM-2501-UMB18
Effective Date: November 1, 2021
The manufacturing of frames, handles, or hardware is to be separately rated.

Undertaker & Drivers
Code 9620
Phrase ID: BM-9620-UMB6E
Effective Date: November 1, 2021

United States Armed Service Risk—All Employees & Drivers.
Code 9077F
Phrase ID: BM-9077-UMB86
Effective Date: November 1, 2021
This phraseology applies to civilian employees of nonappropriated fund instrumentalities of the United States such as, but not limited to, the following:
a. Post exchanges, ship's service department or stores, officers and enlisted personnel's clubs and messes, welfare, motion picture, and recreation funds.
b. Civilian's clubs and messes, welfare, motion picture, and recreation funds.

Upholstering
Code 9522
Phrase ID: BM-9522-UMB44
Effective Date: November 1, 2021
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 9522 are conducted as a separate and distinct business. This restriction does not apply to (a) automobile body manufacturing, (b) coffin or casket manufacturing, or (c) furniture manufacturing.

Upholstering—Away From Shop
Code 9521
Phrase ID: BM-9521-UMB83
Effective Date: November 1, 2021
This phraseology must not be assigned to an employer that performs operations described by another classification unless the operations subject to Code 9521 are conducted as a separate and distinct business. This restriction does not apply to (a) automobile body manufacturing, (b) coffin or casket manufacturing, or (c) furniture manufacturing.

Upholstery, Carpet, or Rug Cleaning & Drivers.
Code 2585
Phrase ID: BM-2585-UMB8F
Effective Date: November 1, 2021
This phraseology applies to outside or shop operations.
**U.S.O. Operations—Permanent Location**  
*Code 9063*

**Phrase ID:** BM-9063-UMB5E  
**Effective Date:** November 1, 2021

Mobile units are to be separately rated to the classifications applicable to their operations.

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**U.S.O. Operations—Travelers Aid Society**  
*Code 8742*

**Phrase ID:** BM-8742-UMB02  
**Effective Date:** November 1, 2021

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**Phraseologies starting with the letter V**

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Effective Date: November 1, 2021

Vault Construction or Installation.
Code 5057 • Construction
Phrase ID: BM-5057-VAC16
Effective Date: November 1, 2021
This phraseology applies to burglarproof or fireproof vaults.

Vegetable Packing & Drivers.
Code 8209
Phrase ID: BM-8209-VAC61
Effective Date: November 1, 2021
This phraseology applies to (a) buying or collecting from growers, (b) sorting, (c) grading, (d) packing, or (e) otherwise preparing vegetables for transportation to market and to buyers.

Cannery operations
This phraseology does not apply to canneries.

Vending or Coin Operated Machines—Installation, Service, or Repair & Salespersons, Drivers.
Code 5192
Phrase ID: BM-5192-VAC49
Effective Date: November 1, 2021
This phraseology includes storage, shop, and outside operations.

Veneer Mfg.
Code 2714
Phrase ID: BM-2714-VACB0
Effective Date: November 1, 2021

Veneer Products Mfg.
Code 2915
Phrase ID: BM-2915-VAC55
Effective Date: November 1, 2021
This phraseology includes veneer manufacturing.

Veneer Products Mfg.
Code 2916
Phrase ID: BM-2916-VAC3E
Effective Date: November 1, 2021
This phraseology does not apply to veneer manufacturing.
Venetian Blind Assembly.

Code 2881

Phrase ID: BM-2881-VAC4F
Effective Date: November 1, 2021

This phraseology applies to assembly from manufactured parts and includes finishing.

Operations described by another classification
This phraseology must not be assigned to an employer with operations described by another classification unless the operations subject to Code 2881 are conducted as a separate and distinct business.

Vessels NOC—Coverage Under Admiralty Law—Program I

Code 7016

Phrase ID: BM-7016-VACEC
Effective Date: November 1, 2021

Vessels NOC—Coverage Under Admiralty Law—Program II—State Act Benefits

Code 7024

Phrase ID: BM-7024-VAC3C
Effective Date: November 1, 2021

Vessels NOC—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits

Code 7047

Phrase ID: BM-7047-VAC87
Effective Date: November 1, 2021

Vessels—Not Self-Propelled—Coverage Under Admiralty Law—Program I

Code 7046

Phrase ID: BM-7046-VACFD
Effective Date: November 1, 2021

Vessels with a regular master and crew who are furnished living quarters aboard the vessel must be rated to the Vessels NOC codes.

