

- 1) Identify and describe each small employer plan available during the year, in terms of the types of benefits provided. If several sets of cost-sharing arrangements are available, describe the set available for each plan with each possible combination of cost-sharing arrangements (deductible, coinsurance, out-of-pocket maximum, etc.)
- 2) For each plan identified in 1), assume that an employer group has 5 employees of age 42; 1 has single coverage, 3 have couple's coverage, and 1 has family coverage; all work for a general merchandise store in Helena, Montana; and all are non-smokers. For each employee, provide the base premium rate as defined in 33-22-1803(4), MCA, and the index rate as defined in 33-22-1803(15), MCA, per employee per month for each of the three family categories specified, for each class of business in Montana.
- 3) Provide a description of each class of business, as defined in 33-22-1803(10), MCA, which has been established in Montana and the criteria used in assigning groups to each class.
- 4) Provide a written demonstration showing that each established class of business meets the requirements of 33-22-1808, MCA.
- 5) Provide a written demonstration showing, for each class of business in Montana, the methodology used to determine the base premium rate as defined in 33-22-1803(4), MCA, and the index rates as defined in 33-22-1803(15), MCA.
- 6) Provide a written description showing how the requirements of 33-22-1809(1)(a) and (b), MCA, have (or have not) been met in Montana in the year covered by this actuarial certification.
- 7) Provide the formula used to determine the rate increase for all small employer groups during the year for which this actuarial certification is being filed, consistent with the method described in 33-22-1809(1)(c).
 - a) Describe how the percentage change in the new business rate referred to in 33-22-1809(1)(c)(i), MCA, is determined.
 - b) Describe how the portion of the increase described in 33-22-1809(1)(c)(ii), MCA, is determined for claims experience, health status, and duration of coverage.

- 8) If industry is used as a case characteristic, provide a written demonstration showing that the industry rate factors used meet the requirements set forth in 33-22-1809(1)(e), MCA.
- 9) Provide a written demonstration showing that all rating factors have been applied consistent with the requirements set forth in 33-22-1809(1)(f), MCA.
- 10) Provide a written demonstration of the basis for defining the rating period, as set forth in 33-22-1803(18), MCA, for each class of business and a written demonstration that the assigned rating period is consistent with current and planned practices and with all the requirements of 33-22-1809, MCA, with regard to the timing of rate increases.
- 11) Provide the actuarial certification described in the first sentence of 33-22-1809(5)(b), MCA. Be sure to note any places where a group's rates were not in compliance with any part of 33-22-1809, MCA. The actuarial certification must be signed by a Member of the American Academy of Actuaries who is qualified to sign this certification.
- 12) Provide the small employer rate manual that is required by 33-22-1809(5)(a), MCA, for the year to which the actuarial certification applies and the current year's small employer rate manual.
- 13) Finally, please describe how the insurer's small employer rating manual(s) comply with Administrative Rule of Montana 6.6.5090. Provide these details both for the rate manual(s) for the year to which the actuarial certification applies and for the current year's rate manual(s).