Vessels—Not Self-Propelled—Coverage Under Admiralty Law—Program II—State Act Benefits

Code 7098

Phrase ID: BM-7098-VAC24
Effective Date: November 1, 2021

Vessels with a regular master and crew who are furnished living quarters aboard the vessel must be rated to the Vessels NOC codes.

Vessels—Not Self-Propelled—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits

Code 7099

Phrase ID: BM-7099-VACA4
Effective Date: November 1, 2021

Vessels with a regular master and crew who are furnished living quarters aboard the vessel must be rated to the Vessels NOC codes.
Vessels—Sail—Coverage Under Admiralty Law—Program I

Code 7038
Phrase ID: BM-7038-VAC11
Effective Date: November 1, 2021

Vessels—Sail—Coverage Under Admiralty Law—Program II—State Act Benefits

Code 7090
Phrase ID: BM-7090-VAC12
Effective Date: November 1, 2021

Vessels—Sail—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits

Code 7050
Phrase ID: BM-7050-VAC72
Effective Date: November 1, 2021

Video Game—Installation, Service, or Repair & Salespersons, Drivers

Code 5192
Phrase ID: BM-5192-VAC24
Effective Date: November 1, 2021

Virus, Antitoxin, or Serum Mfg. & Drivers

Code 5951
Phrase ID: BM-5951-VAC19
Effective Date: November 1, 2021

Vitriol Mfg.

Code 4829
Phrase ID: BM-4829-VAC79
Effective Date: November 1, 2021

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**Wagon or Carriage Mfg. or Assembly**  
**Code 3808**  
**Phrase ID: BM-3808-WAL43**  
**Effective Date: November 1, 2021**

**Wallboard, Sheetrock, Drywall, Plasterboard, or Cement Board Installation—Within Buildings & Drivers**  
**Code 5445**  
**Construction**  
**Phrase ID: BM-5445-WAL8C**  
**Effective Date: November 1, 2021**

This phraseology includes (a) the taping of joints or seams, (b) the application of joint compound, and (c) sanding.

**Installation of light-gauge steel**  
This phraseology includes the installation of light-gauge steel by contractors who perform wallboard installation.

**Specialist contractors who strictly perform drywall framing or finishing**  
This phraseology includes specialist contractors who strictly perform drywall framing or finishing operations.

**Wallpaper Mfg.**  
**Code 4279**  
**Phrase ID: BM-4279-WALC8**  
**Effective Date: November 1, 2021**

This phraseology includes designing, finishing, or printing.

**Paper manufacturing**  
Paper manufacturing is to be separately rated to Code 4239.
Warehousing—Cold Storage
Code 8291
Phrase ID: BM-8291-WAL8F
Effective Date: November 1, 2021

Warehousing—Furniture & Drivers
Code 8293
Phrase ID: BM-8293-WAL31
Effective Date: November 1, 2021

This phraseology includes handling or packing of household goods away from the employer’s premises.

Warehousing NOC
Code 8292
Phrase ID: BM-8292-WALEB
Effective Date: November 1, 2021

This phraseology applies to general merchandise. Drivers are to be separately rated to the appropriate trucking classification.

Watchcase Mfg.
Code 3383
Phrase ID: BM-3383-WALB7
Effective Date: November 1, 2021

Watchguards—Construction
Code 5610
Phrase ID: BM-5610-WALC1
Effective Date: November 1, 2021

This phraseology does not apply to the payroll for watch guards except when the payroll for cleaners, timekeepers, and watch guards is more than all other payroll of the employer that is subject to construction classifications at the same job or location.

Watch Mfg.
Code 3385
Phrase ID: BM-3385-WAL37
Effective Date: November 1, 2021

Watchcase manufacturing is to be separately rated to Code 3383.

Water Main or Connection Construction & Drivers.
Code 6319
Phrase ID: BM-6319-WAL50
Effective Date: November 1, 2021

This phraseology includes tunneling at street crossings when not performed under air pressure. All other tunneling is to be separately rated.
Assignment of Code 7520 and Code 6319
Code 7520 must not be assigned at the same job or location where Code 6319 applies.
Water Meter Mfg.
Code 3634
Phrase ID: BM-3634-WAL75
Effective Date: November 1, 2021

Waterworks Operation & Drivers.
Code 7520
Phrase ID: BM-7520-WAL18
Effective Date: November 1, 2021
This phraseology includes meter readers and store employees.

Operations to be separately rated
The construction of the following structures is to be separately rated:

• aqueducts
• buildings
• dams, and
• reservoirs.

Wax Mfg.
Code 4557
Phrase ID: BM-4557-WAL96
Effective Date: November 1, 2021

Wax Products Mfg.
Code 4557
Phrase ID: BM-4557-WAL86
Effective Date: November 1, 2021

Wearing Apparel or Household Furnishings Dealer—Retail.
Code 8006 ◆ Mercantile
Phrase ID: BM-8006-WALB5
Effective Date: November 1, 2021
This phraseology applies to the house-to-house sale of (a) appliances, (b) furniture, (c) household furnishings, (d) jewelry, or (e) miscellaneous wearing apparel.

Included operations
This phraseology includes

• incidental stores or warehouses, and
• the collection of installment payments.

Furniture and appliance sales
Employers whose principal business is the sale of the following items are to be separately rated to Code 8044:

• furniture
• radios
• ranges
• refrigerators
• stoves, or
- television sets.

**Webbing Mfg.**

Codeword: 2380

Phrase ID: BM-2380-WALEA

*Effective Date: November 1, 2021*

Jute webbing manufacturing is to be separately rated to Code 2220.

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**Weighers, Samplers, or Inspectors of Merchandise on Vessels or Docks or at Railway Stations or Warehouses—Coverage Under State Act Only**

Codeword: 8719

Phrase ID: BM-8719-WEE7E

*Effective Date: November 1, 2021*

This phraseology includes mending or repacking damaged containers.

**Warehouse operations**
The operation of warehouses is to be separately rated.
Weighers, Samplers, or Inspectors of Merchandise on Vessels or Docks or at Railway Stations or Warehouses—Coverage Under US Act

Code 8709F

Phrase ID: BM-8709-WEE72

Effective Date: November 1, 2021

This phraseology includes mending or repacking damaged containers.

Warehouse operations

The operation of warehouses is to be separately rated.

Welding or Cutting NOC & Drivers

Code 3365

Construction

Phrase ID: BM-3365-WEEB7

Effective Date: November 1, 2021

This phraseology applies to both shop and outside work and includes incidental machining operations.

Operations described by another classification

This phraseology must not be assigned at a single job or location to employers that perform operations described by another classification.

Important

Exceptions exist for the following:

• Work in connection with demolition jobs must be rated to the appropriate wrecking phraseology.
• Work in connection with iron or steel erection must be rated to the appropriate iron or steel erection phraseology.
• Work in connection with oil or gas pipeline construction must be rated to Code 6233.
• Work under air pressure must be rated to Code 6251 or Code 6252.

Welding Supply Dealer

Code 8018

Mercantile

Phrase ID: BM-8018-WEEA2

Effective Date: November 1, 2021

Well Drilling—Water & Drivers

Code 6204

Construction

Phrase ID: BM-6204-WEE79

Effective Date: November 1, 2021

Separately classify pump installation from water well drilling when (a) drilling equipment is not used to install the pump, and (b) verifiable payroll records are maintained for each operation.

Whip Mfg.

Code 4902

Phrase ID: BM-4902-WEE75

Effective Date: November 1, 2021

Whiting Mfg.

Code 4558

Phrase ID: BM-4558-WEE7C

Effective Date: November 1, 2021

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 4558 are conducted as a separate and distinct business.
Window—Shade Mfg.
Code 2501
Phrase ID: BM-2501-WEE9B
Effective Date: November 1, 2021
Roller manufacturing is to be separately rated.

Window—Shade Roller Mfg.
Code 2841
Phrase ID: BM-2841-WEE97
Effective Date: November 1, 2021

Winery & Drivers
Code 2143
Phrase ID: BM-2143-WEEFD
Effective Date: November 1, 2021
This phraseology applies to all operations including bottling.

Distilling
Distilling is to be separately rated to Code 2130.

Wiping Cloth Dealer & Laundry Operations
Code 8103 ◆ Mercantile
Phrase ID: BM-8103-WEE6C
Effective Date: November 1, 2021

Wire Cloth Mfg.
Code 3255
Phrase ID: BM-3255-WEEC2
Effective Date: November 1, 2021
Wire drawing is to be separately rated to Code 1924 or Code 3241.

Wire Drawing—Iron or Steel
Code 3241
Phrase ID: BM-3241-WEE09
Effective Date: November 1, 2021
This phraseology includes cable or wire rope manufacturing.

Wire Drawing or Cable Mfg.
Code 1924
Phrase ID: BM-1924-WEE69
Effective Date: November 1, 2021
This phraseology does not apply to iron or steel.
Wire Fence Mfg.
Code 3257
Phrase ID: BM-3257-WEEE9
Effective Date: November 1, 2021

Wire Goods Mfg. NOC
Code 3257
Phrase ID: BM-3257-WEE5F
Effective Date: November 1, 2021
Wire drawing is to be separately rated to Code 1924 or Code 3241.

Wire Insulating or Covering
Code 4470
Phrase ID: BM-4470-WEE3C
Effective Date: November 1, 2021
This phraseology includes incidental wire stranding.

Wire drawing
Wire drawing is to be separately rated to Code 1924 or Code 3241.

Wire Mattress or Bedspring Mfg.
Code 3300
Phrase ID: BM-3300-WEEBE
Effective Date: November 1, 2021
Box spring manufacturing is to be separately rated to Code 2570.

Wire Rope or Cable Mfg.—Iron or Steel
Code 3240
Phrase ID: BM-3240-WEE84
Effective Date: November 1, 2021
This phraseology does not apply to wire drawing.

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**Wood Carving—By Hand or Machine**

**Code 2790**

Phrase ID: BM-2790-WOO4F  
*Effective Date: November 1, 2021*

**Woodenware Mfg. NOC**

**Code 2841**

Phrase ID: BM-2841-WOO9A  
*Effective Date: November 1, 2021*

**Wood Preserving & Drivers**

**Code 2960**

Phrase ID: BM-2960-WOO9C  
*Effective Date: November 1, 2021*

This phraseology includes incidental woodworking or yard operations.
Wood Turned Products Mfg. NOC  
**Code 2841**  
Phrase ID: BM-2841-WOO9D  
*Effective Date: November 1, 2021*

Wool Combing or Scouring  
**Code 2211**  
Phrase ID: BM-2211-WOOC3  
*Effective Date: November 1, 2021*

This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 2211 are conducted as a separate and distinct business.

Wool Merchant  
**Code 8103**  
◆ Mercantile  
Phrase ID: BM-8103-WOO17  
*Effective Date: November 1, 2021*

This phraseology includes warehouse operations.

Wool Separating  
**Code 2211**  
Phrase ID: BM-2211-WOO1C  
*Effective Date: November 1, 2021*

This phraseology applies to the chemical separation of wool from cotton.

Wool Spinning and Weaving  
**Code 2220**  
Phrase ID: BM-2220-WOOCB  
*Effective Date: November 1, 2021*

Wrecking—Building or Structures—Not Marine—All Operations—Concrete or Concrete-Encased Buildings or Structures  
**Code 5213**  
◆ Construction  
Phrase ID: BM-5213-WOOAA  
*Effective Date: November 1, 2021*

This phraseology includes clerical office employees and outside salespersons at the wrecking site.

Wrecking—Building or Structures—Not Marine—All Operations—Iron or Steel Buildings or Structures  
**Code 5057**  
◆ Construction  
Phrase ID: BM-5057-WO02B  
*Effective Date: November 1, 2021*

This phraseology includes clerical employees and salespersons at the wrecking site.

Wrecking—Building or Structures—Not Marine—All Operations—Masonry Buildings or Structures  
**Code 5022**  
◆ Construction  
Phrase ID: BM-5022-WO075  
*Effective Date: November 1, 2021*

This phraseology includes clerical office employees and outside salespersons at the wrecking site.
Wrecking—Building or Structures—Not Marine—All Operations—Wooden Buildings or Structures Including Those Designed for Dwelling Occupancy

**Code 5403** ● **Construction**

**Phrase ID:** BM-5403-WO032  
**Effective Date:** November 1, 2021

This phraseology includes clerical employees and salespersons at the wrecking site.

**Wrecking or demolition of buildings or structures with more than one type of construction**
Where wrecking or demolition involves buildings or structures of more than one type of construction, the highest-rated classification applies.

Wrecking—Marine

**Code 6003** ● **Construction**

**Phrase ID:** BM-6003-WOOF0  
**Effective Date:** November 1, 2021

This phraseology includes salvage operations.

**Marine demolition or wrecking operations**
This phraseology includes marine demolition or wrecking of

- all types of marine docks
- boardwalks
- boathouses
- breakwater and timber wharfs
- groynes (groins)
- jetties
- piers, and
- seawalls.

Wrecking—Marine—Coverage Under Admiralty Law—Program I

**Code 7394**

**Phrase ID:** BM-7394-WOOC9  
**Effective Date:** November 1, 2021

This phraseology includes salvage operations.

Wrecking—Marine—Coverage Under Admiralty Law—Program II—State Act Benefits

**Code 7395**

**Phrase ID:** BM-7395-WOO1D  
**Effective Date:** November 1, 2021

This phraseology includes salvage operations.

Wrecking—Marine—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits

**Code 7398**

**Phrase ID:** BM-7398-WOO67  
**Effective Date:** November 1, 2021

This phraseology includes salvage operations.
X-Ray Equipment—Installation, Service & Repair
Code 5191
Phrase ID: BM-5191-WOO4C
Effective Date: November 1, 2021

Yachts—Private—Sail or Power—Coverage Under Admiralty Law—Program I
Code 7038
Phrase ID: BM-7038-WO008
Effective Date: November 1, 2021

Yachts—Private—Sail or Power—Coverage Under Admiralty Law—Program II—State Act Benefits
Code 7090
Phrase ID: BM-7090-WOODE
Effective Date: November 1, 2021

Yachts—Private—Sail or Power—Coverage Under Admiralty Law—Program II—USL&HW Act Benefits
Code 7050
Phrase ID: BM-7050-WO077
Effective Date: November 1, 2021

Yarn Mfg.—Wool
Code 2220
Phrase ID: BM-2220-WO0E
Effective Date: November 1, 2021

Yarn or Thread Dyeing or Finishing
Code 2416
Phrase ID: BM-2416-WOOC2
Effective Date: November 1, 2021

This phraseology does not apply to thread or yarn manufacturing.

Operations described by another classification
This phraseology must not be assigned to employers that perform operations described by another classification unless the operations subject to Code 2416 are conducted as a separate and distinct business.
Yarn or Thread Mfg.—Cotton
Code 2220
Phrase ID: BM-2220-WOO53
Effective Date: November 1, 2021

Yarn or Thread Mfg.—Silk
Code 2302
Phrase ID: BM-2302-WO07A
Effective Date: November 1, 2021

YMCA, YWCA, YMHA, or YWHA, Institution—All Employees & Clerical
Code 9063
Phrase ID: BM-9063-WOOF4
Effective Date: November 1, 2021
This phraseology includes instructors and teachers.

Traditional camp operations
Assign traditional camp operations with overnight accommodations to Code 9015.

Day camps
Assign day camps serving both preschool and school-age children to Code 8869.

Amateur, recreational, or youth sports
This phraseology applies to amateur, recreational, or youth sports with athletes who are generally not paid and is assigned to

- coaches
- equipment managers
- managers
- sports officials, and
- trainers.

Professional and semiprofessional sports
Refer to Code 9178 or Code 9179 for professional and semiprofessional sports operations.

Zipper Mfg.
Code 3131
Phrase ID: BM-3131-WOODD
Effective Date: November 1, 2021